

AGENDA  
REGULAR MEETING OF THE CITY COUNCIL  
CITY OF LIVE OAK  
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS  
8001 SHIN OAK DRIVE  
TUESDAY, DECEMBER 10, 2024, AT 7:00 P.M.

The public may watch the meeting live at [www.liveoaktx.net](http://www.liveoaktx.net) by clicking "Live Meetings" button.

- 1. CALL TO ORDER**
- 2. INVOCATION/PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CITIZENS TO BE HEARD**

**Per City of Live Oak Code of Ordinances**

**Section 2-21.5 (1)** Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."

**Section 2-21.1** – Preservation of order includes: "The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

**5. CONSENT AGENDA**

A. Approval of Minutes

1. November 12, 2024

B. City Council to approve an excused absence for Mayor Dennis from the November 12, 2024, Regular City Council Meeting.

**6. SPECIAL CONSIDERATION**

A. Presentation of new employees to City Council. – Mr. Ruthven

**7. NEW BUSINESS**

A. Discussion and possible action regarding a Resolution Adopting the 2024 Live Oak Parks, Open Space, and Trails Master Plan. — Mr. Wagster

B. Discussion and possible action regarding a Resolution authorizing the San Antonio Water System (SAWS) to provide water and wastewater services to 14350 Lookout Road within its Certificate of Necessity (CCN); and authorizing any additional actions reasonably necessary therewith. — Mr. Wagster

C. Discussion and possible action regarding an Ordinance for proposed revisions and updates to the City of Live Oak Code of Ordinances Chapter 20– Streets, Sidewalks and Public Places, as same may have heretofore been amended, modified or supplemented; adding Article V – Street Use Licenses; providing a penalty clause; providing an effective date; providing a savings clause; repealing all prior Ordinances conflicting or inconsistent herewith; and further providing for severability. — Mr. Ruthven

D. Discussion and possible action regarding a Resolution approving a license agreement with the Retama Hollow Homeowners Association to allow a subdivision entry sign within Retama Hollow right-of-way;); and authorizing any additional actions reasonably necessary therewith. — Mr. Ruthven

E. Discuss and consider a Resolution casting votes for candidates for the Boards of Directors for Bexar County Appraisal District for 2025. — Mr. Garfaoui

**8. EXECUTIVE SESSION**

A. The City Council will meet in executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney, to discuss and receive advice on pending or contemplated litigation related to 10804 O'Connor Road.

B. Reconvene into open session and possible action on any items discussed in Executive Session.

**9. CITY COUNCIL REPORT**

A. City Council Members report regarding discussion of City issues with citizens.

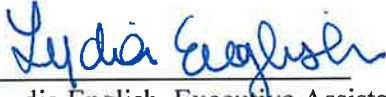
**10. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF**

A. City Council

B. Staff

**10. ADJOURNMENT**

I certify that the above notice of meeting was posted on the bulletin board at the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on December 5, 2024.



Lydia English, Executive Assistant to the City Manager



This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

**REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL**

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual member's will not engage in any discussion or deliberation on any matters presented by the agenda.

MINUTES OF REGULAR MEETING OF THE CITY COUNCIL  
CITY OF LIVE OAK  
8001 SHIN OAK DRIVE  
TUESDAY, NOVEMBER 12, 2024, AT 7:00 P.M.

The public may watch the meeting live at [www.liveoaktx.net](http://www.liveoaktx.net) by clicking on the “Live Meetings” button.

**1. CALL TO ORDER**

Mayor Pro-Tem Bob Tullgren called the meeting to order at 7:00 p.m.

**2. INVOCATION/PLEDGE OF ALLEGIANCE**

Complete.

**3. ROLL CALL**

Councilmember Mendell Morgan, present

Councilmember Dr. Erin Perez, present

Councilmember Ed Cimics, present

Councilmember Aaron Dahl, present

Mayor Pro-Tem Bob Tullgren, present

Mayor Mary M. Dennis, absent

**STAFF**

Anas Garfaoui, City Manager

Ron Ruthven, Assistant City Manager

Chief Michael Fratus, Police Chief

Chief Linc Surber, Fire Chief

Keith Drewry, Assistant Fire Chief

Mark Wagster, Director of Public Works

Donna Lowder, Manager of Marketing and Economic Development Corporation

Leroy Kowalik, Director of Finance and Administration

Lydia English, Executive Assistant to the City Manager

Clarissa Rodriguez, City Attorney

#### **4. CITIZENS TO BE HEARD**

Sandra Donnelly from 11503 Forest Deer Ct expressed concern about mailboxes.

#### **5. CONSENT AGENDA**

##### **A. Approval of Minutes**

1. October 29, 2024

Motion was made by Councilmember Morgan and seconded by Councilmember Perez to approve the Consent Agenda.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

#### **6. SPECIAL CONSIDERATION**

##### **A. Proclamation for Small Business Saturday**

Councilmember Dahl read the Proclamation for Small Business Saturday. The Proclamation was presented to the owners of Reptile Pets Direct.

#### **7. NEW BUSINESS**

##### **A. Discussion and possible action on the Fourth (4<sup>th</sup>) Quarter Investment Report, ending September 30, 2024.**

Director of Finance and Administration Leroy Kowalik presented the Fourth (4<sup>th</sup>) Quarter Investment Report.

Motion was made by Councilmember Dahl and seconded by Councilmember Cimics to accept the Fourth (4<sup>th</sup>) Quarter Investment Report from October 1, 2023, through September 30, 2024, as presented.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

##### **B. Discussion and possible action on a Resolution certifying and approving the tax assessment rolls of the City of Live Oak for the Year 2024.**

Director of Finance and Administration Leroy Kowalik presented the tax assessment rolls of the City of Live Oak for the Year 2024.

Motion was made by Councilmember Perez and seconded by Councilmember Morgan to approve the Resolution certifying and approving the tax assessment rolls of the City of Live Oak, TX for the Tax Year 2024 as of October 1, 2024.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

**C. Discussion and possible action on the Monthly Financial Report, ending August 31, 2024.**

Director of Finance and Administration Leroy Kowalik presented the Monthly Financial Report, ending August 31, 2024.

Motion was made by Councilmember Dahl and seconded by Councilmember Cimics to accept the Monthly Financial Report, ending August 31, 2024.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

**D. Discussion and possible action on a Resolution authorizing the City Manager to execute an agreement with Abelar Incorporated for the purpose of constructing the Pat Booker monument and signage project; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date.**

EDC and Marketing Manager Donna Lowder presented this agenda item.

Motion was made by Councilmember Morgan and seconded by Councilmember Dahl to approve a Resolution authorizing the City Manager to execute an agreement with Abelar Incorporated for the purpose of constructing the Pat Booker monument and signage project; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

**E. Discussion and possible action on a Resolution authorizing the City Manager to enter into an agreement with 6S Engineering Incorporated for the purpose of supplemental engineering services related to the 2022 CIP Roadway Bond Project for multiple streets; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date.**

Director of Public Works Mark Wagster presented this agenda item.

Motion was made by Councilmember Perez and seconded by Councilmember Cimics to approve a Resolution authorizing the City Manager to enter into an agreement with 6S Engineering Incorporated for the purpose of supplemental engineering services related to the 2022 CIP Roadway Bond Project for multiple streets; and authorizing any additional actions reasonably necessary therewith.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

**F. Discussion and possible action on a Resolution authorizing the City Manager to execute a second amendment to the Interlocal Agreement for Spillman Public Safety System for the purpose of including additional services related to the program and interoperability; and authorizing any additional actions reasonably necessary therewith; and establishing an effective date.**

Fire Department Chief Linc Surber presented this agenda item.

Motion was made by Councilmember Dahl and seconded by Councilmember Perez to approve a Resolution authorizing the City Manager to execute a second amendment to the Interlocal Agreement for Spillman Public Safety System for the purpose of including additional services related to the program and interoperability; and authorizing any additional actions reasonably necessary therewith; and establishing an effective date.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

**G. Discussion and possible action on an Ordinance amending the official zoning map of the City of Live Oak, Texas, on a zoning change request from the “PD-Pre-Development District” to the “R3-Two-Family Residential District”; The property being Lots 19, 20 and 22, Block 51, Robards Texas (second unit) located at 6703, 6707, and 6715 Queen’s Crown Street in the City of Live Oak, Bexar County Texas; providing for an effective date; repealer clause; and proving for severability.**

Assistant City Manager Ron Ruthven presented this agenda item.

Motion was made by Councilmember Dahl and seconded by Councilmember Perez to deny the zoning changes as presented by staff.

Vote FOR: Morgan, Perez, Cimics, Dahl, and Tullgren; Passed 5/0

## **8. CITY COUNCIL REPORT**

### **A. City Councilmembers report regarding discussion of City issues with citizens.**

There were no reports to be made by any of the Councilmembers.

## **9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF**

### **A. City Council**

Councilmember Perez encouraged those in attendance to get flu shots and vaccinations and to be healthy.

Mayor Pro-Tem Tullgren announced that Nurse Practitioner Week is November 10<sup>th</sup>-16<sup>th</sup>. He announced the importance of nurse practitioners and raised awareness of the critical role they have in our healthcare system. Mayor Pro-Tem Tullgren that November 26, 2024 City

Council meeting will be cancelled. Mayor Pro-Tem Tullgren announced that November 29 is Councilmember Morgan's birthday and he wished him a happy birthday.

**B. Staff**

EDC and Marketing Manager Donna Lowder announced invitations to the two upcoming ribbon cuttings at Mr. C's Fried Chicken & Waffle and Hoka Hoka Fuku on November 19, 2024.

Chief Michael Fratus reminded everyone to be careful and mindful while shopping.

Fire Department Chief Linc Surber encouraged those cooking for the holidays to stay in the kitchen to be mindful of cooking. The Fire Department is also collecting food donations for the holiday food basket if anyone wanted to donate food items.

Director of Finance and Administration Leroy Kowalik reminded people to shop early and often during the holidays.

Director of Public Works Mark Wagster reminded those in attendance that while Park Road is under construction, the Main Park is open and accessible.

**10. ADJOURNMENT**

Motion was made by Councilmember Cimics and seconded by Councilmember Dahl to adjourn the meeting at 7:37 p.m.

APPROVED:

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Mary M. Dennis, Mayor

ATTEST:

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Lydia English, Executive Assistant to the City Manager



**Meeting Date:** December 10, 2024

**Agenda item:** 6A

**Prepared by:** L. English, Executive Assistant to CM

**Reviewed by:** A. Garfaoui, City Manager

**Department:** Administration

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**Agenda Item Description:**

Presentation of new employees to City Council.

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**Staff Briefing:**

Staff will present to City Council.

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**Action:**

- Ordinance       Resolution
- Proclamations       Special Presentation
- Finance Report       Public Hearing
- Other

<b>Cost: N/A</b>	
<b>Budgeted</b>	
<b>Actual</b>	
<b>Acct. Name</b>	
<b>Acct. Fund</b>	
<b>Other Funding</b>	
<b>Strategic Goal #</b>	<b>1, 2, 3</b>

**Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful**

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**Staff Recommended Motion:**

No motion needed.





**Meeting Date:** December 10, 2024

**Agenda item:** 7A

**Prepared by:** M. Wagster, Public Works Director

**Reviewed by:** A. Garfaoui, City Manager

**Department:** Public Works

**Agenda Item Description:**

Discussion and possible action to approve a Resolution to adopt the 2024 Live Oak Parks, Open Space, and Trails Master Plan.

**Staff Briefing:**

Paul Howard with Burditt Land and Place and his team have been working on the parks master plan since February of this year. Mr. Howard provided a comprehensive presentation on the plan on September 25, 2024, at the Special Meeting of the Live Oak Parks and Recreation Commission. The next step in the process is for City Council to adopt the master plan.

**Action:**

- Ordinance       Resolution
- Proclamation       Special Presentation
- Finance Report       Public Hearing
- Other

<b>Cost: \$60,500</b>	
<b>Budgeted</b>	<b>\$100,000</b>
<b>Actual</b>	<b>\$60,500</b>
<b>Acct. Name</b>	<b>Professional Fees</b>
<b>Acct. Fund</b>	<b>10-565.400</b>
<b>Other Funding</b>	
<b>Strategic Goal #</b>	<b>1, 4</b>

**Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful**

**Staff Recommended Motion:**

Motion to approve a Resolution to adopt the 2024 Live Oak Parks, Open Space, and Trails Master Plan.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS, TO ADOPT THE 2024 LIVE OAK PARKS, OPEN SPACE, AND TRAILS MASTER PLAN.**

**WHEREAS** the City of Live Oak City Council selected the consulting firm of Burditt Land and Place to develop a new Park Master Plan on January 25, 2024; and

**WHEREAS** Paul Howard, Project Manager with Burditt Land and Place lead his team to inventory and assess Live Oak parks and recreation facilities, facilitate input from the community, stakeholders, the Parks Commission, and the City Council to encourage public engagement to inform the development of the priorities and future direction of Live Oak’s park and recreation system; and

**WHEREAS** the Parks Master Plan represents the culmination of nearly a year long planning effort and reflects the community’s interests and needs for parks, open space, trails and programming; and

**WHEREAS** the Parks and Recreation Commission reviewed and recommended adoption of the 2024 Parks, Open Space, and Trails Master Plan during a special meeting held on September 25<sup>th</sup>, 2024;

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:**

1. Adopts the 2024 City of Live Oak Parks, Open Space & Trails Master Plan, attached as Exhibit A.
2. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.
3. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.
4. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.
5. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

6. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED this 10<sup>th</sup> day of December 2024.

CITY OF LIVE OAK, TEXAS

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Mary M. Dennis, Mayor

ATTEST:

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Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

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City Attorney

**Exhibit  
“A”**

**LIVE OAK PARKS, OPEN SPACE, AND TRAILS MASTER PLAN**

# CITY OF LIVE OAK

2024 - Parks, Open Space, & Trails Master Plan







Parks, Open Space, & Trails Master Plan



# Parks, Open Space, & Trails Master Plan

## Acknowledgments

### **Mayor & City Council**

Mayor - Mary M. Dennis  
Councilman Place, 1 - Mendell D. Morgan Jr.  
Mayor Pro-Tem, Councilman Place, 2 - Robert Tullgren  
Councilwoman, Place 3 - Dr. Erin Perez  
Councilman Place 4 - Ed Cimics  
Councilman, Place 5 - Aaron Dahl

### **City Administration**

Anas Garfaoui, City Manager  
Ron Ruthven, Assistant City Manager

### **City Staff**

Mark Wagster, Director of Public Works  
Kyle Weese, Parks Supervisor  
Courtney Weese, Recreation and Special Events  
Manager

### **Parks and Recreation Commission**

Mario Ward, Chairman  
Cherece Smith, Vice Chairman  
Daniel Buntjer, Commissioner  
Elizabeth Ramirez, Commissioner  
Angela Green, Commissioner  
Brian Reed, Commissioner  
Crystal Smith, Commissioner  
Chris Hockman, Alternate Commissioner  
Dorothy Scott, Alternate Commissioner  
Bonnie Tullgren, Alternate Commissioner  
Robert Tullgren, City Council Liaison

### **Production Team**

Charles Burditt, Resource Planner  
Paul Howard, Project Manager  
Claudia T Walker, PLA, LI, ASLA  
Phillip Kelly, Landscape Designer  
Reiss Pleasant, Landscape Designer

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## || Executive Summary

### 01 Inventory & Analysis

- Project Overview
- Methodology
- Community Profile
- Existing Parks and Recreation Facilities
- How Residents Play
- 10-Minute Walk Analysis
- Recreation by Others

### 02 Demand Assessment

- Stakeholder Input Summary
- Community Input Summary

- Online Survey
- Parks Planning Workshop
- Joint Council-Parks Commission Workshop

### 03 Walkability

- Existing Trails and Sidewalks
- Proposed Trails

### 04 Priority Projects

### 05 Implementation



# LIVE OAK

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## PARKS, OPEN SPACE, & TRAILS MASTER PLAN

“To accomplish great things, we must not only act but also dream. Not only plan but also believe.” -Anatole France



## Introduction

The City of Live Oak developed a Parks & Facilities Master Plan in 2019 to identify the desired amenities and features for Live Oak Park and Woodcrest Nature Park and create conceptual designs for improvements.

Five years later, the City seeks to expand upon this master plan to revisit previous recommendations and align those with the current needs of residents. The planning process included engaging the public through an online survey, a public workshop, and discussions with Elected Officials, Staff and the Parks and Recreation Commission.

## Inventory of Existing Conditions

The first task in the master planning effort is to evaluate the existing conditions of the park facilities and amenities. Live Oak's parks are in excellent condition overall, with a wide array of offerings for both passive and active recreation.

Some of the amenities are aging and in need of replacement, while others are relatively new. Observations of existing conditions, combined with stakeholder input provide primary guidance on recommendations herein.

## Public Input

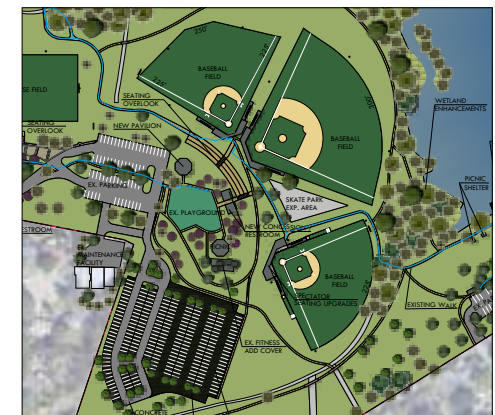
A critical component of the master planning process is to identify the location and types of features and amenities desired by residents. To that end, an online survey was conducted to invite residents to answer targeted questions about current and potential future features and amenities. A total of 325 responses were received, yielding a statistically significant sample with greater than 95% confidence level and a 5.38% margin of error.

The results of stakeholder input conclude that residents participate in a wide variety of recreational activities and desire more options within the community.

A total of 46% of survey participants indicated that they visit parks and facilities in Live Oak multiple times a week. This is a remarkable level of activity for any community. Also noted is the importance of trails and sidewalks (very Important, 32.5%) and (extremely important, 41.5%). This indicates a need to continue to develop new trails and sidewalks when opportunities and funding are available.

## Priority Projects

The resulting plan includes a master redevelopment concept drawing for each existing park illustrating proposed improvements along with opinions of probable cost for implementation. Additionally, the plan also includes concepts for development of new park land acquired by City including Montanio Park and Blaha Park.



People need immediate places to refresh and reinvent themselves. Our surroundings, built and natural alike, have an immediate and a continuing effect on the way we feel and act, and on our health and intelligence. The places where we spend our time affect the people we are and can become.

*Tony Hiss*  
*Author, The Experience of Place*  
*National Recreation and Park Association*  
*National Literary Award Recipient*

## Inventory & **Analysis**



01

Inventory &  
**Analysis**

02

Demand  
**Assessment**

03

**Walkability**

04

Priority  
**Projects**

05

**Implementation**

# Project Overview

## Introduction

### The Benefits of Parks and Open Space

Parks and open space are key components contributing to the quality of life for any community. These elements of the public domain provide spaces for recreation and exercise, as well as improve aesthetics and ecological services such as mitigating stormwater runoff, cleaning the air we breathe and providing wildlife habitat in the urban environment. Studies have even shown that parks can increase the property values of homes in a community. “The real estate market consistently demonstrates that many people are willing to pay a larger amount for a property located close to parks and open space areas than for a home that does not offer this amenity,” writes John L. Crompton, a professor at Texas A&M University who has published extensive research on parks and recreation

### Park Inventory and Standards

Traditional park and recreation planning techniques have used standards established by the National Recreation and Parks Association (NRPA) to determine the quantity and type of amenities a city should provide. An example of such standards commonly provided by the NRPA is the overall recommendation for park acreage by population.

The NRPA suggests a minimum of 6.25 to 10.5 acres of park land per 1,000 population. This standard would suggest that the City of Live Oak should provide 103 to 174 acres of park land for its residents. Currently the City provides two developed parks and two undeveloped parks with a total of approximately 155.45 acres of developed park land with a total of 162.37 acres of total park land. Additionally, the Toepperwein Xeriscape Park utilizes excess right-of-way to create a 0.3 acre greenspace with a gazebo, seating, and landscaping for visitors to enjoy.

### Planning History

Live Oak’s parks are well-maintained and well-used with a rich variety of recreational offerings for residents. The parks have received numerous improvements over the years and most recently underwent a master planning effort in 2019 with the Parks and Facilities Master Plan.

The plan was developed to identify what improvements to the parks system are desired by residents and create a path for moving forward. The plan included conceptual designs and opinions of probable cost for implementation to guide City leadership during implementation.

In 2024, the City engaged Burditt Consultants to update the plan to ensure that recommended improvements meet the residents’ current needs for parks, facilities, programs, and trails.

“  
**Enhance the City’s natural landscape (e.g. trees, open spaces, creeks, parks) by increasing pedestrian and open space connectivity to create vibrant public gathering spaces.**  
- Guiding Principle #6, Live Oak Comprehensive Plan 2040

”





## Methodology

The Parks, Open Space, & Trails Master Plan was developed using a three-fold technique that follows general methodologies accepted by TPWD for local park master plans and by the Department of the Interior for local park system Recovery Action Plans (RAP). The following approaches were implemented:

**1. Standard-Based Approach** – uses standards established by the City to determine the quantity of park facilities required to meet the City’s needs for a given population. Standards are usually expressed as the quantity of park facilities needed to adequately serve every 1,000 citizens of the City.

Standards are established to provide the level of service that the City believes is most responsive to the amount of use and interests of its citizens. This plan establishes individual standards for the City.

**2. Demand-Based Approach** – uses public meetings, participation rates, league usage data, and surveys to determine how much the population uses and desires certain types of recreation facilities.

**3. Resource-Based Approach** – is based on the usefulness of available physical resources to provide recreation opportunities. For example, the City’s street rights-of-way, floodplains, and drainage corridors provide opportunities for trail connections.

All three methods are important in their own manner, but individually do not represent the entire picture. The assessment component of the project utilizes all three methods to determine what types of recreation facilities and park requirements are needed.

Typical assessments evaluate Level of Service (LOS). While this is important, we believe it is also critical to also understand and evaluate the Quality of Service. QOS evaluation requires intense community involvement and yields critical information of how the facility or park amenity is performing according to the expectations of citizens overall. Quality of Service is most easily identified through conversation. Engaging park users is the most direct method of understanding the user experience for a given facility.

As national guidelines and standards are based on demographic trends rather than specific local desires, they must be fine-tuned to meet local conditions. It is important to recognize that national standards are simply guidelines or benchmarks that are intended to serve as a starting point for park planning. Each city has its own unique geographic, demographic, and socio-economic composition, and as such, the arbitrary application of national standards, as is often done, would not necessarily meet the needs of Live Oak.

### Inventory and Analysis

The inventory phase includes inspection of the City’s existing parks and recreation facilities to determine overall condition, maintenance needs, and opportunities for additions/improvements. Observations of site, equipment and facility conditions are noted.

In addition to the City’s facilities, recreational facilities provided by other entities are noted to identify service gaps, duplication of service and to gather a complete picture of recreation in Live Oak.

### Demographics, Growth and Trends

A key component of any master plan is understanding patterns of growth in the community and region. Live Oak is a mature community, nestled within the Greater San Antonio Metropolitan Region. With no extra-territorial jurisdiction, Live Oak is gradually approaching build-out. This means new park land will be somewhat limited, and the City can focus efforts and resources on improving existing parks and facilities and creating connections throughout the community.

### Priority Projects and Implementation

The results of data collection, analysis and stakeholder input result in the identification of priority projects for enhancement of Live Oak’s parks and recreation system. Some of these projects are recommended to provide upgrades and improvements to existing facilities, whereas others are opportunities to add new features to the parks system that address growing needs for recreation.

Priority Projects have been studied to determine feasibility and probable costs to the level of detail appropriate at the conceptual level. Further study during a “design development” phase with a planning and design consultant will be needed to further vet the details, programming and costs for a given project.

# Community Profile

The City of Live Oak is a thriving community in the northeast San Antonio Metropolitan Area. First incorporated in 1960, the City grew from a 1970 population of 2,779 residents to the current population estimated at 16,385 residents. Now a landlocked City, surrounded by other municipal boundaries, Live Oak continues to grow from within and focuses city services on maintaining and improving the quality of life for its residents.

Live Oak’s residents are a diverse mix of people of all ages and race. The average household income within 5 miles of Live Oak is \$78,082. Educational attainment for Live Oak residents includes 28.3% having a bachelor’s degree or higher at 33.1%.



## Life in Live Oak

Somewhat of a bedroom community, much of Live Oak is residential in land use, but is complemented by nearby shopping and entertainment, and abundant park space for a wide variety of recreation activities.

City services include police and fire first responders, water, sewer, and recreation among others. The experience among residents is that of living in a small, tight-knit community. Community events, clubs, and other programs are available for residents to participate, with some annual events having remarkable participation by both residents and visitors alike, such as the Eggstravaganza and Shin Dig on Shin Oak festivals.

## Age Distribution

Age	2023	2028
0 to 4	6.60%	6.74%
5 to 9	7.02%	6.88%
10 to 14	7.17%	7.27%
15 to 19	6.20%	6.59%
20 to 24	5.89%	5.75%
25 to 29	6.82%	7.41%
30 to 34	9.40%	7.56%
35 to 39	8.89%	9.69%
40 to 44	7.81%	8.51%
45 to 49	6.66%	7.34%
50 to 54	6.46%	6.29%
55 to 59	6.50%	6.03%
60 to 64	6.41%	5.90%
65 to 69	6.12%	5.71%
70 to 74	5.21%	5.27%
75 to 79	3.81%	4.26%
80 to 84	2.25%	2.91%
85+	1.52%	2.04%

## Race and Ethnicity

Race	# of Population
White	56.01%
Black or African American	18.64%
Two or More Races	14.02%
Asian	6.70%
Other Race	3.78%
Native American	0.80%
Native Hawaiian or Pacific Islander	0.05%

## Income

	Median	Mean
Household	\$66,201	\$79,401
Families	\$72,794	\$82,604
Married Families	\$87,953	-
Non Families	\$51,088	\$70,033

Sources:

Age - Esri 2023 Living Atlas

Race - American Community Survey

Income - <https://www.liveoaktx.net/doing-business/community-data>



PAKED & RECHARGED  
**LIVE OAK**  
TEXAS

RECHARGED  
**LIVE OAK**  
TEXAS

**Oak**

# Main City Park

A key component to the master planning process is the evaluation of existing conditions for each park, including the general condition of amenities, pedestrian and vehicular circulation, space utilization, and opportunities for upgrades and additions. A thorough assessment was made for both Main City Park and Woodcrest Nature Park. The City's aquatics facility was evaluated as well as two new park properties added to the roster including Montanio Park and Blaha Park.

## Live Oak Park Observations

The focal point of recreation and events in the community, Live Oak Park offers approximately 118.73 acres of park land for a wide variety of activities. The park has rich open space and forested areas, a lake that serves as an amenity for fishing and kayaking, and features and amenities including the following:

- Baseball Fields (4)
- Football Field (1)
- Basketball Court (1)
- Playgrounds (3)
- Disc Golf Course (38 holes)
- Swingset (1)
- Fitness Station (1)
- Fishing Pier (1)
- Pavilion (1)
- Gazebo (2)
- Restrooms (3)
- Picnic Areas (9)
- Swimming Pool w/ Slide (1)
- Pool House/Changing Room (1)
- Multi-purpose Building for Rentals (1)
- Skatepark (1)
- Trails (3.15 miles including sections of additional trails within Northeast Lakeview College property)

## Overall Condition

The condition of the park's features and amenities is rated as good to excellent. Some recent accomplishments include the following:

- New Acorn Playground (Dec. 2022)
- New Tree House Playground (Dec. 2023)
- Construction of a new 0.59 mile trail section spanning the length of the park. (May 2024)



*New benches along the recently constructed trail.*



*The Acorn Playground at Main City Park, constructed in 2022.*



*The Tree House Playground, constructed in 2023, provides a rich variety of play features and a family-friendly fall surface. This feature has been met with rave reviews from residents.*

# MAIN CITY PARK



Pool Complex

Practice Field

Clubhouse

Disc Golf Course

Playground

Restroom

Basketball Court

Restroom

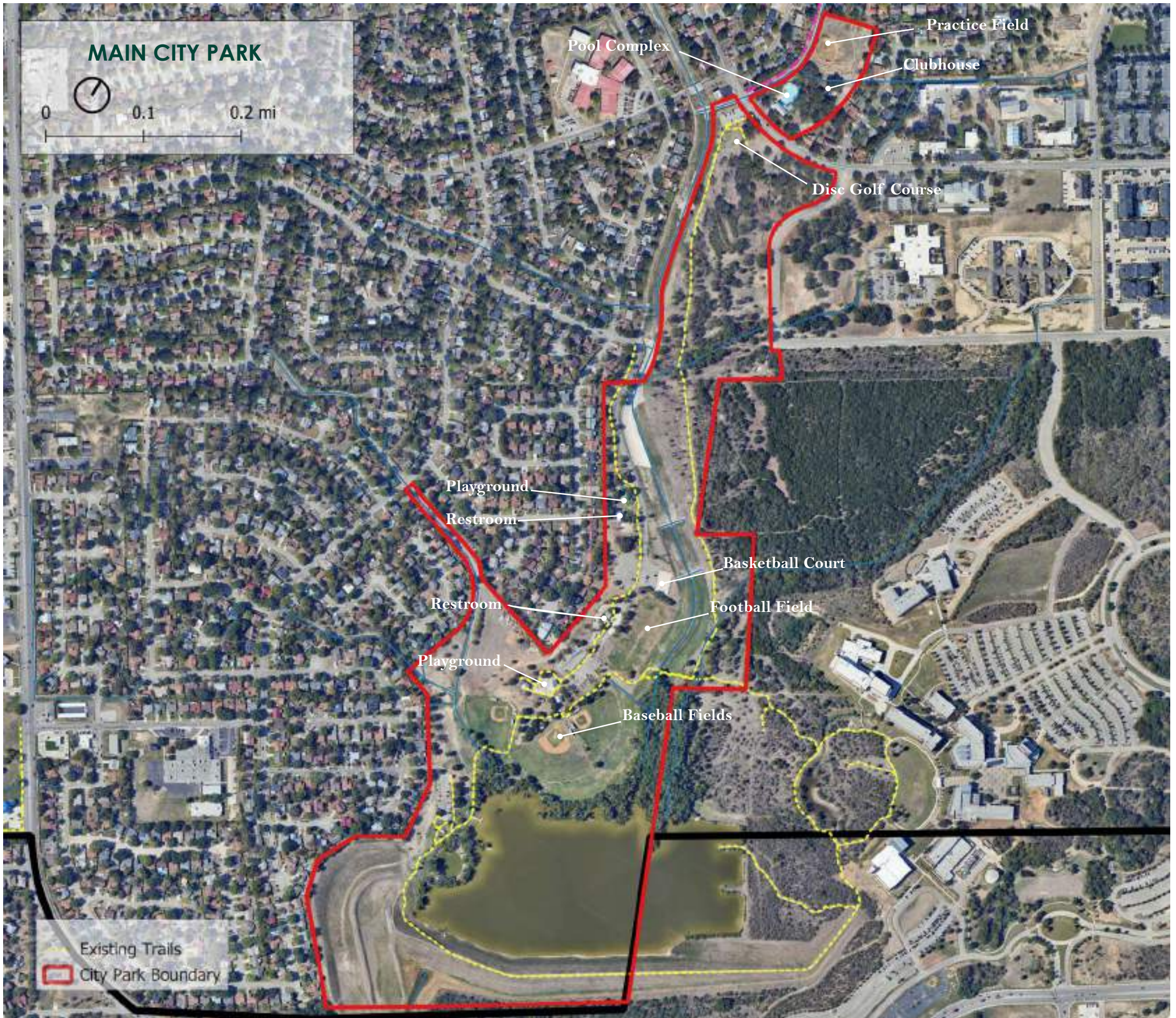
Football Field

Playground

Baseball Fields

Existing Trails

City Park Boundary



# Main City Park



*The standard park bench design in Live Oak.*



*The round pavilion provides approximately 1,144 square feet of covered space available for rentals. The structure is in good condition and is equipped with electricity, picnic tables, and a barbeque pit.*



*A small gazebo with benches and a view of the lake.*



*Small picnic shelters such as these are in high demand at Main City Park. Additional shelters for picnic and covered seating should be considered.*



*The existing restroom near the baseball/softball complex is aging and due for replacement.*



*The fishing pier is a popular feature at the park and is in good working condition.*



*A scoreboard at the baseball fields. The paint is somewhat faded but otherwise functional.*



*Interpretive sign at the lake detailing the history of the Live Oak Dam along Saltrillo Creek. The sign is cracked and faded and due for replacement.*



*The baseball fields are in good condition with new backstops installed in the last 10 years. Upgrades could include regraded fields, masonry additions, and additional shaded seating.*

# Inventory & Analysis 01



*View of the Live Oak Aquatics Facility. The pool is heavily used in the summer months when it's open. Users have indicated a desire to extend pool hours beyond the summer months.*



*The basketball court is a well-used feature in good working condition. A heightened user experience could be gained by installing a cover to provide shade during the hot months of the year and additional covered space for events.*



*Picnic tables at the pavilion near the Acorn Playground at Main City Park.*



*The small fishing pond adjacent to the lake at Main City Park. This pond is particularly popular for youth fishing. Additional seating and shade have been requested along the banks.*



*A new restroom was installed near the football field in 2020. The entrance road was also converted to one-way traffic around the building and the other driveway was blocked off to provide a safe spectator area.*



*Typical wayfinding sign found at each disc golf tee.*



*The Oaks Plaza is a skate spot that opened in August of 2016 at Main City Park. The Oaks Plaza is a well-used facility. Users report that they would like a larger area to accommodate the increased number of users.*



*The disc golf course offers 38 holes throughout Main City Park. The course attracts residents and visitors alike and is a host for tournaments throughout the year.*



*A small restroom installed in 2019 near the lakefront parking lot. The structure is pre-cast concrete, providing a durable and cost-effective solution to restroom needs.*

# Woodcrest Nature Park

Woodcrest Nature Park provides approximately 39.8 acres of park space, much of it comprised of natural wooded areas.

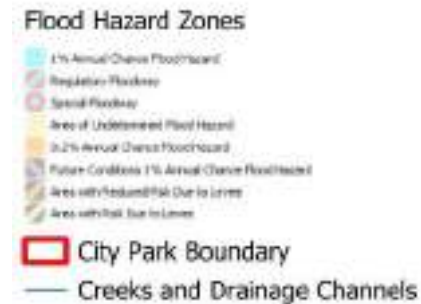
- Restrooms (1)
- Picnic Areas (4)
- Trails (0.59 miles)
- Benches (3)
- Exercise Equipment (Shaded)(4 stations)
- Play Structures (5)(Shaded)

## Observations

Opened in 2009, the park is relatively new and amenities are in overall good condition. The character of the park is intended to be passive and not overly developed. The park provides quiet places to enjoy picnics, walking trails, a playground, and exercise equipment.

The primary attraction to Woodcrest Nature Park is the natural forested areas, trails, and abundant wildlife. The most common activity within the park is walking, followed by use of the playground and picnic areas.

One of the most significant characteristics of Woodcrest Nature Park is that the majority of the property is within the floodway. Land within the floodway has both legal and practical limitations for site development of features such as buildings and parking lots, but continues to serve the community and the ecosystem by providing wildlife habitat, recreational open space, and flood management benefits.



Flood Hazard Zones - Woodcrest Nature Park



*Whitetail deer find refuge at Woodcrest Nature Park*



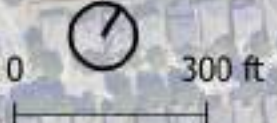
*Fitness station with shade sail.*



*A Yellow-Crowned Night Heron found at the low-lying, wetland area of the park.*

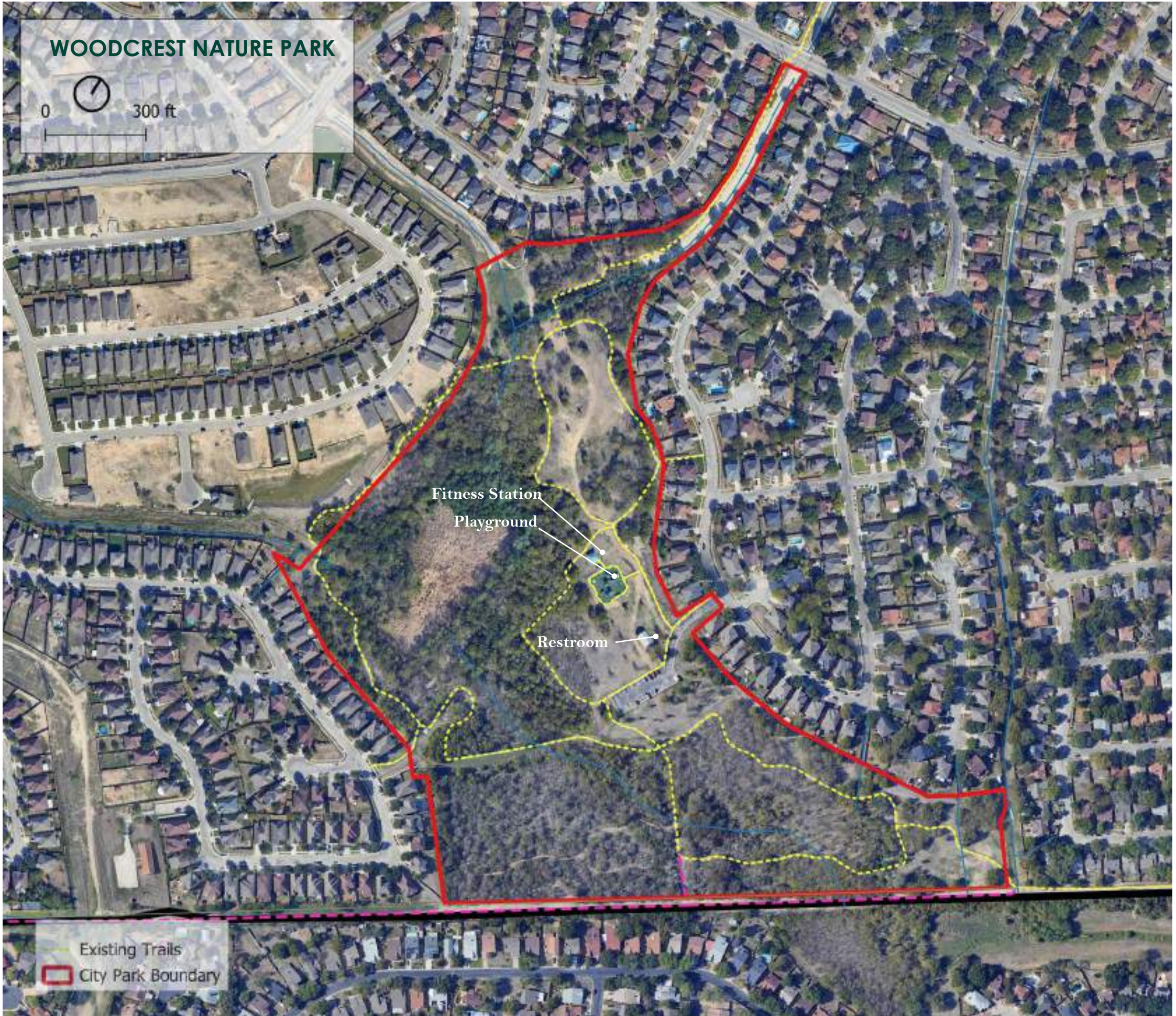


# WOODCREST NATURE PARK



Fitness Station  
Playground  
Restroom

Existing Trails  
City Park Boundary



# How Live Oak Residents Play

Another approach to identifying recreation demand is the use of “Big Data” resources available from the Environmental Systems Research Institute (Esri). Esri provides access to nationwide datasets about recreation behaviors, based on reports from the recreation industry, retail statistics, and other sources. By querying their’ databases, rich insight is gained about recreation preferences in Live Oak.

Using the City Limits as the geographic boundary, a behavior data analysis was retrieved from Esri’s, [arcgis.com](https://www.esri.com). This analysis limits results to population characteristics within the City Limits.

The Leisure Activities & Life Style data within the query for the last 12 months reveals some clear patterns regarding residents leisure activities ranging from dining out to photography and sports and recreation activities such as walking, bicycling, sports, and more.

Some of the most popular sports and recreation activities are pedestrian/trail oriented. ‘Walking for Exercise’ (28.63%), ‘Hiking’ (15.89%), and ‘Bicycling’ (10.12%) are among the most popular.

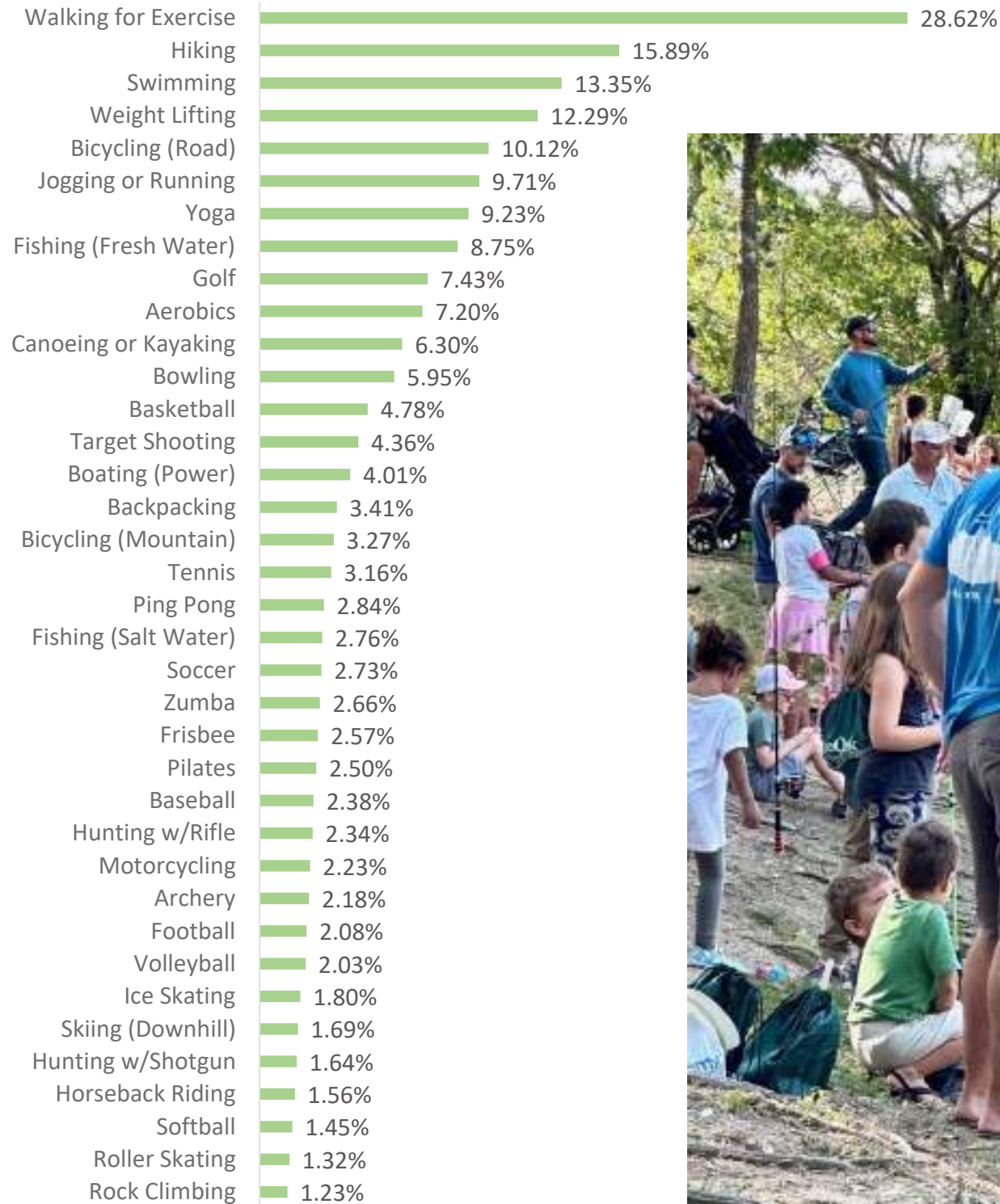


## Leisure Activities of Live Oak Residents (2023)

Activity	Percent
Dined Out	45.65%
Read Book	33.91%
Attended Movie/6 Mo	32.94%
Barbecued	28.08%
Did Baking	26.93%
Cooked for Fun	24.38%
Attended Movie < 1 Time Month/90 Days	23.92%
Went to Beach	23.04%
Played Board Game	21.15%
Played Cards	15.86%
Went to Bar or Night Club	14.64%
Played Computer Game Online	14.13%
Participate in Indoor Gardening or Plant Care	13.97%
Went on Overnight Camping Trip	12.38%
Played (Console) Video or Electronic Game	11.88%
Did Crossword Puzzle	11.54%
Went to Zoo	10.29%
Did Photography	10.24%
Visited Theme Park	10.12%



## Sports and Recreation Activities of Live Oak Residents (2023)



Participants of Jr. Fishing Day event at Main City Park (photo credit: City of Live Oak).

# Local Bike and Pedestrian Activity

Understanding where residents are currently walking, running, and bicycling throughout Live Oak helps to identify where there may be gaps in infrastructure such as pathways, and bike lanes.

According to a survey of residents in Live Oak 35.5% participated in running or jogging in the last 12 months and 5.61% in walking. Another 18.07% reported bicycling in the last 12 months. When asked how important trails are for them and their families, 41.5% said they are 'Extremely Important', and 32.5% said they are 'Very Important'. This indicates a clear need to support this type of recreation with appropriate off-street pathways and bike lanes.

## Crowd-Sourced Data

Smartphones, smartwatches, and activity trackers are part of our daily lives and provide countless tools for enhancing recreational experiences. Many people are using apps such as STRAVA on their smart devices to track their recreation and exercise activities on a regular basis. STRAVA aggregates these data and filters out anomalies to create an online map of user activity. Data are filtered to protect the privacy of users and eliminate data generated when users forget to turn off the app while driving. The results yield an interactive map of where users are walking, running, and bicycling in the community.

The STRAVA data paint a clear picture of where the most popular routes exist and help to plan for additional infrastructure to increase connectivity between neighborhoods, schools, shopping areas, and parks. The pedestrian activity is most frequent the parks and along neighborhood streets. Bicycle activity is primarily along major thoroughfares and collector streets.



Strava bicycle activity in the core area of Live Oak shows use of the parks and several main corridors through town.

# Inventory & Analysis 01



Strava data shows pedestrian activities in and around Woodcrest Nature Park.



Strava data shows pedestrian activities in and around Main City Park.

# 10-Minute Walk Analysis

## A Park Within a 10-Minute Walk from Home

A collaborative effort between The Trust for Public Land, the Urban Land Institute, and the National Recreation and Park Association initiated a campaign called “10 minute Walk” with a goal to “ensure there’s a park within a 10 minute walk of every person, in every neighborhood, in every City across America”. The movement challenges mayors to make a commitment to achieving this goal in their communities. Cities can join the movement by signing up online at [10minutewalk.org](http://10minutewalk.org).

To understand where Live Oak currently measures against the “10 Minute Walk” test, an analysis was conducted using Geographic Information Systems (GIS) software to calculate the proximity of households to parks in the City, both public parks and private. Rather than using a simple circular radius, the analysis considers only the practical

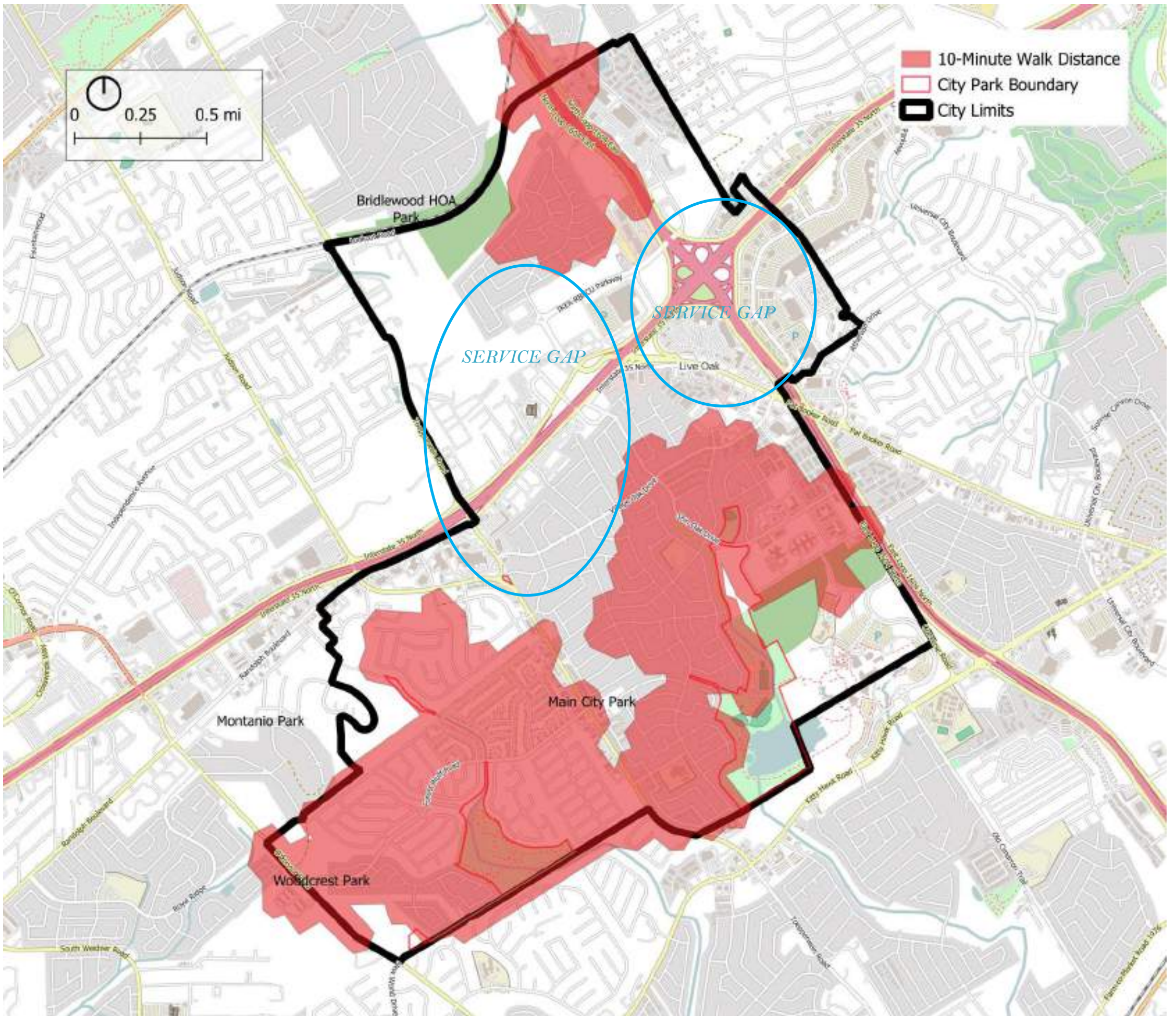
means of walking to the park along existing roads, which have sidewalks in most cases. This provides a more meaningful illustration of where service gaps exist in the parks system.

According to the most recent data from Parkserve™, the 10 Minute Walk database from the Trust for Public Land (TPL), Live Oak has 74% (10,764 residents) of the population living within a 10 minute walk to a park, and 26% of residents living further away. Comparing with other cities in Texas, Live Oak has significant park coverage. The TPL data is based on the ESRI Demographic Forecast Block Groups data.

The map on the following page illustrates the areas of the community within a 10 minute walk of a park in RED. The BLUE circles highlight residential areas that are not within that distance and are known as ‘service gaps’. Where opportunities are available, these are target areas to consider for development of parks if land is available. This visualization was conducted using ESRI’s ArcGIS Online platform to perform the ‘proximity analysis’. The analysis only considers public parks, and proximity is measured as a distance along streets to park access points.

*Comparison of Texas cities’ 10 minute walk level of service. Source: Parkserve™ by the Trust for Public Land, <https://parkserve.tpl.org/mapping/#/?CityID=4843096>*

City Name	Population within a 10 minute Walk to a park	Number of Residents living within a 10-minute walk to a park
<b>Live Oak, TX</b>	<b>74.0%</b>	<b>10,764</b>
Jersey Village, TX	80.2%	6,771
Bellaire, TX	79.6%	13,786
Cedar Park, TX	79.0%	52,513
Deer Park, TX	71.2%	24,929
Huntsville, TX	65.0%	27,132
Seabrook, TX	59.5%	8,475
Texas City, TX	58.8%	32,135
La Porte, TX	55.3%	19,538
Brenham, TX	48.4%	8,213
Leander, TX	53.8%	22,919
Georgetown, TX	52.7%	32,895



# Recreation by Others

Recreation opportunities are not limited to parks, facilities, and programs offered by the City of Live Oak. A number of other groups and entities within the area also provide opportunities for fitness, athletic fields, training, and classes. These providers include adjacent communities, gyms and fitness companies, baseball academies, and other groups.

A total of 24 recreation opportunities were identified within 2 miles of Live Oak that are provided by other entities. It's important to understand the recreation offerings in the area to determine what types of facilities and activities the City would like to provide, and which ones are best provided by others.



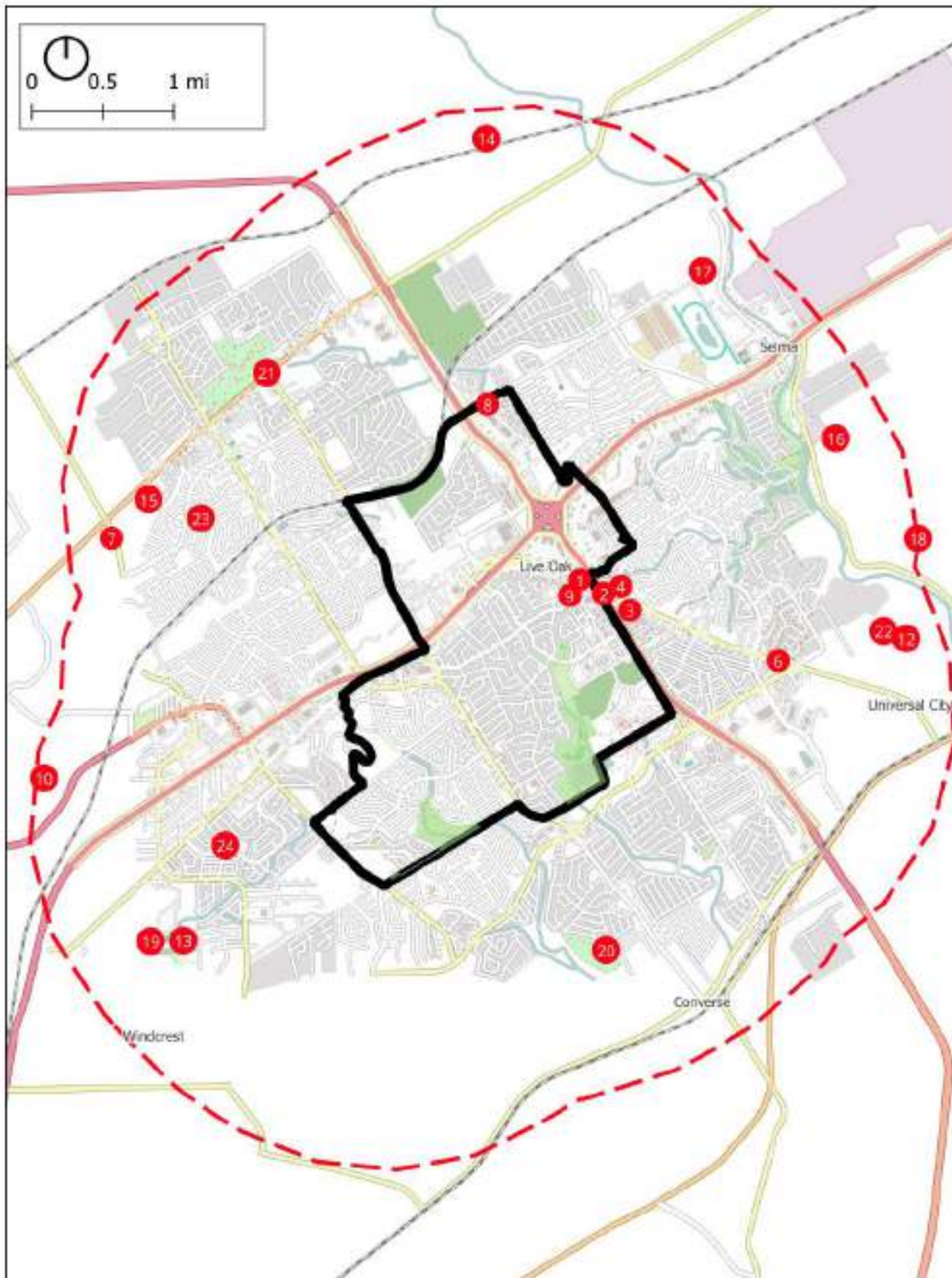
*Orange Theory Fitness, located at the Forum Crossing shopping center just outside of town, is an example of complementary recreation providers in the area.*



*Newsom Fitness is one of a number of gyms in the Live Oak area that serves indoor fitness needs for Live Oak and Universal City.*



# Inventory & Analysis 01



ID	Name	descriptio
1	Reycom	Gym
2	Orangetheory Fitness	Gym
3	TruFit Athletic Clubs	Gym
4	Newsom Fitness	Gym
5	Gold's Gym San Antonio Live Oak	Gym
6	Planet Fitness	Gym
7	Planet Fitness	Gym
8	All Purpose Fitness - Personal Training	Gym
9	Let's Play Soccer, Live Oak	Soccer
10	Small Goal Soccer San Antonio	Soccer
11	Schertz Soccer Complex	Soccer
12	Tri-City Baseball	Baseball
13	Windcrest Little League	Baseball
14	Veterans Memorial Baseball Field	Baseball
15	Walk Off Baseball & Softball Academy	Baseball
16	Strike Force Baseball Organization	Baseball
17	BLACK LIONS FOOTBAL CLUB	Football
18	GRAYSA/ARSENAL	Soccer
19	Takas Windcrest City Park	Park
20	Converse North Park	Park
21	Comanche Lookout Park	Park
22	Universal City Park	Park
23	Woodstone Pool NOT PUBLIC POOL	Pool
24	Royal Ridge Recreational Club	Rec Center

# Demand **Assessment**



01

Inventory &  
Analysis

02

Demand  
Assessment

03

Walkability

04

Priority  
Projects

05

Implementation

# Community Input

The most important component of any parks and recreation planning effort is to effectively engage community stakeholders to identify their goals and needs. Identifying opportunities for improvements and additions to the parks system and new programs must be driven by the needs of residents, City Staff, and City Leadership. When it comes time to move forward with implementation of the plan, having buy-in from residents becomes even more important.

A series of engagement activities were undertaken during development of this plan including the following:

## Online Survey

An online survey was conducted from March 23, 2024 through April 29, 2024. The survey was distributed online via the City's website and Facebook page, and flyers were distributed at the annual Eggstravaganza event to advertise the survey and upcoming meetings.

A total of 325 responses were received for a survey of 14 questions regarding subjects such as current recreation activity, desired activities, and desired amenities. The sample size provides a 95% confidence level with a 5.38% margin of error.

## Eggstravaganza Event

The City hosted an Easter-themed event on March 23, 2024 called the Eggstravaganza & Movie in the Park. The event was held at Main City Park. The planning team hosted a booth at the event to engage residents and distribute flyers to promote the online survey and upcoming public meeting. Hundreds of flyers were distributed at this event that brings in thousands of both residents and visitors to participate in activities.



Children participating in the Easter egg hunt at the Eggstravaganza.

## Parks Planning Workshop

A parks planning workshop was held in April of 2024 with a total of 21 participants. They were guided through a series of discussion topics covering all aspects of recreation and parks in Live Oak. A summary of findings is included in this chapter.

## Joint City Council & Parks Commission Workshop





On May 21, 2024, a joint workshop was held with members of the City Council and Parks Commission working together to identify goals and needs for parks, programs, and facilities in Live Oak. A summary of findings is included later in this chapter.



CITY OF LIVE OAK

**PARKS, RECREATION, OPEN SPACE, & TRAILS MASTER PLAN**



-  Parks
-  Recreational Programs
-  Open Space
-  Trails & Connectivity



## PARKS PLANNING WORKSHOP

The City of Live Oak want to hear your ideas for recreation, parks, trails, and natural areas in Live Oak. It's all about you, your family, and your community! Come share in this important plan and have a say in the future.

*Flyer handed out at the Eggstravaganza event to promote the parks and recreation survey and Parks Planning Workshop.*

### HELP US PLAN OUR PARKS, RECREATIONAL PROGRAMS, TRAILS, AND OPEN SPACES!

The City of Live Oak is currently developing a Parks, Recreation, Open Space & Trails Master Plan. This plan will provide guidance for both short and long term planning for the parks, programs, and facilities.

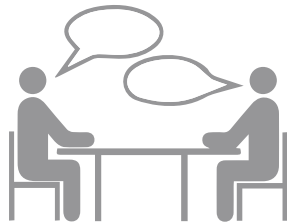
### PARKS AND RECREATION SURVEY

Your input is the most important part of this planning process. Please take a few minutes to complete this survey and help strengthen our community with high quality recreational programs, safe, fun and accessible parks and state-of-the-art facilities that create memorable life experiences.

Scan this QR code with your smartphone's camera to access the online survey



[HTTPS://FORMS.GLE/6THPJLGMZ4VMXD8](https://forms.gle/6THPJLGMZ4VMXD8)



Wednesday, April 17th  
6:00 p.m. - 7:30 p.m.



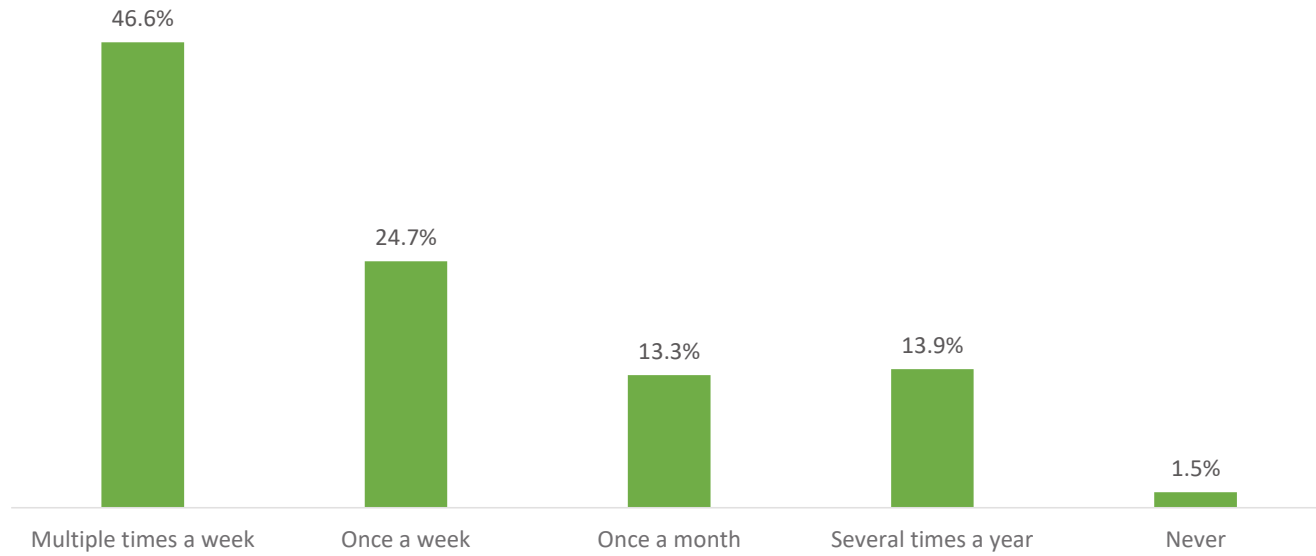
City Hall  
8001 Shin Oak Drive  
Live Oak, Texas 78233

*Participants of the City Council/Parks Commission Joint Workshop working in small groups to discuss parks and recreation priorities.*

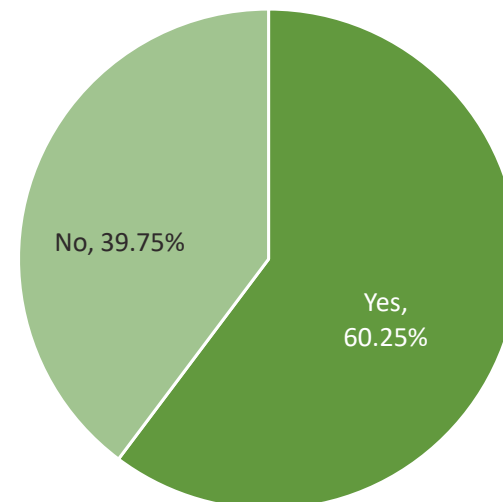


# Online Survey

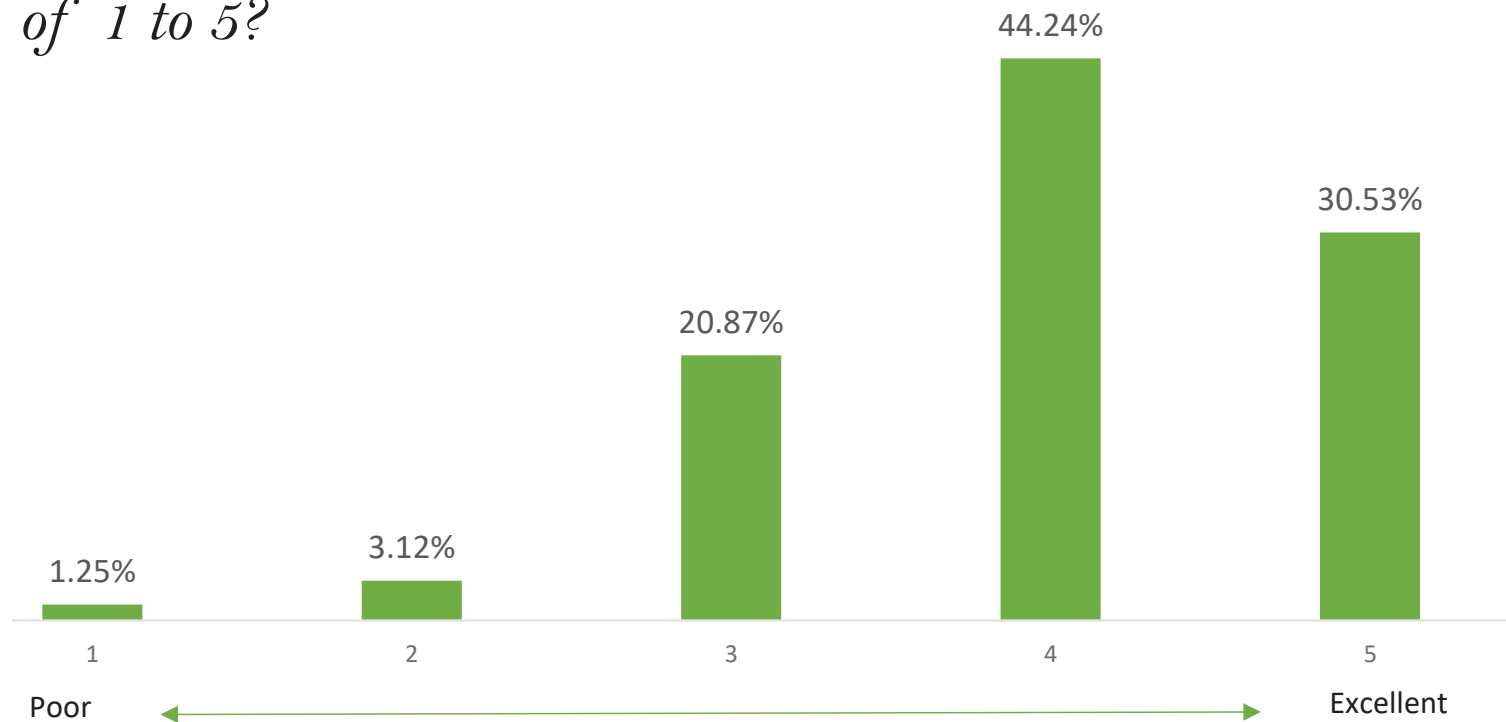
*How often do you visit parks and facilities in Live Oak?*



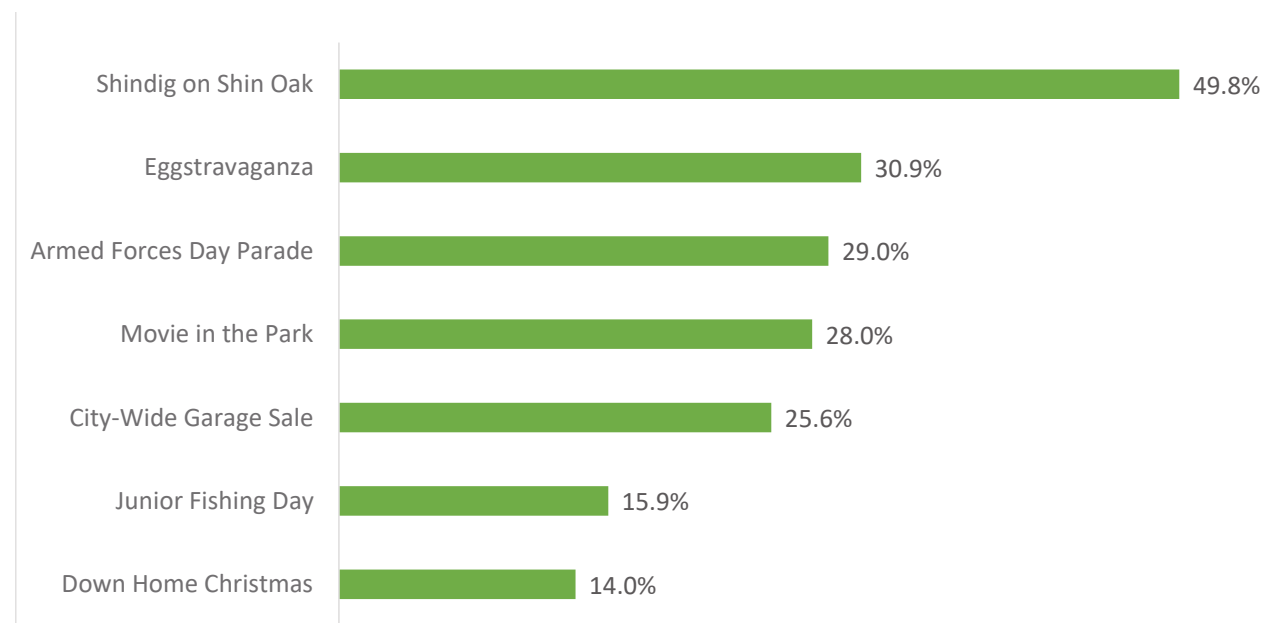
*Are you a resident of Live Oak?*



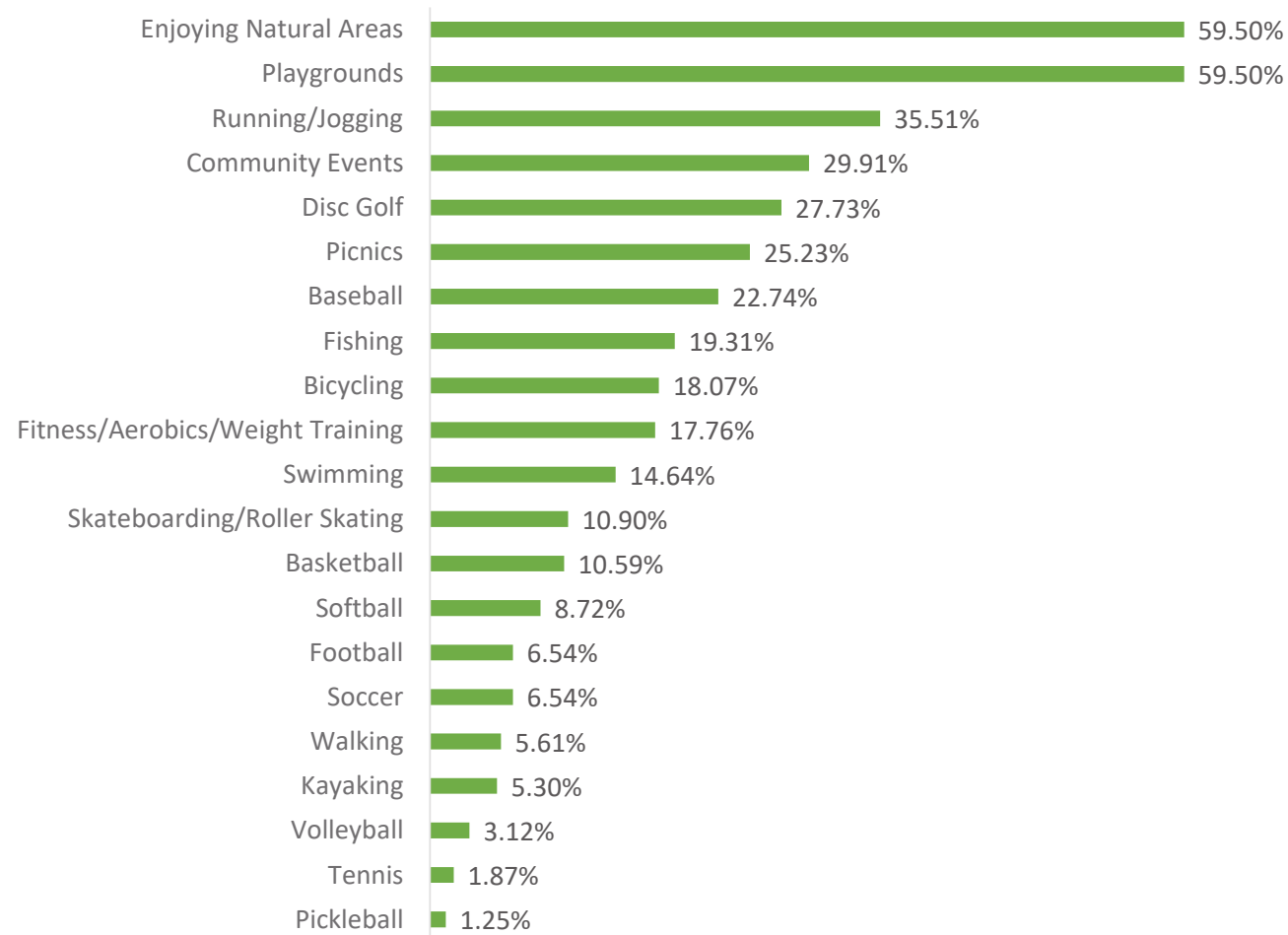
*How would you rate the parks system in Live Oak on a scale of 1 to 5?*



*Which recreational programs and community events have you and your family participated in during the last 12 months in Live Oak?*

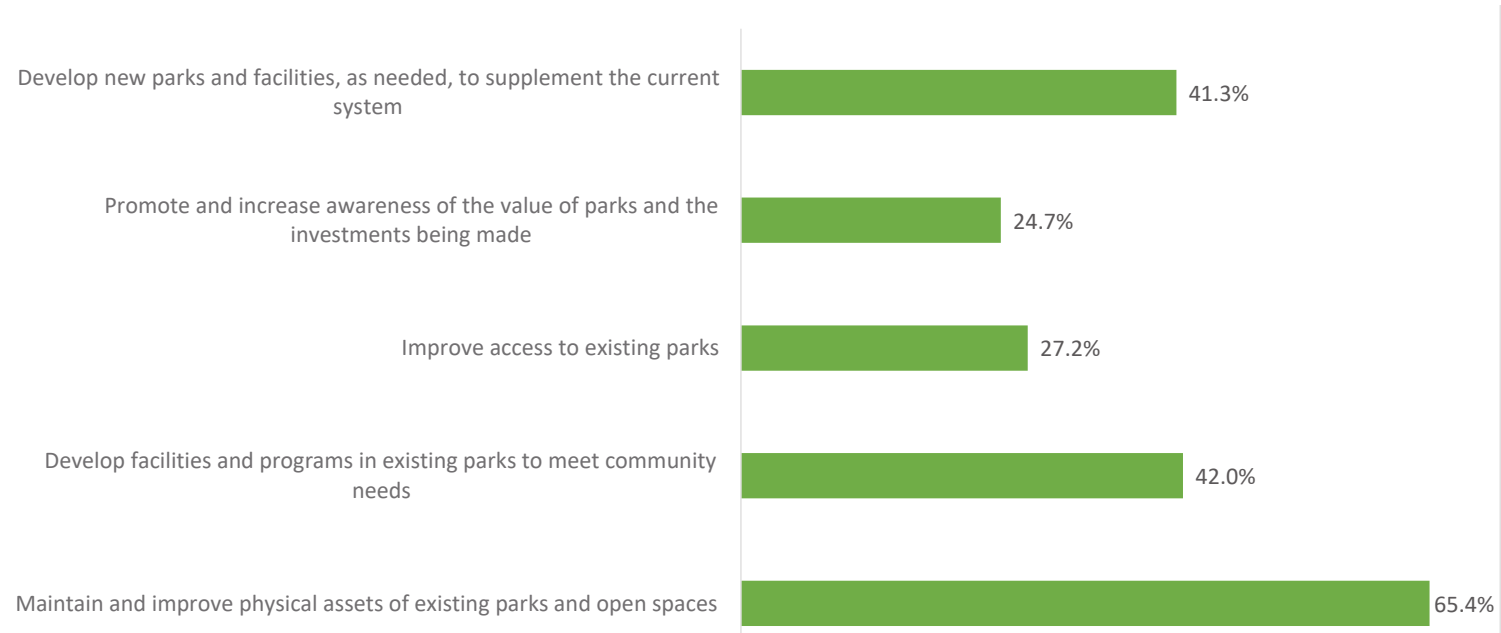


*Have you or anyone in your household participated in any of the following activities in the last 12 months? (please check all that apply)*

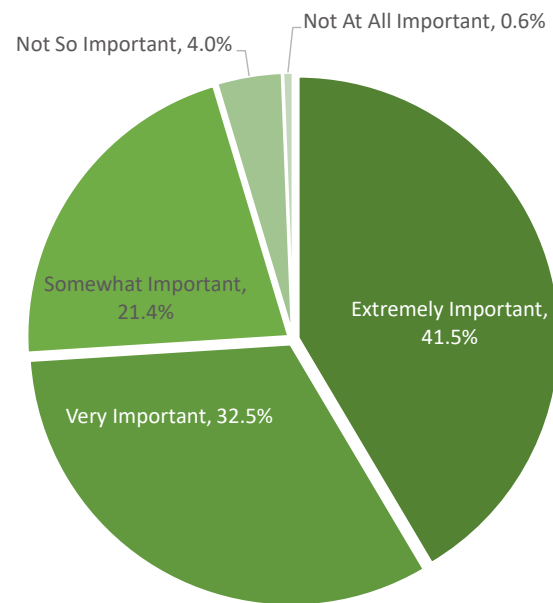




*How should the City of Live Oak prioritize efforts for improving parks and recreation?*



*How important are trails and sidewalks for you and your family?*

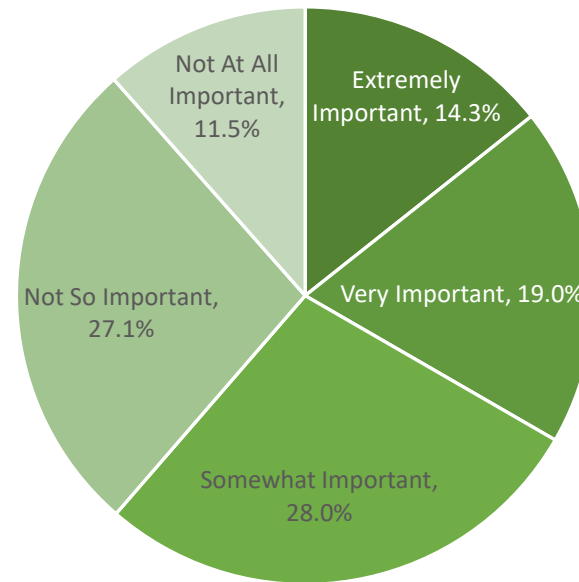


*Which of the following new or improved park facilities and amenities would be important to you and your family?*

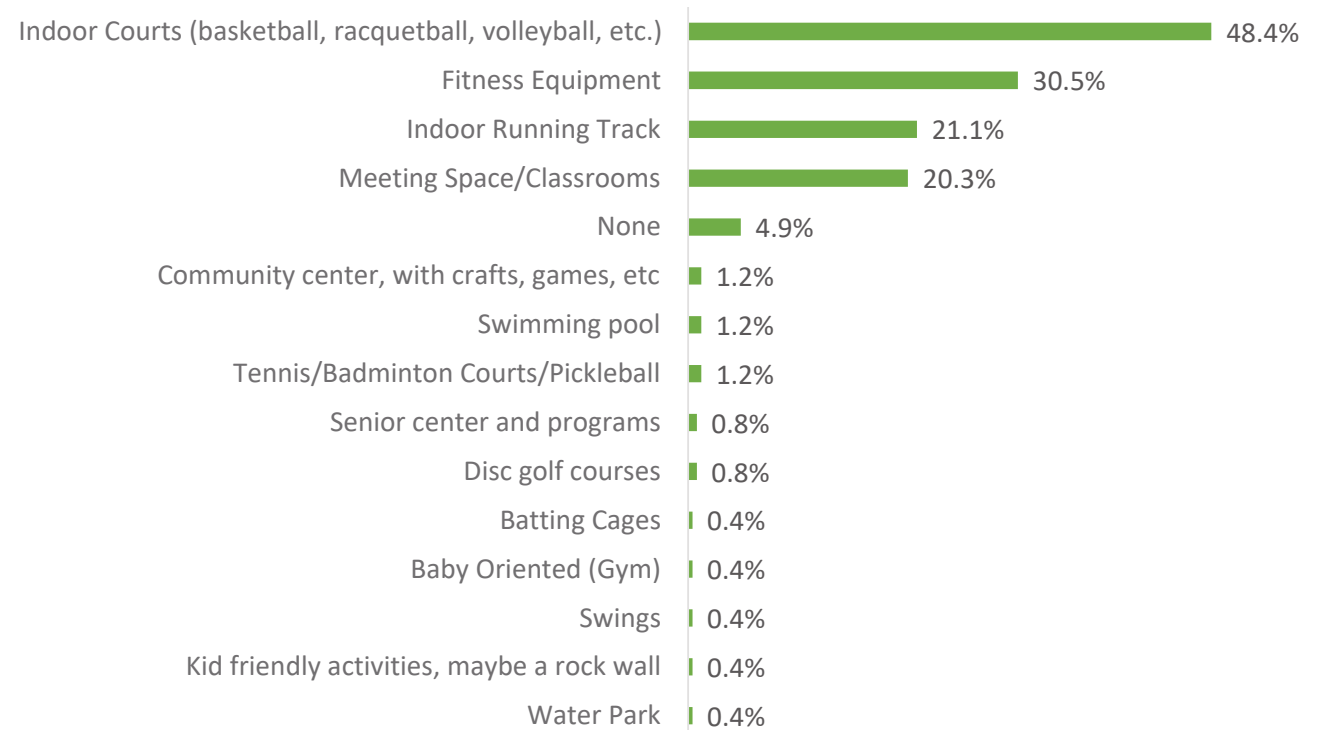
**Responses were summarized into the following categories:**

<b>Pedestrian</b>	<b># of Comments</b>	<b>% of Responses</b>	<b>Open Space and Nature</b>	<b># of Comments</b>	<b>% of Responses</b>
Off-Street Hike and Bike Trails	111	35.1%	More natural, unmaintained areas for Wildlife	112	35.4%
Sidewalks	103	32.6%	Wildlife Viewing Areas (e.g. Birding Blinds)	79	25.0%
Paved Trail on Dam	2	0.6%	Open/Natural Spaces	1	0.3%
<b>Indoor Recreation</b>	<b># of Comments</b>	<b>% of Responses</b>	<b>Athletics</b>	<b># of Comments</b>	<b>% of Responses</b>
Community Center	72	22.8%	Football Field Rental	61	19.3%
Indoor Recreation	2	0.6%	Soccer field	7	2.2%
			Baseball/Softball Fields	1	0.3%
<b>Court Sports</b>	<b># of Comments</b>	<b>% of Responses</b>	<b>Children's Play</b>	<b># of Comments</b>	<b>% of Responses</b>
Volleyball Courts	33	10.4%	Shade for Playgrounds	76	24.1%
Pickleball Courts	32	10.1%	Splash Pads	4	1.3%
Covered basketball court	6	1.9%	Swings	1	0.3%
Tennis Courts	3	0.9%	Playgrounds	1	0.3%
Basketball Courts	1	0.3%			
<b>Safety, Accessibility, and Landscaping</b>	<b># of Comments</b>	<b>% of Responses</b>	<b>Site Amenities</b>	<b># of Comments</b>	<b>% of Responses</b>
Landscaping	7	2.2%	Benches Close to Playground	85	26.9%
Garden for Special Needs	1	0.3%	Bathrooms	63	19.9%
Lighting with Timers	1	0.3%	Picnic Shelters	55	17.4%
More Policing, Full-Time Park Ranger	1	0.3%	Covered Seating Areas	48	15.2%
Accessibility	1	0.3%	Pavilion	3	0.9%
Additional Parking	1	0.3%	Picnic Areas	1	0.3%
			Event Space	1	0.3%
<b>Other Outdoor Activities</b>	<b># of Comments</b>	<b>% of Responses</b>			
Kayak Rentals	78	24.7%			
Kayak Launch	57	18.0%			
Improved Fishing Access	47	14.9%			
Designated Camping Areas	3	0.9%			
Dog Park	2	0.6%			
Swimming Pool	1	0.3%			
Multi-Generational Fitness Park	1	0.3%			
Disc golf	1	0.3%			
Golf	1	0.3%			

*How important are indoor recreation facilities for you and your family?*



*What types of indoor recreation facilities would be important to you and your family?*



# *How important are indoor recreation facilities for you and your family?*

Based on the survey responses, here are the programs and events prioritized by frequency of request:

## 1. Fitness Classes:

This was the most frequently requested program, with numerous participants expressing interest in free or low-cost fitness classes like yoga, tai chi, aerobics, and outdoor group fitness classes for all ages.

## 2. Youth Activities:

Youth programs and activities were highly desired, including sports leagues (soccer, basketball, baseball/softball), summer camps, activities for teens, playgrounds/splash pads, and general family-friendly events.

## 3. Nature Programs:

Many respondents wanted to see more nature-based programs like hiking, fishing, kayaking, environmental education, pond habitat education, tree care classes, and park clean-up days.

## 4. Cultural Events:

Cultural festivals, events celebrating local heritage, music in the park, artisan markets, and outdoor art sessions were popular suggestions.

## 5. Disc Golf:

Several responses specifically requested disc golf clinics, tournaments, additional courses, and practice areas.

## 6. Pickleball:

Pickleball courts and leagues were mentioned multiple times.

## 7. Tennis Courts:

A few respondents requested tennis courts.

## 8. Programs for Seniors and Special Needs:

Some participants wanted programs tailored for seniors (fitness, swimming) and individuals with special needs.

## 9. Camping Areas:

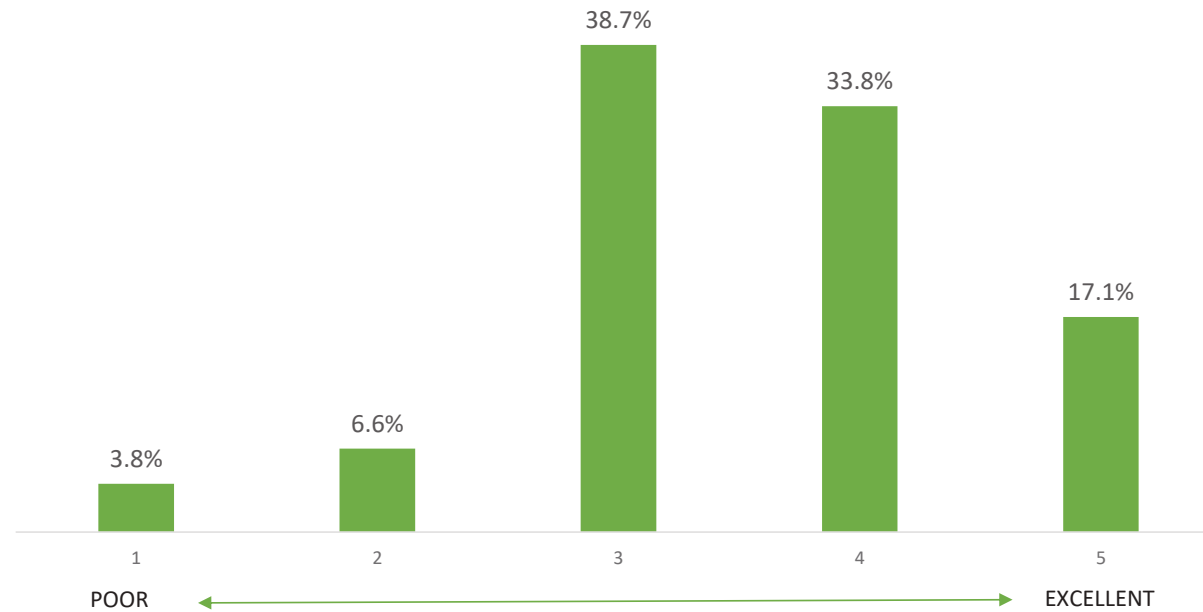
Designated camping areas within the parks were suggested.

## 10. Improved Baseball/Softball Facilities:

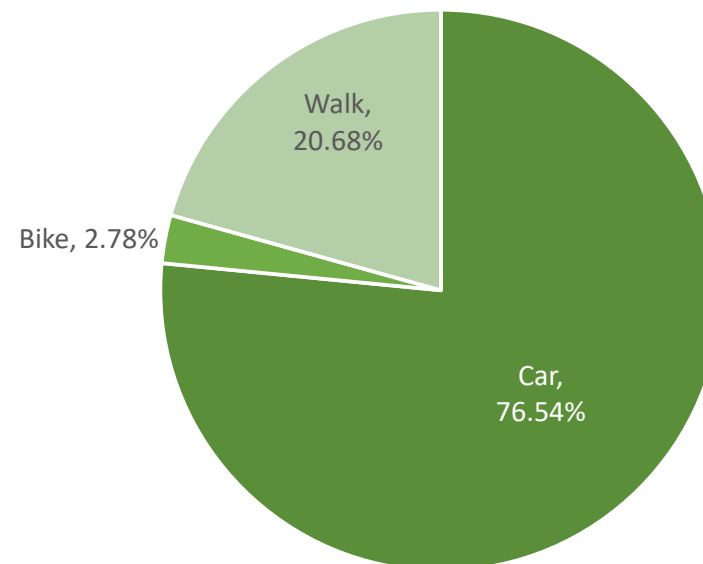
A couple of responses called for better baseball/softball fields, batting cages, stands, and scoreboards.

The top priorities clearly revolve around fitness, youth engagement, nature appreciation, cultural enrichment, and specific sports like disc golf and pickleball, reflecting the diverse interests and needs of the community.

*How accessible are Live Oak's parks and facilities for children or adults with physical or mental disabilities? (on a scale of 1 to 5)*



*How do you usually travel to Live Oak's Parks?*



# *Is there anything else that we should know about you and your family's recreational needs in Live Oak?*

Comments below were categorized and prioritized by frequency:

High Priority:

1. Increased parking and traffic management: 7
2. Disc golf course improvements (tee pads, signage, etc.): 16
3. Restroom improvements and additions: 5
4. Pickleball courts: 1
5. Shade and cleanliness improvements: 1
6. Improved walking/biking trails: 2
7. Increased pool access and facilities: 2
8. Splash pad addition: 2
9. Exercise stations along walking trails: 2
10. Security concerns and crime prevention: 2

Medium Priority: 11. Dog amenities: 2

12. Wildlife and habitat preservation: 2
13. Additional park features (such as pavilions, stages, etc.): 3
14. Indoor recreation facilities: 2
15. Activities and amenities for teens: 3
16. General positive feedback on the park: 5
17. Appreciation for disc golf courses: 4
18. Appreciation for the playground upgrades: 3
19. Increased programming for seniors: 1
20. Community Center: 2
21. Environmental sustainability efforts: 1
22. More benches, water fountains, and hydration stations: 3
23. Dark sky initiative and solar panels: 1
24. Trail markers and walking routes: 1
25. Hiking trails and connections: 1
26. Covered park benches with solar panels: 1
27. Better parking lot markings and maintenance: 2
28. Handicapped parking improvements: 1
29. Healthy trees and park maintenance: 1
30. Additional or improved restroom facilities: 3
31. Racquet sports facilities (tennis and pickleball): 1

Low Priority: 32. No specific requests: 13

Total respondents: 112

This prioritization is based on addressing immediate needs such as safety, accessibility, and essential facilities first, followed by enhancements to amenities and programs to improve the overall park experience.

Welcome  
Live Oak Park

# Community Parks Planning Workshop April 17, 2024

In April of 2024, a public workshop was held at City Hall to engage Live Oak residents in the planning process. A total of 21 residents worked together in small groups, as facilitators guided them through a series of topics about parks, recreational activities, trails, and open space.

The discussion topics covered a wide range of areas of interest. With such diverse topics to consider, responses were organized into the following general categories:

- **Trail Enhancements and Connectivity**
- **Facilities and Infrastructure**
- **Safety and Security**
- **Community and Recreation Centers**
- **Water-Related Features**
- **Recreational Activities**
- **Signage and Wayfinding**
- **Accessibility and Convenience**
- **Community Programs and Services**





## High Frequency Comments

### Trail Enhancements and Connectivity

- Directional signage on trails
- More trail connections, especially to new subdivisions
- Improve existing trails, including Eagle Scout Trail and trails between the college and the park
- Mile markers at Woodcrest Nature Park
- More bike trails and dedicated bike paths
- Trail paving and maintenance, especially the trail across the dam

### Facilities and Infrastructure

- Covered basketball courts
- New restroom at main city park by the baseball fields
- Renovate existing restrooms, especially near playgrounds
- Improve baseball and football fields, including dugouts and bleachers
- Pavilion and gathering spaces at main city park and Woodcrest Nature Park
- Gazebos and intimate gathering spaces
- Multi-generational fitness park near the fire department
- Upgrade picnic areas by the pool

### Safety and Security

- Improved lighting for trails and park areas
- Park patrol for increased security
- Add emergency posts in parks
- Improved security with cameras
- Address security concerns with lighting systems

### Community and Recreation Centers

- Recreation center at main city park
- Community center/senior center needed
- Event space indoors for 75-100 people (consider TIRZ and HOT funding)
- Storage for seniors of Live Oak Club at the clubhouse

## Moderate Frequency Comments

### Water-Related Features

- Add accessible launch for non-motor boats at the lake (kayaks and canoes)
- More water fountains, especially at Woodcrest Nature Park
- Address flooding issues near bathrooms by the lake
- Consider a covered pool with full-time staff and adult swim times

### Recreational Activities

- Fitness training lessons in parks
- Summer camps for children
- Adult leagues for games like kickball and cornhole
- Consider tai chi and other fitness classes for all residents
- Maintain and improve disc golf course (better marking for holes and tees)

### Signage and Wayfinding

- Increase directional and identification signs along trails
- Signage for safety and tree identification
- Upgrade signs in main parks

### Accessibility and Convenience

- Make all sidewalks wheelchair accessible
- Add more benches along trails for seniors
- Provide shelters for shade near basketball courts
- Add barbecue grills and food truck areas for events

## Lower Frequency Comments

### Miscellaneous Enhancements

- Consider an indoor recreation area using commercial spaces
- Floodplain area by lookout as a new park
- School bus access by the playground at main city park
- Improve and expand parking, including overflow areas
- Add tennis courts and pickleball courts next to basketball courts
- Prune trees and maintain landscaping at Woodcrest Nature Park
- Enhance picnic areas near the swimming pool and clubhouse

### Community Programs and Services

- Senior shuttle service to places and events
- Classes for all residents, not just seniors
- Develop a putting course (golf) and an indoor disc golf putting area
- Create more intimate gazebos and event spaces for community gatherings

### Additional Comments

- Access to refreshments in parks
- Pavilion for events and performances
- Consider a library space
- Look at city properties for best use
- Expand pool season and facilities
- Explore artificial turf for playground areas

# Joint City Council and Parks Commission Workshop May 21, 2024

A joint workshop was held for members of the City Council and the Parks Commission to provide direction on parks and recreation improvements for Live Oak. Working in small groups, participants covered a wide range of topics, and their ideas are summarized in the following subject areas by frequency:



## High Frequency Comments

### 1. Covered Areas

- Covered picnic areas
- Covered basketball courts
- Shade structures
- Event spaces with shade
- Exercise equipment with canopy

### 2. Water-Related Features

- Splash pads (recirculating)
- Misting stations/cooling stations
- Enhanced fishing area
- Non-motorized watercraft (kayak launch, canoe launch)
- Improved trail on top of dam

### 3. Recreation and Fitness

- Pickleball courts/facility
- Skate park expansion/enhanced skate area
- Exercise equipment in main city park
- Basketball court resurfacing
- Outdoor fitness park

### 4. Parking and Connectivity

- Updated signs for locations and amenities
- Overflow parking in main city park
- Connection of roadways in parks
- Improved parking and covered pavilions near the pool
- Additional parking and picnic areas behind clubhouse and pool

### 5. Nature and Trails

- Expand trails
- Resurface trail over dam
- Improve connectivity of trails (e.g., across I-35)
- Bird blinds
- Consider bird blind and nature area development

## Moderate Frequency Comments

### 1. Art and Aesthetics

- Incorporation of art and visually pleasing elements
- Outdoor spaces for music and art
- Arts tie-in throughout the parks system

### 2. Pet-Friendly Features

- Pet-friendly stations (water, waste stations)
- Dog parks for different sizes

### 3. Facilities and Infrastructure

- Amphitheater (potential interlocal agreement with college)
- Permanent seating at football field and fishing pond
- New parcel development for amphitheater and fitness park

### 4. Sensory and Discovery Areas

- Sensory perception areas
- Children discovery area

### 5. Soil and Erosion Control

- Soil retention efforts
- Erosion plan at restroom areas

### 6. Miscellaneous

- Rename park to Live Oak Discovery Park
- Recycling bins
- Enhanced picnic areas
- Water fountains with bottle fill and dog drink options (Montanio Park)

## Lower Frequency Comments

### 1. Maintenance and Minor Enhancements

- Trail markers and wayfinding
- Seating around lake area
- Trail resurfacing (permeable surfaces)
- Consideration of bird blinds and nature viewing options
- Water fountains and split benches at Montanio Park to deter homeless encampments
- Erosion control and soil retention plans at specific park areas

### Additional Suggestions for Specific Parks

- **Blaha Park**  
Potentially let a developer build
- **Woodcrest Nature Park**  
Maintenance focus
- **General Comments**  
Avoid new recreation center or clubhouse renovations  
Explore potential for new soccer facilities

**Walkability**



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**Implementation**

# Existing Trails and Sidewalks

Walking, jogging, and running are some of most common recreational activities in Live Oak. Much of this occurs along trails within the City's parks and along sidewalks throughout the City. Sidewalk are available on many, but not all, of the streets.

There are a total of 6.21 miles of off-street trails throughout the City of Live Oak. With new segments planned for the future. The map on the next page shows the location of existing trails and an inventory of sidewalks.



Walking trail at Woodcrest Nature Park.

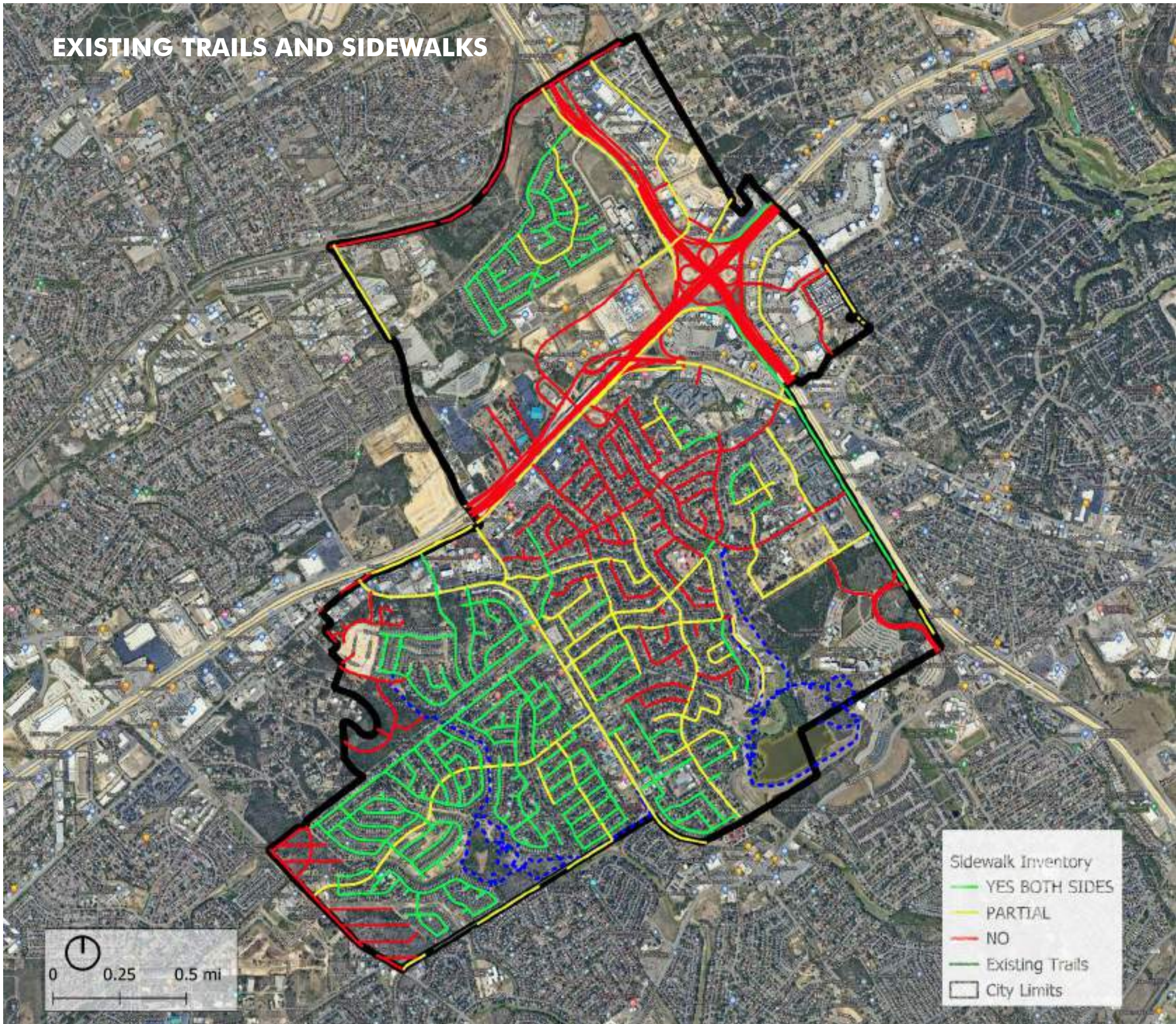


Walking trail at Main City Park.



2023 Ribbon cutting ceremony for new trail section connecting Main City Park to the swimming Pool.

# EXISTING TRAILS AND SIDEWALKS



# Proposed Trails

Trails and sidewalks are some of the most talked about topics when talking to Live Oak residents about parks and recreation. There are some sidewalks within the City but not complete coverage of all streets. Additionally, residents would like to have more off-street options for walking, jogging, and bicycling in a safe environment.

The opportunities for new trails are somewhat limited along City streets due to limited available right-of-way. However there are a number of drainage corridors, utility corridors and an abandoned street right-of-way that could be utilized.

A total of four new trail opportunities were identified within the City that may be feasible for development. Each one comes with its own set of challenges but will enhance connections between neighborhoods, parks, and other spaces.

## 1. Miller Road Right-of-Way

Miller Road has additional right-of-way between Forest Corner Road and O'Connor Road that has been abandoned. The corridor runs along the south boundary of Woodcrest Nature Park and could connect to a the Blaha Park property when that is developed. The total proposed length is 0.49 miles.

## 2. Avery Road Utility Easement

A utility easement between Avery Road and Rimwood Street runs northeast to southwest from Toepperwein Road for a distance of 0.87 miles. The corridor connects multiple neighborhoods to Montanio Park and Woodcrest Park by way of the newly constructed trail connecting those two. The proposed trail creates a connection to Toepperwein Road businesses as well.

## 3. Village Oak Drainage Corridor

The drainage channel between Village Oak Drive and Sage Oak Drive runs east to west, connecting Toepperwein Road to Welcome Drive. A trail developed along this corridor creates a 0.63 mile route between the Methodist Hospital and several neighborhoods while existing a short distance from Main City Park.

## 4. Shin Oak to Live Oak Drainage Corridor

The drainage channel running between Shin Oak Drive and Village Oak Drive offers an opportunity to connect Main City Park, and the City Pool to multi-family developments, shopping, and restaurants near the Village Oak Shopping Center with a 0.35 mile trail extension.

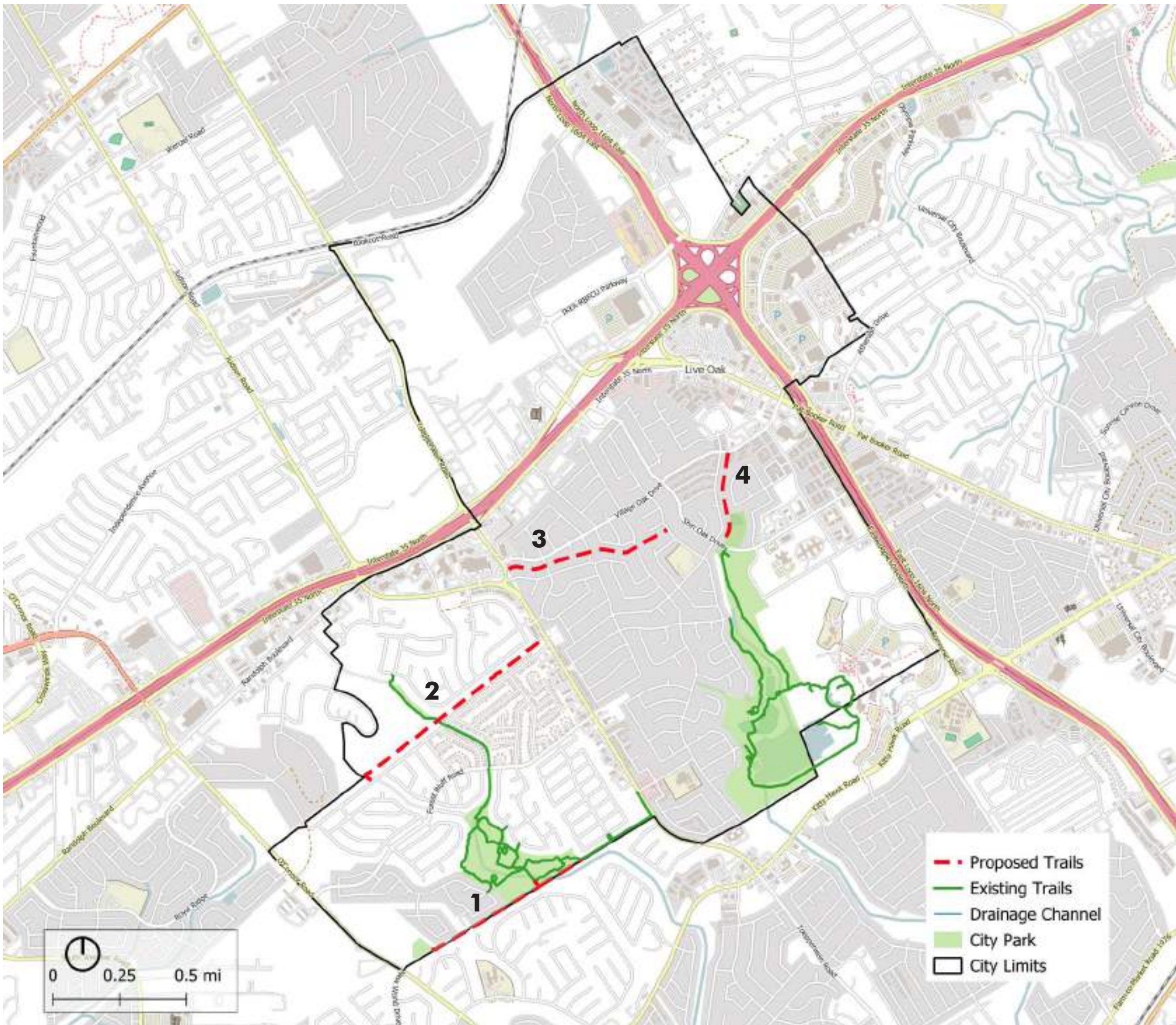


*Existing trail segment along Miller Road right-of-way. This segment starts at Toepperwein Rd. and ends at Woodcrest Nature Park.*

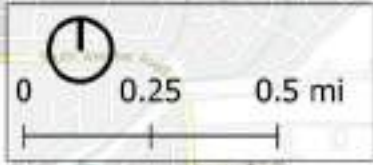


*The drainage channel between Village Oak Dr. and Shin Oak Dr. can accommodate an off-street trail for safe pedestrian mobility and recreation.*





- Proposed Trails
- Existing Trails
- Drainage Channel
- City Park
- City Limits



# Priority **Projects**



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**Implementation**

## Conceptual Master Plan Live Oak City Pool Complex

The Live Oak City Pool and surrounding park area is a well-used park, especially during the summer months. The site includes the City Pool and related structures, the Clubhouse, a practice baseball field, and playground.

The baseball field is rarely used, and only for practice due to lack of lighting. The proposed concept re-purposes the baseball field as multi-purpose open space with the addition of 2 sand volleyball courts.

Additional parking is proposed to address an ongoing need, as pool visitors and clubhouse visitors routinely struggle to find adequate parking. Other proposed upgrades include allowances for restroom renovation along with alteration of fencing to allow for year-round access to the restroom.

Allowances are provided in the estimated budget to upgrade the clubhouse, improve pathways, site lighting, landscaping, and picnic areas as well.



### Pool Complex and Surround Park Area Investment Per Household:

\$8 to \$21 per year  
(depending on property valuation)



### Proposed Improvements:

- MULTI-USE OPEN SPACE
- SAND VOLLEYBALL COURTS (2)
- ADDITIONAL PARKING (14)
- PICNIC AREAS
- PICNIC SHELTERS
- POOL RESTROOM UPGRADES
- CLUBHOUSE UPGRADES
- SITE LIGHTING
- LANDSCAPING



PAVILION WITH PATIO

PICNIC SHELTER

EX. PARKING

14 NEW PARKING

MULTI-USE OPEN SPACE

POOL

5' CONCRETE WALK

SHIN OAK DR.

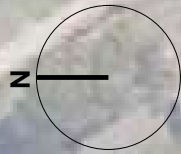
EX. BRIDGE

EX. PARKING

SAND VOLLEYBALL

EX. PARKING

0' 50' 100'



SPANISH TRAIL

# Improvements to Main City Park

Main City Park is much-celebrated by residents and visitors alike. The park is the destination for most recreation activities and events throughout the year and is feature-packed. Although it is a large park, plans for improvements and additions should be considerate of the need for open space as much as for features and amenities. It's important not to overload the park with too many activities.

## Active Recreation

The proposed concept for renovation of Main City Park includes a number of improvements related to active recreation activities such as sports, walking/jogging, and use of the waterfront. Included in the concept are new spectator seating areas for the baseball fields and football field that utilize the terrain with terraces.

A new concession & restroom building is proposed, which is the last restroom to receive an upgrade in recent years. A proposed cover over the basketball court provides much-needed shade and additional goals and lighting. The structure also creates an additional covered space for events. A new kayak launch is proposed at the waterfront near the existing fishing pier. The skatepark is planned for expansion to provide a safer and more enjoyable experience.

## Passive Recreation

Proposed passive recreation features and amenities include picnic shelters, gazebos, and seating areas throughout the park. Wildlife viewing will be enhanced with the addition of a 'bird blind'. Allowances are made in the budget for wetland enhancements along the waterfront as well. The area that has historically been used for overflow parking during events is planned to include new concrete drives and a parking lot constructed of geogrid permeable paving to reduce the stormwater runoff while allowing for stable parking surfaces. The lot will add 227 additional parking spaces.



- Proposed Improvements:**
- NEW TRAIL ALONG EAST SIDE
  - PARKING LOT AT ENCHANTED OAKS ST.
  - PUBLIC ART NODE ALONG TRAIL
  - COVERED BASKETBALL COURT WITH LIGHTING
  - SHADE CANOPIES
  - FAMILY PAVILION (1)
  - PICNIC SHELTERS (8)
  - NEW CONCESSION & RESTROOM
  - GAZEBOS (2)
  - KAYAK LAUNCH
  - TERRACED BASEBALL SEATING
  - TERRACED FOOTBALL SEATING
  - NEW BASEBALL DUGOUTS
  - COMPACTING TRASH RECEPTACLES
  - FITNESS STATION (1)
  - SKATEPARK EXPANSION
  - WILDLIFE VIEWING BLIND
  - PEDESTRIAN PATHWAYS AND BRIDGES
  - NEW DRIVEWAY AND PARKING WITH OVERFLOW



# Priority Projects 06



**Main City Park**  
**Investment Per Household:**  
\$53 to \$143 per year  
(depending on property valuation)



# Conceptual Master Plan - Main City Park (South)





# Priority Projects 06



# Improvements to Woodcrest Nature Park

The most significant attraction at Woodcrest Nature Park is the natural open space. Residents come to the park to walk the trails, picnic, and enjoy the abundant wildlife who consider this park to be a refuge. Residents and City leadership have indicated a desire to maintain the experience at Woodcrest Nature Park as it is, with improvements that fit the natural landscape.

Overall, existing features are in good working condition, with a few items in need of replacement. The playground and fitness equipment are in good working condition but is due for replacement within 5 years. The existing trail markers are weathered and in need of replacement. Additional seating and picnic areas are needed as well. Residents have requested mile markers along trails within parks to keep track of their exercise goals.

The proposed concept for improvements to the park focus on addition of trails, boardwalks, nature viewing areas, picnic areas, and new site furnishings. Two areas of the park are planned for establishment of wildflower meadows. An overlook boardwalk is proposed along the contours of a hill that drops down into the proposed wildflower meadow, which currently is a low-lying area of the property that floods regularly.

The concept includes an additional 6.4 acres of land adjacent to the park on the south end of the property. The land has no road access and is undeveloped. It may be in the best interest of the City to consider purchasing the land to expand the park and future recreation opportunities.



**Woodcrest Nature Park  
Investment Per Household:**  
\$12 to \$31 per year  
(depending on property valuation)

- Proposed Improvements:**
- PICNIC SHELTERS (5)
  - GAZEBO (1)
  - FAMILY PAVILION (1)
  - WILDLIFE VIEWING BLINDS (2)
  - NEW TRAILS (0.88 MI.)
  - SITE FURNISHINGS
  - NEW PLAYGROUND (1)
  - BOARDWALK WITH OVERLOOK
  - WILDFLOWER MEADOWS (2)
  - SIGNS AND MILE MARKERS





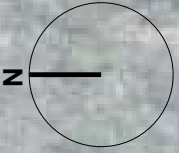
WORKOUT  
STATION

5' CONCRETE  
WALK

PICNIC SHELTER

WILDFLOWER  
MEADOW

0' 50' 100'



# Improvements to Montanio Park

The newest addition to the parks system is Montanio Park. At 2.43 acres, the park serves as a trail head for the newly constructed trail that runs from Wesp Way in the Vista Ridge subdivision south to Woodcrest Nature Park.

The proposed concept for this park is to enhance its function as a trail head and neighborhood park by addition a workout station, water fountain, and picnic shelter. Proposed landscape improvements include tree planting and establishment of a wildflower meadow at one end of the park. An additional concrete walkway is proposed to create a loop around the park for those who may not wish to walk all the way to Woodcrest Nature Park.



**Montanio Park**  
**Investment Per Household:**  
\$1 to \$4 per year  
(depending on property valuation)

- Proposed Improvements:**
- WORKOUT STATION
  - CONCRETE WALK
  - PICNIC SHELTER
  - WILDFLOWER MEADOW
  - LANDSCAPING
  - DRINKING FOUNTAIN



# Conceptual Design - Blaha Park

The City of Live Oak currently owns a 2.26 acre property on the southwest side of the City near O' Connor Road at the intersection of the former Miller Road. The land was originally platted in 1948 as a park within a planned subdivision. The undeveloped property is now under the ownership of the City of Live Oak.

A conceptual design was created to illustrate the types of amenities the City would like to see developed at this site in the future. The goal would be to have a future developer of the property in the area take on the task of creating this park.-



# Past Planning Efforts - Live Oak Fitness Park

In 2012, the City engaged landscape architects Clark Condon to develop a master plan concept for a new park on a city-owned property behind the Live Oak Fire Department along Oak Terrace Drive. The property is approximately 4.2 acres in size and is near several multi-family developments.

The concept for the park includes a variety of recreation options for residents and visitors of all ages. Features such as game tables, a parkour course, fitness stations, playgrounds, a wheel-friendly plaza, and a performance stage with terraced seating.

The proposed park remains an opportunity for the City to expand recreation in the future, but must be weighed against other potential uses for the land.



**Implementation**





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## Where to Begin

### Project Prioritization

The Parks Master Plan identifies the priority projects and justification through stakeholder input. However, the timing of project implementation is largely a function of funding availability and the City's will to move forward on a given project.

City Council will likely use a municipal bond to fund any major improvements to the parks and recreation system. The system-wide goals for improvements include significant expenditures if all proposed projects were to be implemented. Given that not all items can be reasonably developed at one time, it is important to focus on the highest priority components listed above for implementation. Below is a summary table of probable costs and projected investment by the community. An annual debt service rate was calculated using 2023 taxable property values and City rates for guidance. With an assumption of 15 year bond periods and an annual debt service of 3%, the table below illustrates the level of investment per household projected for key property value categories.

### Options and Alternatives

The list of proposed projects for the parks and recreation system offer individual opportunities for addressing current and future demand of recreation facilities. Some projects can be combined into a single effort, thereby providing some economy during design, construction and land acquisition.

### Project Design and Construction

When it comes to parks and recreation planning, identifying the needs of residents and developing a vision for the future parks system are important first steps. Once a project has been identified and approved for further study, the process of funding, design and construction can begin.

The proposed parks projects would likely be funded through a municipal bond, while also exploring other funding mechanisms. Following a decision to move forward on a priority project, the City will need to engage a qualified design team to further program the details of the project.

The Design Development phase of this process will allow the City to further refine the important details that bring the park and recreation project to life. This process will include several iterations of projected costs, revisions and refinements that ultimately will be turned into construction documents. It is important to continue to gather input from stakeholders during this process to ensure that key details are not left out.

Construction documentation, bidding and construction of the project is the phase where it will be important to have the right team for the job. Quality construction documents followed by strict adherence to the drawings during construction administration will ultimately determine the quality of the end result. All too often great projects are turned over to a general contractor to be completed with insufficient supervision, resulting in poor performance, change orders and added costs. The City will need the designer to act as an advocate for the City throughout the construction process to ensure success.

## Proposed Parks Department Capital Projects - Cost Per Household Valuation

Capital Project	Project Cost Estimate			Annual Cost per Household Valuation					
	Probable Cost	Annual Debt Svc	I&S Rate per \$100 Value	\$150,000	\$200,000	\$250,000	\$300,000	\$350,000	\$400,000
Main City Park	\$8,792,042	\$736,479	0.036	\$53	\$71	\$89	\$107	\$125	\$143
Live Oak City Pool Complex	\$1,264,680	\$105,938	0.005	\$8	\$10	\$13	\$15	\$18	\$21
Woodcrest Nature Park	\$1,919,927	\$160,826	0.008	\$12	\$16	\$19	\$23	\$27	\$31
Montanio Park	\$245,563	\$20,570	0.001	\$1	\$2	\$2	\$3	\$3	\$4
Trail System Additions (not within parks)	\$820,649	\$68,743	0.003	\$5	\$7	\$8	\$10	\$12	\$13

\*annual cost per valuation based on 2023 City tax rates and total property valuation

\*assumes 3% debt service and 15-year bond

As the City continues with improvements and additions to the parks system, funding is often the key player in the decision making process. The following are a variety of State and Federal grant programs available to aid cities in the enhancement of parks and recreation facilities and other public space projects.

### **Community Development Block Grants**

**-potential funding: up to 80% of project cost or maximum of \$200,000**

The Department of Housing and Urban Development (HUD) provides assistance to communities across the nation for a wide range of activities through the Community Development Block Grants Program. These funds are often distributed to individual communities by the state as match-grants to fund projects supporting economic development and improved quality of life. Texas Parks and Wildlife Department awards grants from this program annually to develop and enhance parks and open space.

### **Transportation Equity Act (SAFETEA-LU) - Recreation Trails Program**

The Transportation Safety Act, also known as the Safe, Accountable, Flexible, Efficient Transportation Act: A Legacy for Users (SAFETEA-LU), provides for the distribution of funds from the Federal Highway Administration (FHWA). The Federal Highway Administration is the largest source of **funding for shared use paths, trails and related projects. The Recreational Trails Program, an assistance program to FHWA, distributes funds for a range of activities including:**

- Maintenance and restoration of existing trails.
- Development and rehabilitation of trailside and trailhead facilities and trail linkages.
- Purchase and lease of trail construction and maintenance equipment.
- Construction of new trails (with restrictions for new trails on Federal lands).

- Acquisition of easements or property for trails.
  - Assessment of trail conditions for accessibility and maintenance.
  - Development and dissemination of publications and operation of educational programs to promote safety and environmental protection related to trails (including supporting non-law enforcement trail safety and trail use monitoring patrol programs, and providing trail-related training) (limited to 5 percent of a State's funds).
  - State administrative costs related to this program (limited to 7 percent of a State's funds).
- (typically managed via TRPA \*see below)**

### **TRPA Grants Program**

**-potential funding: \$750,000 (match grant)**

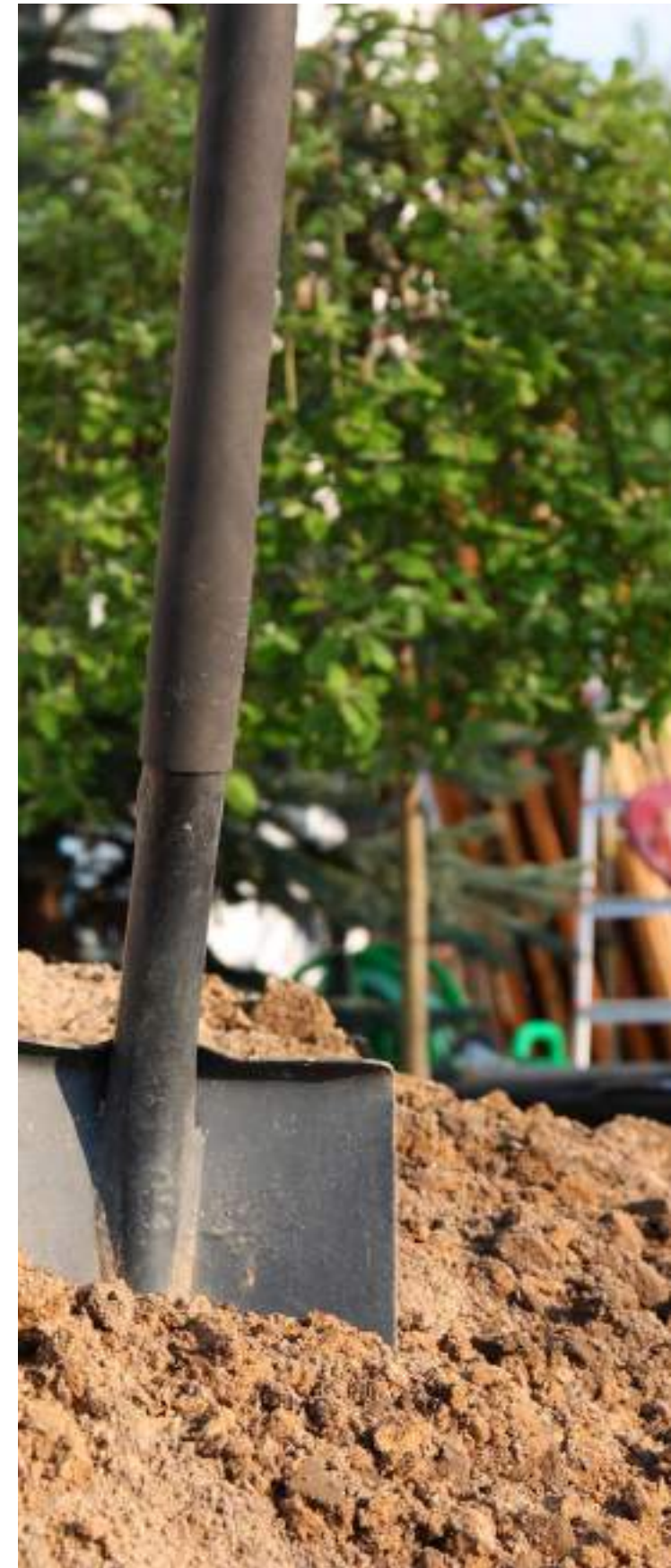
The Texas Recreation and Parks Account (TRPA) is funded by a portion of Texas sales tax received on select sporting goods. These grants are awarded to applicants annually at varied levels depending on project type and available resources for the funding cycle. These funds are administered by the Texas Parks and Wildlife Department's Recreation Grants Branch for five programs including the following:

1. Outdoor Recreation
2. Indoor Recreation (facility)
3. Small Community
4. Regional
5. Community Outdoor Outreach Program

### **Land and Water Conservation Fund**

**-\$2.4 million apportioned to Texas in 2014**

The Land and Water Conservation Fund is a program of the National Park Service that provides matching grants to local governments for acquisition of park **land and development of park facilities.** An example project in Texas is the *Wimberley Blue Hole Regional Park Hays County*, which received \$1,909,500 in funding from the LWCF



# Opinions of Probable Cost



City of Live Oak  
Pool Clubhouse Area

6/7/2024

Preliminary Opinion of Probable Costs (OPC)

**SCHEMATIC CONCEPT**

#	Item / Description	Qty	Unit	Range		
				Low	Subtotal	High
<b>1</b>	<b>General Requirements</b>			<b>\$ 99,000</b>	<b>\$ 110,000</b>	<b>\$ 121,000</b>
	Mobilization, Demobilization & Maintenance	1	allow	\$ 39,600	\$ 44,000	\$ 43,560
	Bonds & Insurance	1	allow	\$ 39,600	\$ 44,000	\$ 43,560
	Traffic Control, Surveying, Safety Plan	1	allow	\$ 19,800	\$ 22,000	\$ 21,780
<b>2</b>	<b>Demolition/Preservation</b>			<b>\$ 14,850</b>	<b>\$ 16,500</b>	<b>\$ 18,150</b>
	Demolition, Clearing & Tree Removal	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
	Tree Preservation	500	lf	\$ 4,950	\$ 5,500	\$ 6,050
<b>3</b>	<b>Grading, Drainage &amp; Utilities</b>			<b>\$ 29,700</b>	<b>\$ 33,000</b>	<b>\$ 36,300</b>
	Mass Grading, Site Work, & Erosion Control	1	allow	\$ 25,121	\$ 27,912	\$ 30,703
	Water Infrastructure (Domestic & Waste)	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
	Misc. Utilities	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
<b>4</b>	<b>Site Paving Infrastructure</b>			<b>\$ 42,075</b>	<b>\$ 46,750</b>	<b>\$ 51,425</b>
	Concrete Parking	5,000	sf	\$ 42,075	\$ 46,750	\$ 51,425
<b>5</b>	<b>Site Lighting</b>			<b>\$ 29,700</b>	<b>\$ 33,000</b>	<b>\$ 36,300</b>
	Site Lighting	4	ea	\$ 19,800	\$ 22,000	\$ 24,200
	Site Electrical Allowance	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
<b>6</b>	<b>Architecture</b>			<b>\$ 470,250</b>	<b>\$ 522,500</b>	<b>\$ 574,750</b>
	Picnic Shelter	3	ea	\$ 74,250	\$ 82,500	\$ 90,750
	Poolhouse Restroom Upgrades	1	allow	\$ 148,500	\$ 165,000	\$ 181,500
	Clubhouse Upgrades	1	allow	\$ 247,500	\$ 275,000	\$ 302,500
<b>7</b>	<b>Site Paving &amp; Hardscapes</b>			<b>\$ 86,170</b>	<b>\$ 95,744</b>	<b>\$ 105,318</b>
	Pedestrian Bridges	1	ea	\$ 19,800	\$ 22,000	\$ 24,200
	Concrete Paths	9,200	sf	\$ 56,470	\$ 62,744	\$ 69,018
	Art/Sculptural Nodes	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
<b>8</b>	<b>Site Furnishings</b>			<b>\$ 24,750</b>	<b>\$ 27,500</b>	<b>\$ 30,250</b>
	Compacting Trash Receptacles	1	ea	\$ 4,950	\$ 5,500	\$ 6,050
	Site Furniture	1	allow	\$ 19,800	\$ 22,000	\$ 24,200
<b>9</b>	<b>Playground Furnishings</b>			<b>\$ 16,830</b>	<b>\$ 18,700</b>	<b>\$ 20,570</b>
	Sand Volleyball	2	ea	\$ 16,830	\$ 18,700	\$ 20,570
<b>10</b>	<b>Softscapes</b>			<b>\$ 24,037</b>	<b>\$ 26,708</b>	<b>\$ 29,379</b>
	Planting/Irrigation	1	allow	\$ 24,037	\$ 26,708	\$ 29,379
	<b>Subtotal</b>			<b>\$ 837,362</b>	<b>\$ 930,402</b>	<b>\$ 1,023,442</b>
	General Conditions	1	allow	\$ 62,802	\$ 69,780	\$ 76,758
	Design Contingency	1	allow	\$ 90,016	\$ 100,018	\$ 110,020
	Escalation	1	allow	\$ 44,558	\$ 49,509	\$ 54,460
	<b>Total Project Cost with Range</b>			<b>\$ 1,034,738</b>	<b>\$ 1,149,709</b>	<b>\$ 1,264,680</b>

Preliminary Opinion of Probable Costs (OPC)

**SCHEMATIC CONCEPT**

#	Item / Description	Qty	Unit	Range		
				Low	Subtotal	High
<b>1</b>	<b>General Requirements</b>			<b>\$ 366,300</b>	<b>\$ 407,000</b>	<b>\$ 447,700</b>
	Mobilization, Demobilization & Maintenance	1	allow	\$ 146,520	\$ 162,800	\$ 161,172
	Bonds & Insurance	1	allow	\$ 146,520	\$ 162,800	\$ 161,172
	Traffic Control, Surveying, Safety Plan	1	allow	\$ 73,260	\$ 81,400	\$ 80,586
<b>2</b>	<b>Demolition/Preservation</b>			<b>\$ 41,580</b>	<b>\$ 46,200</b>	<b>\$ 50,820</b>
	Demolition, Clearing & Tree Removal	1	allow	\$ 36,630	\$ 40,700	\$ 44,770
	Tree Preservation	500	lf	\$ 4,950	\$ 5,500	\$ 6,050
<b>3</b>	<b>Grading, Drainage &amp; Utilities</b>			<b>\$ 83,160</b>	<b>\$ 92,400</b>	<b>\$ 101,640</b>
	Mass Grading, Site Work, & Erosion Control	1	allow	\$ 114,230	\$ 126,922	\$ 139,615
	Water Infrastructure (Domestic & Waste)	1	allow	\$ 36,630	\$ 40,700	\$ 44,770
	Misc. Utilities	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
<b>4</b>	<b>Site Paving Infrastructure</b>			<b>\$ 642,510</b>	<b>\$ 713,900</b>	<b>\$ 785,290</b>
	Internal Drives	20000	sf	\$ 217,800	\$ 242,000	\$ 266,200
	Geogrid Paver Parking	66,000	sf	\$ 424,710	\$ 471,900	\$ 519,090
<b>5</b>	<b>Site Lighting</b>			<b>\$ 34,452</b>	<b>\$ 38,280</b>	<b>\$ 42,108</b>
	Basketball Court Lighting	4	ea	\$ 24,552	\$ 27,280	\$ 30,008
	Site Electrical Allowance	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
<b>6</b>	<b>Architecture</b>			<b>\$ 1,735,223</b>	<b>\$ 1,928,025</b>	<b>\$ 2,120,828</b>
	Basketball Pavilion	8,500	allow	\$ 631,125	\$ 701,250	\$ 771,375
	Picnic Shelter	8	ea	\$ 198,000	\$ 220,000	\$ 242,000
	Gazebo	2	ea	\$ 99,000	\$ 110,000	\$ 121,000
	Family Pavilion	1	ea	\$ 297,000	\$ 330,000	\$ 363,000
	Fitness Shade Structure	1,600	ea	\$ 102,960	\$ 114,400	\$ 125,840
	Football Seating Shade Canopy	2,150	sf	\$ 159,638	\$ 177,375	\$ 195,113
	Concession & Restrooms	1	allow	\$ 247,500	\$ 275,000	\$ 302,500
<b>7</b>	<b>Site Paving &amp; Hardscapes</b>			<b>\$ 566,280</b>	<b>\$ 629,200</b>	<b>\$ 692,120</b>
	Bird Blinds	2	ea	\$ 19,800	\$ 22,000	\$ 24,200
	Pedestrian Bridges	3	ea	\$ 59,400	\$ 66,000	\$ 72,600
	Concrete Paths	60,000	sf	\$ 368,280	\$ 409,200	\$ 450,120
	Kayak Launch	1	allow	\$ 99,000	\$ 110,000	\$ 121,000
	Art/Sculptural Nodes	1	allow	\$ 19,800	\$ 22,000	\$ 24,200
<b>8</b>	<b>Sports Fields/Courts</b>			<b>\$ 2,013,660</b>	<b>\$ 2,237,400</b>	<b>\$ 2,461,140</b>
	Baseball Spectator Seating	3	allow	\$ 594,000	\$ 660,000	\$ 726,000
	Baseball Fields Dugouts	6	allow	\$ 594,000	\$ 660,000	\$ 726,000
	Baseball Terraced Seating	1	allow	\$ 495,000	\$ 550,000	\$ 605,000
	Football Terraced Seating	1	allow	\$ 297,000	\$ 330,000	\$ 363,000
	Basketball Goals	4	allow	\$ 33,660	\$ 37,400	\$ 41,140
<b>9</b>	<b>Site Furnishings</b>			<b>\$ 64,350</b>	<b>\$ 71,500</b>	<b>\$ 78,650</b>
	Compacting Trash Receptacles	3	ea	\$ 14,850	\$ 16,500	\$ 18,150
	Site Furniture	1	allow	\$ 49,500	\$ 55,000	\$ 60,500
<b>10</b>	<b>Playground Furnishings</b>			<b>\$ 178,200</b>	<b>\$ 198,000</b>	<b>\$ 217,800</b>
	Fitness Stations	1	allow	\$ 29,700	\$ 33,000	\$ 36,300
	Expanded Skate Park	1	allow	\$ 148,500	\$ 165,000	\$ 181,500
<b>11</b>	<b>Softscapes</b>			<b>\$ 95,614</b>	<b>\$ 106,238</b>	<b>\$ 116,862</b>
	Planting/Irrigation	1	allow	\$ 95,614	\$ 106,238	\$ 116,862
	<b>Subtotal</b>			<b>\$ 5,821,329</b>	<b>\$ 6,468,143</b>	<b>\$ 7,114,957</b>
	General Conditions	1	allow	\$ 436,600	\$ 485,111	\$ 533,622
	Design Contingency	1	allow	\$ 625,793	\$ 695,325	\$ 764,858
	Escalation	1	allow	\$ 309,767	\$ 344,186	\$ 378,605
	<b>Total Project Cost with Range</b>			<b>\$ 7,193,489</b>	<b>\$ 7,992,765</b>	<b>\$ 8,792,042</b>

# Opinions of Probable Cost



City of Live Oak  
Woodcrest Park

6/7/2024

Preliminary Opinion of Probable Costs (OPC)

**SCHEMATIC CONCEPT**

#	Item / Description	Qty	Unit	Range		
				Low	Subtotal	High
<b>1</b>	<b>General Requirements</b>			<b>\$ 99,000</b>	<b>\$ 110,000</b>	<b>\$ 121,000</b>
	Mobilization, Demobilization & Maintenance	1	allow	\$ 39,600	\$ 44,000	\$ 43,560
	Bonds & Insurance	1	allow	\$ 39,600	\$ 44,000	\$ 43,560
	Traffic Control, Surveying, Safety Plan	1	allow	\$ 19,800	\$ 22,000	\$ 21,780
<b>2</b>	<b>Demolition/Preservation</b>			<b>\$ 14,850</b>	<b>\$ 16,500</b>	<b>\$ 18,150</b>
	Demolition, Clearing & Tree Removal	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
	Tree Preservation	500	lf	\$ 4,950	\$ 5,500	\$ 6,050
<b>3</b>	<b>Grading, Drainage &amp; Utilities</b>			<b>\$ 29,700</b>	<b>\$ 33,000</b>	<b>\$ 36,300</b>
	Mass Grading, Site Work, & Erosion Control	1	allow	\$ 38,136	\$ 42,374	\$ 46,611
	Water Infrastructure (Domestic & Waste)	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
	Misc. Utilities	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
<b>4</b>	<b>Architecture</b>			<b>\$ 470,250</b>	<b>\$ 522,500</b>	<b>\$ 574,750</b>
	Picnic Shelter	5	ea	\$ 123,750	\$ 137,500	\$ 151,250
	Gazebo	1	ea	\$ 49,500	\$ 55,000	\$ 60,500
	Family Pavilion	1	ea	\$ 297,000	\$ 330,000	\$ 363,000
<b>5</b>	<b>Site Paving &amp; Hardscapes</b>			<b>\$ 300,564</b>	<b>\$ 333,960</b>	<b>\$ 367,356</b>
	Bird Blinds	2	ea	\$ 19,800	\$ 22,000	\$ 24,200
	Pedestrian Bridges	3	ea	\$ 59,400	\$ 66,000	\$ 72,600
	Concrete Paths	28,000	sf	\$ 171,864	\$ 190,960	\$ 210,056
	Signage & Wayfinding	1	allow	\$ 29,700	\$ 33,000	\$ 36,300
	Art/Sculptural Nodes	1	allow	\$ 19,800	\$ 22,000	\$ 24,200
<b>6</b>	<b>Site Furnishings</b>			<b>\$ 24,750</b>	<b>\$ 27,500</b>	<b>\$ 30,250</b>
	Compacting Trash Receptacles	1	ea	\$ 4,950	\$ 5,500	\$ 6,050
	Site Furniture	1	allow	\$ 19,800	\$ 22,000	\$ 24,200
<b>7</b>	<b>Playground Furnishings</b>			<b>\$ 297,000</b>	<b>\$ 330,000</b>	<b>\$ 363,000</b>
	New Playground	1	allow	\$ 297,000	\$ 330,000	\$ 363,000
<b>8</b>	<b>Softscapes</b>			<b>\$ 35,096</b>	<b>\$ 38,995</b>	<b>\$ 42,895</b>
	Planting/Irrigation	1	allow	\$ 35,096	\$ 38,995	\$ 42,895
	<b>Subtotal</b>			<b>\$ 1,271,210</b>	<b>\$ 1,412,455</b>	<b>\$ 1,553,701</b>
	General Conditions	1	allow	\$ 95,341	\$ 105,934	\$ 116,528
	Design Contingency	1	allow	\$ 136,655	\$ 151,839	\$ 167,023
	Escalation	1	allow	\$ 67,644	\$ 75,160	\$ 82,676
	<b>Total Project Cost with Range</b>			<b>\$ 1,570,849</b>	<b>\$ 1,745,388</b>	<b>\$ 1,919,927</b>



City of Live Oak  
Montanio Park

6/7/2024

Preliminary Opinion of Probable Costs (OPC)

**SCHEMATIC CONCEPT**

#	Item / Description	Qty	Unit	Range		
				Low	Subtotal	High
<b>1</b>	<b>General Requirements</b>			\$ 21,780	\$ 24,200	\$ 26,620
	Mobilization, Demobilization & Maintenance	1	allow	\$ 7,920	\$ 8,800	\$ 8,712
	Bonds & Insurance	1	allow	\$ 7,920	\$ 8,800	\$ 8,712
	Traffic Control, Surveying, Safety Plan	1	allow	\$ 5,940	\$ 6,600	\$ 6,534
<b>2</b>	<b>Demolition/Preservation</b>			\$ 8,910	\$ 9,900	\$ 10,890
	Demolition, Clearing & Tree Removal	1	allow	\$ 3,960	\$ 4,400	\$ 4,840
	Tree Preservation	500	lf	\$ 4,950	\$ 5,500	\$ 6,050
<b>3</b>	<b>Grading, Drainage &amp; Utilities</b>			\$ 9,900	\$ 11,000	\$ 12,100
	Mass Grading, Site Work, & Erosion Control	1	allow	\$ 7,945	\$ 8,828	\$ 9,710
<b>4</b>	<b>Site Paving &amp; Hardscapes</b>			\$ 78,705	\$ 87,450	\$ 96,195
	Workout Stations	3	sf	\$ 10,395	\$ 11,550	\$ 12,705
	Picnic Area	1	allow	\$ 4,950	\$ 5,500	\$ 6,050
	Water Station	1	allow	\$ 7,425	\$ 8,250	\$ 9,075
	Concrete Sidewalks	7,500	sf	\$ 46,035	\$ 51,150	\$ 56,265
	Wayfinding	1	allow	\$ 9,900	\$ 11,000	\$ 12,100
<b>5</b>	<b>Site Furnishings</b>			\$ 14,850	\$ 16,500	\$ 18,150
	Site Furniture	1	allow	\$ 14,850	\$ 16,500	\$ 18,150
<b>6</b>	<b>Softscapes</b>			\$ 24,750	\$ 27,500	\$ 30,250
	Planting/Irrigation	1	allow	\$ 24,750	\$ 27,500	\$ 30,250
	<b>Subtotal</b>			\$ 158,895	\$ 176,550	\$ 194,205
	General Conditions	1	allow	\$ 15,890	\$ 17,655	\$ 19,421
	Design Contingency	1	allow	\$ 17,478	\$ 19,421	\$ 21,363
	Escalation	1	allow	\$ 8,652	\$ 9,613	\$ 10,574
	<b>Total Project Cost with Range</b>			\$ 200,915	\$ 223,239	\$ 245,563

# Opinions of Probable Cost

# Implementation 05



City of Live Oak  
Proposed Trails

7/25/2024

Preliminary Opinion of Probable Costs (OPC)

**SCHEMATIC CONCEPT**

#	Item / Description	Qty	Unit	Range		
				Low	Subtotal	High
<b>1</b>	<b>General Requirements</b>			\$ 21,780	\$ 24,200	\$ 26,620
	Mobilization, Demobilization & Maintenance	1	allow	\$ 7,920	\$ 8,800	\$ 8,712
	Bonds & Insurance	1	allow	\$ 7,920	\$ 8,800	\$ 8,712
	Traffic Control, Surveying, Safety Plan	1	allow	\$ 5,940	\$ 6,600	\$ 6,534
<b>2</b>	<b>Demolition/Preservation</b>			\$ 3,960	\$ 4,400	\$ 4,840
	Demolition, Clearing & Tree Removal	1	allow	\$ 3,960	\$ 4,400	\$ 4,840
				\$ -	\$ -	\$ -
<b>3</b>	<b>Grading, Drainage &amp; Utilities</b>			\$ 9,900	\$ 11,000	\$ 12,100
	Mass Grading, Site Work, & Erosion Control	1	allow	#REF!	#REF!	#REF!
<b>4</b>	<b>Site Paving &amp; Hardscapes</b>			\$ 495,373	\$ 550,415	\$ 605,456
	Concrete Sidewalks	80,706	sf	\$ 495,373	\$ 550,415	\$ 605,456
	<b>Subtotal</b>			\$ 531,013	\$ 590,015	\$ 649,016
	General Conditions	1	allow	\$ 53,101	\$ 59,001	\$ 64,902
	Design Contingency	1	allow	\$ 58,411	\$ 64,902	\$ 71,392
	Escalation	1	allow	\$ 28,914	\$ 32,126	\$ 35,339
	<b>Total Project Cost with Range</b>			\$ 671,440	\$ 746,044	\$ 820,649







**Meeting Date:** December 10 , 2024

**Agenda item:** 7B

**Prepared by:** M. Wagster, Public Works Director **Reviewed by:** A. Garfaoui, City Manager

**Department:** Public Works

**Agenda Item Description:**

Discussion and possible action regarding a Resolution authorizing the San Antonio Water System (SAWS) to provide water and wastewater services to 14350 Lookout Road within its Certificate of Necessity (CCN); and authorizing any additional actions reasonably necessary therewith.

**Staff Briefing:**

The city does not have water or wastewater service mains in the area. It is cost-prohibitive to require the landowner to extend water mains, wastewater mains, and a lift station to provide this service from the City of Live Oak system. Consent to authorize SAWS to serve some of these parcels included in this Resolution was previously granted. SAWS has requested that the newly requested parcels and the existing adjacent parcel be combined into one Resolution.

The San Antonio Water System does have facilities near this location, and the utility is willing to provide service. This Resolution and subsequent letter from the city manager will grant SAWS the authority to operate within Live Oak’s CCN to service water and wastewater services to these properties.

**ACTION:**

- Ordinance       Resolution
- Proclamation       Special Presentation
- Finance Report       Public Hearing
- Other

<b>Cost: n/a</b>	
<b>Budgeted</b>	
<b>Actual</b>	
<b>Acct. Name</b>	
<b>Acct. Fund</b>	
<b>Other Funding</b>	
<b>Strategic Goal #</b>	<b>3</b>

**Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful**

**Staff Recommended Motion:**

Move to pass a Resolution for City of Live Oak to grant consent to authorize the San Antonio Water System to provide water and wastewater services to 14350 Lookout Road within its CCN; and authorize the City Manager to execute any necessary letters or other documentation to facilitate the authorization.

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS AUTHORIZING THE SAN ANTONIO WATER SYSTEM (SAWS) TO PROVIDE WATER AND WASTEWATER SERVICES TO 14350 LOOKOUT ROAD WITHIN ITS CERTIFICATE OF NECESSITY (CCN); AND AUTHORIZING ANY ADDITIONAL ACTIONS REASONABLY NECESSARY THEREWITH.**

**WHEREAS** the City of Live Oak maintains its Certificate of Convenience and Necessity (CCN) with the Public Utility Commission of Texas (PUCT) to provide water and wastewater services; and

**WHEREAS** the PUCT permits CCN holders to grant consent to alternate water and/or wastewater providers to provide water and/or wastewater services to specified areas within its CCN; and

**WHEREAS** the City of Live Oak has a request from the owner of a 36.3-acre tract of land located at 14350 Lookout Road in the City of Live Oak to grant authority to the San Antonio Water System (SAWS) to provide water and wastewater services; and

**WHEREAS** the City of Live Oak finds and approves the granting of consent to authorize the San Antonio Water System to provide water and wastewater services to 14350 Lookout Road, Live Oak, Texas to be in the best interests of the City for future growth, health, safety and welfare of its citizens.

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:**

1. The City of Live Oak grants consent to authorize the San Antonio Water System to provide water and wastewater services in the specific location identified in Exhibit A within its CCN.

2. The City Council authorizes the City Manager to execute any letters or other documentation to grant consent to authorize the San Antonio Water System to provide water and wastewater services in the areas specified above and within the City of Live Oak CCN.

3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of

such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED this 10 day of December 2024.

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Mary M. Dennis, Mayor

ATTEST:

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Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

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City Attorney

## Exhibit A

### Lookout Road Commercial 36.3 Acres

#### Location 1

14350 Lookout Road PID 292819  
CB 5042 P-3C (3.509 AC) ABS 864 & N PT OF 3A (0.456 AC)

#### Location 2

14290 Lookout Road PID 1254006  
CB 5042B BLK LOT 1 LIVE OAK INDUSTRIAL PARK

#### Location 3

14350 Lookout Road PID 292818  
CB 5042 P-3D, P-3E & P-3I ABS 864

#### Location 4

14350 Lookout Road PID 292821  
CB 5042 P-3F ABS 864

#### Location 5

14350 Lookout Road PID 292817  
CB 5042 P-3B ABS 864

#### Location 6

14290 Lookout Road PID 1040526  
CB 5042 P-7 ABS 864

#### Location 7

13810 Lookout Road PID 292822  
CB 5042 P-3H & P-7B ABS 864

#### Location 8

13810 Lookout Road PID 292834  
CB 5042 P-6 ABS 864 NON-ADJ RMNS OF P-3

#### Location 9

13900 Lookout Road PID 292841  
CB: 5042 BLK: 55 LOT: 1 MSA SUBDIVISION

#### Location 10

13910 Lookout Road PID 1040527  
CB 5042B BLK 1 LOT 2 FRED HENSLEY SUBD REFER TO:80800-201-0020





December 11, 2024

Mr. Tracey B. Lehmann, P.E.  
San Antonio Water System  
Development Engineering  
2800 US Hwy 281 North Tower II  
San Antonio, TX 78212

Subject:

Re: Water and Wastewater Service Approval  
14350 Lookout Road, Live Oak, Texas 78233

Dear Mr. Lehmann:

Whereas the City of Live Oak has previously granted authorization for the San Antonio Water System (SAWS) to serve water and wastewater within the City of Live Oak's Water CCN #10643 and/or Wastewater CCN # 20272. The Following Letter serves to grant authorization to San Antonio Water System to provide water and/or wastewater services within the City of Live Oak's Certificate of Convenience and Necessity at the locations described herein and the City's agreement to release the locations specified below from its CCN. The City of Live Oak further defines that the area includes the following parcels that comprise approximate 36.3 acres. The City of Live Oak provides written consent for only these locations at this time. A site map of the area and a copy of the City Council Resolution are attached.

Location 1

14350 Lookout Road PID 292819  
CB 5042 P-3C (3.509 AC) ABS 864 & N PT OF 3A (0.456 AC)

Location 2

14290 Lookout Road PID 1254006  
CB 5042B BLK LOT 1 LIVE OAK INDUSTRIAL PARK

Location 3

14350 Lookout Road PID 292818  
CB 5042 P-3D, P-3E & P-3I ABS 864

Location 4





14350 Lookout Road PID 292821  
CB 5042 P-3F ABS 864

Location 5

14350 Lookout Road PID 292817  
CB 5042 P-3B ABS 864

Location 6

14290 Lookout Road PID 1040526  
CB 5042 P-7 ABS 864

Location 7

13810 Lookout Road PID 292822  
CB 5042 P-3H & P-7B ABS 864

Location 8

13810 Lookout Road PID 292834  
CB 5042 P-6 ABS 864 NON-ADJ RMNS OF P-3

Location 9

13900 Lookout Road PID 292841  
CB: 5042 BLK: 55 LOT: 1 MSA SUBDIVISION

Location 10

13910 Lookout Road PID 1040527  
CB 5042B BLK 1 LOT 2 FRED HENSLEY SUBD REFER TO:80800-201-0020

Please call me at (210) 653-9140, ext. 2286 if you require any additional documentation.

Sincerely,

Anas Garfaoui  
City Manager  
City of Live Oak



**Meeting Date:** December 10, 2024

**Agenda item:** 7C

**Prepared by:** R. Ruthven, Assistant City Manager **Reviewed by:** A. Garfaoui, City Manager

**Department:** Administration

**Agenda Item Description:**

Discussion and possible action regarding an Ordinance for proposed revisions and updates to the City of Live Oak Code of Ordinances Chapter 20– Streets, Sidewalks and Public Places, as same may have heretofore been amended, modified or supplemented; adding Article V – Street Use Licenses; providing a penalty clause; providing an effective date; providing a savings clause; repealing all prior Ordinances conflicting or inconsistent herewith; and further providing for severability.

**Staff Briefing:**

Staff, working with the city attorney, is proposing amendments to Chapter 20 – Streets, Sidewalks and Public Places to provide a method to license or permit the privilege of making use of public streets, alleys, sidewalks, or other public ways that would otherwise be unlawful, particularly concerning signs. Proposed Section 20-204 details the process for allowing certain signs in rights-of-way with City Council approval required for encroachments longer than 30 days through the approval of a license agreement. An example of a proposed sign needing a license agreement under the proposed section is the Retama Hollow neighborhood sign request that follows this item on the agenda.

**Action:**

- Ordinance       Resolution
- Proclamations       Special Presentation
- Finance Report       Public Hearing
- Other

<b>Cost: N/A</b>	
<b>Budgeted</b>	
<b>Actual</b>	
<b>Acct. Name</b>	
<b>Acct. Fund</b>	
<b>Other Funding</b>	
<b>Strategic Goal #</b>	<b>2,3,4</b>

**Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful**

**Staff Recommended Motion:**

Staff recommends approval as presented.

**AN ORDINANCE OF THE CITY OF LIVE OAK, TEXAS AMENDING CHAPTER 20, STREETS, SIDEWALKS AND PUBLIC PLACES, ADDING ARTICLE V – STREET USE LICENSES, CITY OF LIVE OAK CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE; REPEALER CLAUSE; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, the City of Live Oak (“City”) is a Texas Home Rule Municipality operating under the laws of the State of Texas; and

**WHEREAS**, Chapter 20, City of Live Oak Code of Ordinances regulates streets, sidewalks and public places; and

**WHEREAS**, the City Council of the City of Live Oak seeks to allow certain encroachments within public streets, sidewalks and other public places where the encroachment may benefit the community subject to certain conditions, and;

**WHEREAS**, upon the recommendation of staff to amend Chapter 20, City of Live Oak Code of Ordinances, the City Council of the City of Live Oak, Texas is of opinion that it is in the best interests of the City and its citizens that these amendments should be approved and adopted.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:**

Section 1. That Chapter 20 – Streets, Sidewalks and Public Places, City of Live Oak Code of Ordinances is hereby amended by adding Article V – Street Use Licenses, as described in Exhibit “A”.

Section 2. Findings of Fact. The recitals contained in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of facts.

Section 3. Severability. Should any section, subsection or phrase of this Ordinance be held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the Ordinance as a whole or any other remaining portions of this Ordinance.

Section 4. Repealer. This Ordinance shall be cumulative of all provisions of ordinances of the City of Live Oak, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 5. Proper Notice and Meeting. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public as required

and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 6. Effective Date. This ordinance shall take effect from and after the earliest date provided by law following its adoption and publication as provided by law.

PASSED and APPROVED this the 10th day of December, 2024.

CITY OF LIVE OAK, TEXAS

\_\_\_\_\_  
Mary M. Dennis, Mayor

ATTEST:

\_\_\_\_\_  
Lydia English, Executive Assistant to the City Manager

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
City Attorney

**Exhibit  
“A”  
Chapter 20, Article V STREET USE LICENSES**

## Exhibit "A"

### **Chapter 20, Article V STREET USE LICENSES**

#### **Sec. 20-401. Applicability and purpose.**

- (a) The purpose of this article is to provide a method to license or permit the privilege of making use of public streets, alleys, sidewalks or other public ways which would otherwise be unlawful, and nothing in this article shall be deemed to conflict with any provision requiring franchises in order to use the public streets, alleys, sidewalks or other public ways by public utilities in order to furnish a public service.
- (b) This article shall not apply where other provisions of this Code or other ordinances of the City govern the use of streets, alleys, sidewalks and other public ways.

#### **Sec. 20-402. Required.**

No person shall place any encroachment within any public street, alley, sidewalk or other public way or appropriate any portion thereof to a private use without first obtaining a street, alley, sidewalk or public way use license from the City.

#### **Sec. 20-403. Application.**

All applications for a license to make a specific use of the public streets, alleys, sidewalks or other public ways shall be made to the City Manager or their designee. Such application shall be made on a form provided by the City Manager or their designee for that purpose. The applicant shall state the complete purpose for making the application and all facts the City Manager or their designee deems pertinent to the granting of such license. All information furnished by the applicant shall be correctly stated; otherwise, any license issued thereunder may be declared void by the City Manager or City Council.

#### **Sec. 20-404. Approval.**

- (a) All street, alley, sidewalk or public way use license agreements shall be submitted to the City Manager for approval if the duration of the license is for thirty (30) days or less, and to the City Council for approval if the duration of the license is for more than thirty (30) days.
- (b) In the event the City Manager denies a license application, the applicant may appeal the decision to City Council by filing a written appeal with the City Secretary within ten (10) business days after the denial of the license application is mailed to the applicant or personally delivered, whichever occurs first. If no appeal is filed within ten (10) business days, the decision of the City Manager becomes final. The written appeal should contain all information on which the City Council can make a decision. The City Council shall hear the appeal within thirty (30) days after the appeal is filed with the City Secretary.

#### **Sec. 20-405. Contents; terms and conditions.**

All street, alley, sidewalk or public way use license agreements shall state the specific nature of the use granted and the term thereof; shall provide that the City will be held harmless and indemnified against bodily injury or property damage claims or suits arising out of or connected with the issuance of such license; shall provide for revocation of such license upon thirty (30) days' notice, or sooner in case of a violation of the agreement; and shall contain such other terms as may be appropriate as determined by the City Attorney, City Manager, or City Council.

### **Sec. 20-406. Application fee.**

The application fees and charges for services furnished by the City, shall be charged in accordance with the fee schedule adopted by city council and as amended from time to time as necessary.

### **Sec. 20-202. – Penalty for violation of this article.**

This is not a traffic ordinance authorized under the Texas Motor Vehicle Statutes, and is not governed by the penal provisions there under. Any violation of the provisions of this division is hereby declared to be a health and safety related misdemeanor, and upon conviction is punishable by a fine of not more than \$500.00. Each day during which a violation continues shall be deemed a separate violation of this article.

### **Sec. 20-204. – Signs in the Right-of-way.**

- a) Violations. Failure to comply with the provisions of this article and chapter 24, Article VIII related to the placement of unauthorized signs in the public rights-of-way, shall constitute a violation of the city Code. Each day a violation exists shall constitute a separate violation and, consequently, a separate offense. Each responsible party may be charged separately for a violation of this article and chapter 24, Article VIII and, if convicted, be held individually liable for resulting civil and/or criminal penalties, as applicable and in accordance with other law. The primary beneficiary of any sign installed in violation of this article and chapter 24, Article VIII, is, until proven otherwise, presumed to have authorized or caused the installation, use or maintenance of the sign in violation of this chapter and may be charged with an offense under this section.
  - a. In this section “responsible party” means any of the following shall be considered a responsible party, as applicable: any entity (individual person, corporation, organization, etc.) whose product, service, activity or enterprise is announced or advertised by a sign, or whose message is carried by a sign, including other persons or entities acting on behalf of, at the direction of, or to primarily benefit said entity; the owner of the property upon which a sign is located; and/or the lessee/tenant of the property upon which a sign is located.
- b) Penalties. Any person or responsible party that violates any provision of this his article and chapter 24, Article VIII related to the placement of unauthorized signs in the public rights-of-way, may be charged with a misdemeanor and shall, upon conviction, be punished by a fine not to exceed \$500.00. An offense under this section is a Class C misdemeanor.
- c) Civil remedies. The city manager may authorize the city attorney to file an action in a court with appropriate jurisdiction to seek civil remedies to require the demolition of any sign at the owner's expense which is dangerously damaged or deteriorated. The action may include a claim for civil penalties as provided by pursuant to Transportation Code § 393.007, including recovery of reasonable attorney's fees. Civil remedies contained herein shall be construed to be in addition to the power of the city to abate public nuisances
- d) The City reserves the right to remove all unauthorized signs placed in the public rights-of-way in violation of this article and chapter 24, Article VIII and store such signs at City Hall where they will be available for retrieval from the sign owner. If the owner of the unauthorized sign does not retrieve the sign from City Hall within 7 calendar days of the sign being removed from the right-of-way, the city may destroy or otherwise dispose of the unauthorized sign.



**Meeting Date:** December 10, 2024

**Agenda item:** 7D

**Prepared by:** R. Ruthven, Assistant City Manager **Reviewed by:** A. Garfaoui, City Manager

**Department:** Administration

**Agenda Item Description:**

Discussion and possible action regarding a Resolution approving a license agreement with the Retama Hollow Homeowners Association to allow a subdivision entry sign within Retama Hollow right-of-way); and authorizing any additional actions reasonably necessary therewith.

**Staff Briefing:**

This item is a companion item to item 7C and would authorize a subdivision entry sign to be placed within the Retama Hollow roadway where it intersects Judson Road. The sign would be located on the existing sign base where a previous Retama Hollow subdivision sign was located. The new sign is proposed to replace the old sign, which was destroyed in an automobile collision in January 2023. The old sign was placed without a right-of-way agreement in 2000 when the subdivision was originally developed and the street was built. The terms of the agreement include allowances for the sign to be placed within the street, protection for the City in terms of indemnification and provisions for due process for the homeowner’s association in the event the sign must be removed or altered by the City.

The City’s sign regulations allow for sign encroachments within the right-of-way with the approval of a license agreement. The sign details are located in Exhibit A-1 of the agreement.

**Action:**

- Ordinance       Resolution
- Proclamations     Special Presentation
- Finance Report     Public Hearing
- Other

<b>Cost: N/A</b>	
<b>Budgeted</b>	
<b>Actual</b>	
<b>Acct. Name</b>	
<b>Acct. Fund</b>	
<b>Other Funding</b>	
<b>Strategic Goal #</b>	<b>2,3,4</b>

**Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful**

**Staff Recommended Motion:**

Staff recommends approval as presented.



**A RESOLUTION OF THE CITY OF LIVE OAK, TEXAS,  
APPROVING A LICENSE AGREEMENT WITH THE  
RETAMA HOLLOW HOMEOWNERS ASSOCIATION  
TO ALLOW A SUBDIVISION ENTRY SIGN WITHIN  
RETAMA HOLLOW RIGHT-OF-WAY); AND  
AUTHORIZING ANY ADDITIONAL ACTIONS  
REASONABLY NECESSARY THEREWITH.**

**WHEREAS**, the Chapter 20, Streets, Sidewalks and Public Places, Article V – Street Use Licenses, allows for signs within public right-of-way for more than 30 days subject to City Council approval of a Street Use License agreement; and

**WHEREAS**, the City Council has received a request from the Retama Hollow Homeowners association to place a sign within the Retama Hollow right-of-way at the intersection of Judson Road; and

**WHEREAS**, the City Council has determined that the sign may be placed within the Retama Hollow right-of-way subject to the conditions contained within the agreement attached hereto; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF LIVE OAK, TEXAS:**

**SECTION 1:** That, all matters stated in the Recitals hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

**SECTION 2:** The City Council of the City of Live Oak hereby approves a license agreement with the Retama Hollow Homeowner’s Association as described in the attached Exhibit “A”:

**SECTION 3:** If any portion of this Resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

**SECTION 4:** That this Resolution shall become effective from and after its date of passage.

PASSED, APPROVED and ADOPTED this 10th day of December, 2024.

CITY OF LIVE OAK, TEXAS

\_\_\_\_\_  
Mary M. Dennis, Mayor

ATTEST:

\_\_\_\_\_  
Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**Exhibit "A"**

**CITY OF LIVE OAK LICENSE AGREEMENT**

## **CITY OF LIVE OAK LICENSE AGREEMENT**

The City of Live Oak, a home-rule city, municipal corporation and political subdivision of the State of Texas situated in Bexar County, Texas ("CITY"), and Retama Hollow Homeowner's Association ("Licensee"), enter into this License Agreement ("Agreement") on this the \_\_\_\_\_ day of \_\_\_\_\_, 2024, upon the terms and conditions set forth below.

### **I. PURPOSE OF LICENSE AGREEMENT**

The CITY grants to Licensee, its successors and assigns, license and permission to occupy by encroachment and to use the areas described in this paragraph for the following purposes only:

To install, maintain, repair and replace a subdivision monument sign within the City's right of way generally located within the roadway of Retama Hollow at the intersection with Judson Road as depicted in Exhibit "A-1";

The above descriptions, hereinafter referred to as the "licensed property", are further described in Exhibit "A-1" attached to this Agreement and incorporated by references for all purposes.

The CITY makes this grant solely to the extent of its right, title and interest in the property, without any express or implied warranties.

Licensee agrees that all activities permitted by this Agreement shall be done in compliance with all applicable City, County, State and/or Federal police, traffic, building, health and safety ordinances, laws and regulations now existing or later adopted.

### **II. ANNUAL FEE**

The CITY, its governing body, and its respective successors and assigns agrees to waive an annual fee for the license and permission herein granted to Licensee.

### **III. CITY'S RIGHTS TO LICENSED PROPERTY**

This Agreement is expressly subject and subordinate to the present and future right of the CITY, its successors, assigns, lessees, grantees, and licensees, to construct, install, establish, maintain, use, operate, and/or renew any public utilities facilities, roadways or streets on, beneath or above the surface of the licensed property described in Paragraph I.

Said uses of the licensed property by the CITY are permitted, provided that they do not substantially interfere with or destroy Licensee's use of the licensed property, or any property or improvements placed thereon or therein by Licensee. In case of an officially declared emergency, however, damage to or destruction of Licensee's property shall be at no charge, cost, claim, or liability to the CITY, its agents, contractors, officers, or employees.

Nothing in this Agreement shall be construed to limit, in any way, the power of the CITY to widen, alter, or improve the licensed property subject to this Agreement pursuant to official action by the governing body of the CITY, or its successors. The City does, however, agree to cooperate with Licensee to effect the relocation of Licensee's installations and improvements in the event of such widening, altering or improvement of such street areas and, further, to cooperate with Licensee wherever possible, to effect such widening, altering or improving of such street areas so that Licensee's operations and improvements on the Licensed Property will not be materially affected thereby.

Notwithstanding any provision in this Agreement to the contrary, the CITY retains the right to enter upon the licensed property, at any time and without notice, assuming no obligation to Licensee, to remove any of the licensed improvements or alterations thereof whenever such removal is deemed necessary for: (a) exercising the CITY'S rights or duties with respect to the licensed property; (b) protecting persons or property; or (c) the public health or safety with respect to the licensed property.

#### IV. INSURANCE

Licensee shall, at its sole expense, provide additional extended public liability insurance coverage, written by a company acceptable to the CITY and licensed to do business in Texas, in the amounts of \$250,000 for property damage and \$500,000 for personal injury and death, which coverage may be provided in the form of a rider and/or endorsement to a previously existing insurance policy. Such insurance coverage shall specifically name the CITY OF LIVE OAK as co-insured. This insurance coverage shall cover all perils arising from the activities of Licensee, its officers, employees, agents, or contractors, relative to this Agreement. Licensee shall be responsible for any deductibles stated in the policy. A true copy of each instrument effecting such additional coverage shall be delivered to the CITY'S City Manager within thirty (30) days prior to the effective date of this Agreement.

Licensee shall not cause any insurance to be canceled nor permit any insurance to lapse. All insurance certificates shall include a clause to the effect that the policy shall not be canceled, reduced, restricted or otherwise limited until forty-five (45) days after the CITY has received written notice as evidenced by a return receipt of registered or certified mail.

#### V. INDEMNIFICATION

**Licensee shall indemnify, defend, and hold harmless the CITY and its officers, agents and employees against all claims, suits, demands, judgments, expenses, including attorney's fees, or other liability for personal injury, death, or damage to any person or property which arises from or is in any manner caused by the Licensee's construction, maintenance or use of the licensed property. This indemnification provision, however, shall not apply to any claims, suits, damages, costs, losses, or expenses (i) for which the CITY shall have been compensated by insurance provided under Paragraph IV., above, or (ii) arising solely from the negligence of the CITY except for the CITY'S negligence, if any, in entering into this Agreement.**

#### VI. CONDITIONS

- A. Licensee's Responsibilities. Licensee will be responsible for any damage to or relocation of existing facilities. Further, Licensee shall reimburse the CITY for all costs of replacing or repairing any property of the CITY or of others which was damaged or destroyed as a result of activities under this Agreement by, or on behalf of, Licensee.
- B. Maintenance. Licensee shall maintain the licensed property by keeping the area free of debris and litter. Removal of dead or dying plants shall also be handled by Licensee at its expense, as required by the CITY; such removal shall be completed within thirty (30) days following receipt of a written request by the CITY to do so.

- C. Removal or Modification. Licensee agrees that removal or modification of any landscaping now existing or to be later replaced shall be at Licensee's expense. Said removal or modification shall be at Licensee's sole discretion, except where otherwise provided by this Agreement. However, complete removal of all such improvements must be preceded by at least thirty (30) days written notice to any adjoining land owners. This Agreement, until its expiration or revocation shall run as a covenant on the land adjoining the above-described real property, and the terms and conditions of this Agreement shall be binding on any subsequent owners or holders of the property. Licensee shall cause any immediate successors in interest to have actual notice of this Agreement.
- D. Security Deposit. Licensee shall deposit with the CITY cash or an irrevocable Letter of Credit ("Letter of Credit") in a standard form acceptable to the CITY in the amount equal to the contracted amount for the construction of the monument sign within the licensed area. The Letter of Credit shall be issued by a financial institution having a rating equivalent to the minimum acceptable rating established under the CITY'S financial institution rating system in effect at the time the Letter of Credit is issued. The CITY may revise the standard form of the Letter of Credit as necessary to adequately secure Licensee's obligations during the installation contemplated by this Agreement. Licensee may obtain a release of the Letter of Credit upon completion of contrition and approval by the CITY.
- E. Default. In the event that Licensee fails to maintain the licensed property or to otherwise comply with the terms or conditions as set forth herein, then the CITY shall give Licensee written notice thereof, by registered or certified mail, return receipt requested, to the address set forth below. Licensee shall have thirty (30) days from the date of receipt of such notice to take action to remedy the failure complained of and, if Licensee does not satisfactorily remedy the same within the thirty (30) day period, the CITY may remedy the default, in the manner most beneficial to the CITY, in its sole discretion, and bill the Licensee for the CITY'S necessary and reasonable expense incurred to perform the work or contract for the completion of the work. In addition, Licensee agrees to pay, within thirty (30) days of written demand by the CITY, all costs and expenses incurred by the CITY in completing the work not otherwise recovered.

#### **VII. COMMENCEMENT; TERMINATION BY ABANDONMENT**

This Agreement shall begin with the effective date and continue thereafter for so long as the licensed property shall be used for the purposes set forth herein. If Licensee abandons the use of all or any part of the licensed property for such purposes set forth in this Agreement, then this Agreement, as to such portion or portions abandoned, shall expire and terminate following thirty (30) days written notice to Licensee if such abandonment has not been remedied by Licensee within such period; the CITY shall thereafter have the same complete title to the licensed property so abandoned as though this Agreement had never been made and shall have the right to enter on the property and terminate the rights of Licensee, its successors and assigns hereunder. All installations of Licensee not removed shall be deemed property of the CITY as of the time abandoned.

#### **VIII. TERMINATION**

- A. Termination By Licensee. This Agreement may be terminated by Licensee by delivering written notice of termination to the CITY not later than thirty (30) days before the

effective date of termination. If Licensee so terminates, then it may remove installations that it made from the licensed property within the thirty-day notice period. Any installations not removed within said period are agreed to be the property of the CITY.

- B. Termination By CITY. This Agreement may be revoked at any time by resolution of the City Council if such revocation is reasonably required by the public interest, after providing written notice to Licensee.

Subject to prior written notification to Licensee or its successors in interest, this Agreement is revocable by the CITY if:

1. The licensed improvements, or a portion of them, interfere with the City's right-of-way;
2. Use of the right-of-way area becomes necessary for a public purpose;
3. The licensed improvements, or a portion of them, constitute a danger to the public which the CITY deems not to be remediable by alteration or maintenance of such improvements;
4. Despite thirty (30) days written notice to Licensee, maintenance or alteration necessary to alleviate a danger to the public has not been made; or
5. Licensee fails to comply with the terms and conditions of this Agreement including, but not limited to, any insurance or license fee requirements specified herein.

- C. Return of Security Deposit. Notwithstanding any other provisions contained herein, in the event this Agreement is terminated by either party for any reason, the CITY shall, within a reasonable time thereafter, return and/or release to Licensee the balance of the Security Deposit, if any, remaining after deducting therefrom the cost of labor and materials necessary to remove the licensed improvements and to replace the same with the standard, City-approved improvements, together with an itemized list of the expenses incurred by the CITY in connection therewith.

## **IX. EMINENT DOMAIN**

If eminent domain is exerted on the licensed property by paramount authority, then the CITY will, to the extent permitted by law, cooperate with Licensee to effect the relocation of Licensee's affected installations and improvements thereon, at Licensee's sole expense. Licensee shall be entitled to retain all moneys paid by the condemning authority for installations taken, if any.

## **X. INTERPRETATION**

Although drawn by the CITY, this Agreement shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for or against either party.

## **XI. APPLICATION OF LAW**

This Agreement shall be governed by the laws of the State of Texas. If the final judgment of a court of competent jurisdiction invalidates any part of this Agreement, then the remaining parts shall be enforced, to the extent possible, consistent with the intent of the parties as evidenced by this Agreement.

## **XII. VENUE**

Venue for all lawsuits concerning this Agreement will be in the City of Live Oak, Bexar County, Texas.

**XIII. COVENANT RUNNING WITH LAND; WAIVER OF DEFAULT**

This License Agreement and all of the covenants herein shall run with the land; therefore, the conditions set forth herein shall inure to and bind each party's successors and assigns. Either party may waive any default of the other at any time, without affecting or impairing any right arising from any subsequent or other default.

**XIV. ASSIGNMENT**

Licensee shall not assign, sublet or transfer its interest in this Agreement without the written consent of the CITY, which consent shall not be unreasonably withheld. Subject to the assignee's compliance with the insurance and letter of credit requirements set forth herein, Licensee shall furnish to the CITY a copy of any such assignment or transfer of any of Licensee's rights in this Agreement, including the name, date, address, and contact person.

**IN WITNESS HEREOF**, the parties hereto have executed this contract:

**CITY OF LIVE OAK**

**LICENSEE**

By: \_\_\_\_\_

By: \_\_\_\_\_

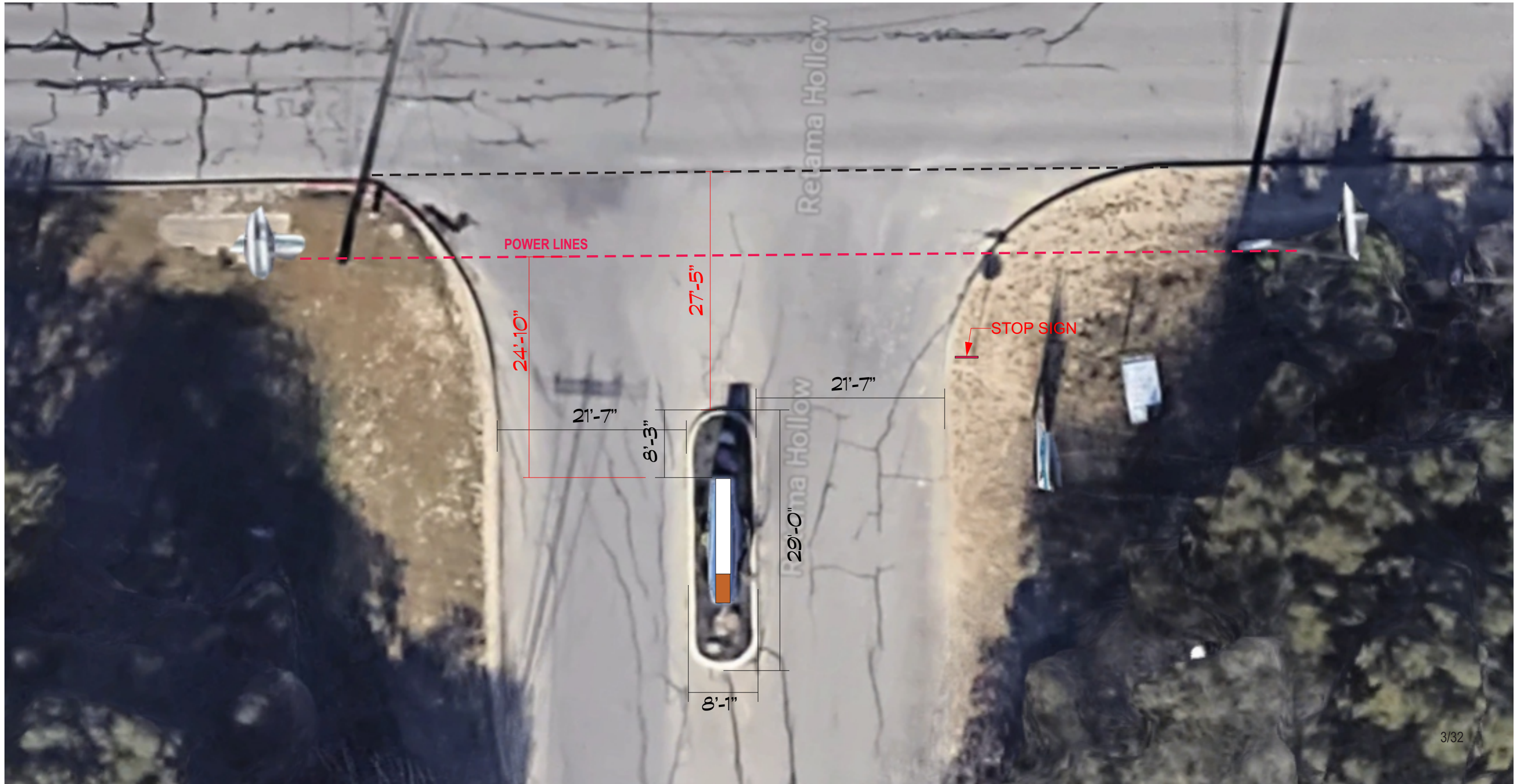
\_\_\_\_\_ (printed name)

\_\_\_\_\_ (printed name)

Title:

Title:





Date: 7.19.23 Client: Retama Hollow

Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City-State: San Antonio, TX Sales: MW Designs: GS

CUSTOMER APPROVAL

LANDLORD APPROVAL

Revision - Date

A) RV 8-2-23 GS  
B) RV 9-11-23 GS

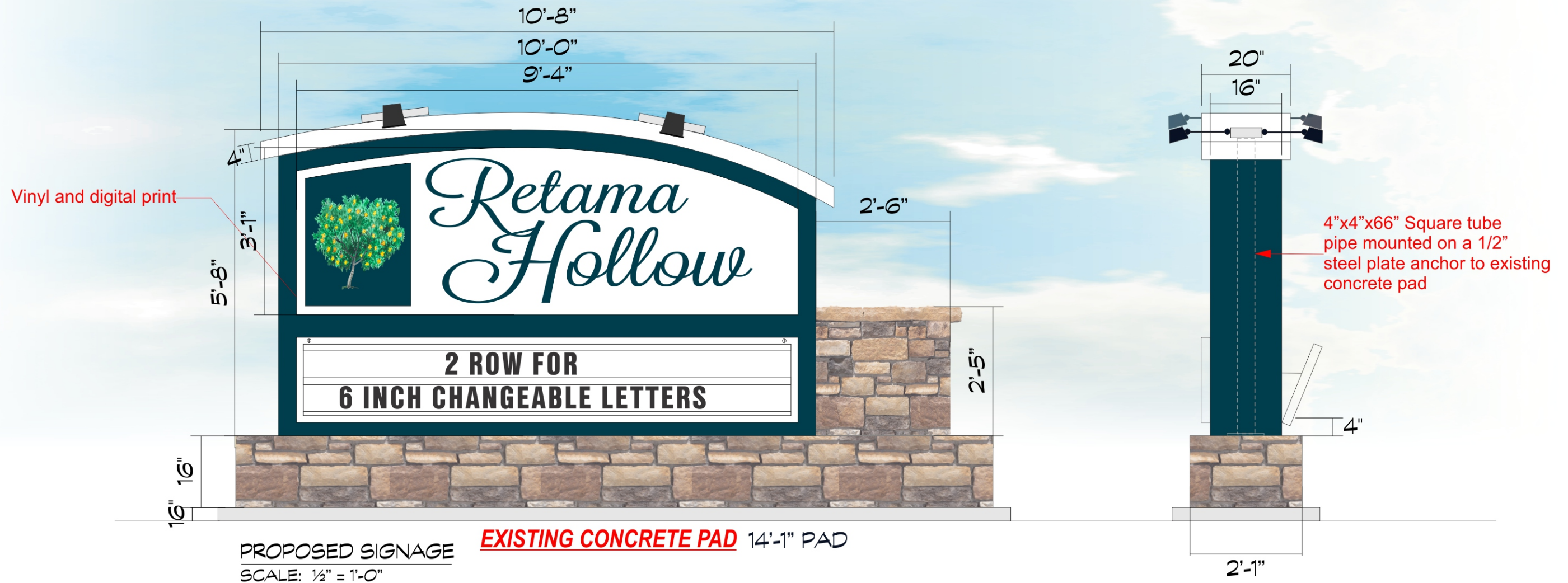
© 2002 Pinnacle Sign Team ALL RIGHTS RESERVED

Client:

Retama Hollow

1 of 3

23207b



Marquee with two lines of 6" changeable copy with locking cover below the name.



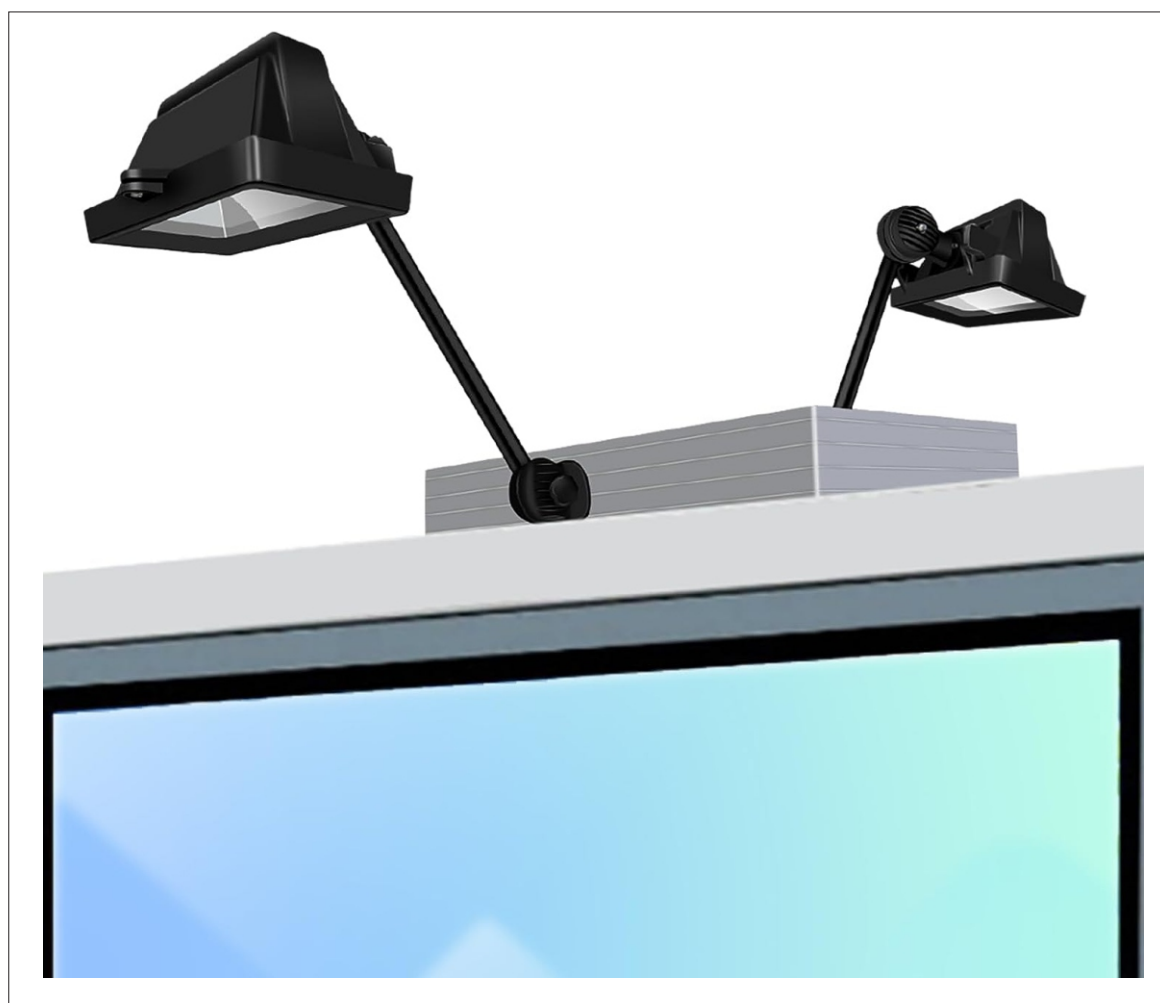
Date: 7.19.23 Client: Retama Hollow  
 Address: \_\_\_\_\_ Suite: \_\_\_\_\_  
 City-State: San Antonio, TX Sales: MW Designs: GS

CUSTOMER APPROVAL  
 LANDLORD APPROVAL

Revision - Date  
 A) RV 8-2-23 GS  
 B) RV 9-11-23 GS  
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Client:  
 Retama Hollow

2 of 3  
**23207b**



GULADUS Solar Billboard Light, Solar Panel Powered Sign Lights for Business, 12W High Efficiency Super Bright Commercial Light for Outdoor (Black)



Date: 7.19.23 Client: Retama Hollow

Address: Suite:

City-State: San Antonio, TX Sales: MW Designs: GS

CUSTOMER APPROVAL

LANDLORD APPROVAL

Revision - Date

A) RV 8-2-23 GS  
B) RV 9-11-23 GS

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Client:

Retama Hollow

3 of 3

23207b



**Meeting Date:** December 10, 2024

**Agenda item:** 7E

**Prepared by:** L. English, Executive Assistant to CM

**Reviewed by:** A. Garfaoui, City Manager

**Department:** Administration

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**Agenda Item Description:**

Discuss and consider a Resolution casting votes for candidates for the Boards of Directors for Bexar County Appraisal District for 2025.

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**Staff Briefing:**

For the casting of votes to count, the City Council must pass a Resolution.

---

**Action:**

- Ordinance       Resolution
- Proclamations     Special Presentation
- Finance Report     Public Hearing
- Other

<b>Cost: N/A</b>	
<b>Budgeted</b>	
<b>Actual</b>	
<b>Acct. Name</b>	
<b>Acct. Fund</b>	
<b>Other Funding</b>	
<b>Strategic Goal #</b>	<b>3</b>

**Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful**

---

**Staff Recommended Motion:**

City Council will have to nominate a candidate from the list provided by Bexar County.

Motion to cast votes for candidate \_\_\_\_\_.



OFFICIAL ELECTION BALLOT OF  
BEXAR APPRAISAL DISTRICT BOARD OF DIRECTORS  
JANUARY 1 THROUGH DECEMBER 31, 2025 TERM

**VOTE MUST BE MADE BY RESOLUTION.**  
**THIS BALLOT MUST BE SUBMITTED WITH A RESOLUTION FOR YOUR VOTE**  
**TO BE COUNTED.**

TAXING UNIT NAME: \_\_\_\_\_

**CANDIDATE**

**NUMBER OF VOTES**

DR. RALPH BARKSDALE  
(NOMINATED BY BEXAR COUNTY)

\_\_\_\_\_

DR. ROGER BOOKER  
(NOMINATED BY CITY OF SCHERTZ)

\_\_\_\_\_

JON FISHER  
(NOMINATED BY NORTH EAST ISD)

\_\_\_\_\_

DAVE GANNON  
(NOMINATED BY NORTHSIDE ISD)

\_\_\_\_\_

DR. ADRIANA ROCHA GARCIA  
(NOMINATED BY CITY OF SAN ANTONIO)

\_\_\_\_\_

TAMMY GLASCOE  
(NOMINATED BY CITY OF SCHERTZ)

\_\_\_\_\_

LESLIE SACHANOWICZ  
(NOMINATED BY ALAMO COMMUNITY COLLEGE DISTRICT)

\_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE COUNCIL OF LIVE OAK, TEXAS CASTING VOTES FOR CANDIDATES FOR THE BOARDS OF DIRECTORS FOR BEXAR COUNTY APPRAISAL DISTRICTS FOR 2025.**

**WHEREAS**, the City of Live Oak is required under Section 6.03 (k) of the Texas Property Tax Code to cast votes by written resolution for the candidate(s) for the Boards of Directors for the Bexar County Appraisal Districts; and,

**WHEREAS**, the City of Live Oak is required to submit its results of the vote to the Chief Appraiser of the Bexar County Appraisal District by December 15, 2024, and,

**WHEREAS**, the City Council of the City of Live Oak deems it appropriate to cast their ballots for the Board of Directors of the Bexar County Appraisal District, and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:**

**Section 1.** The City Council of the City of Live Oak hereby cast votes for candidates for the election of the Board of Directors as follows:

I. \_\_\_ votes cast for \_\_\_\_\_ to serve on the Board of Directors for the Bexar Appraisal District

**Section 2.** A signed copy of this resolution along with the appropriate ballot, before December 15, 2024, shall be submitted by the City Secretary to the Chief Appraiser of Bexar County Appraisal District.

**Section 3.** That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

**Section 4.** If any provision of this resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this resolution would have been enacted without such invalid provision.

**Section 5.** That it is officially found, determined, and declared that the meeting at which this resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

**Section 6.** All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this resolution are hereby repealed to the extent of such conflict, and

the provision of this resolution shall be and remain controlling as to the matters resolved herein.

**Section 7.** This resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

**Section 8.** This resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED, APPROVED, and ADOPTED on this 10th day of December 2024.**

CITY OF LIVE OAK, TEXAS

---

Mary M. Dennis, Mayor

ATTEST:

---

Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

---

City Attorney