

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, NOVEMBER 12, 2024, AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net by clicking on the “Live Meetings” button.

- 1. CALL TO ORDER**
- 2. INVOCATION/PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CITIZENS TO BE HEARD**

Per City of Live Oak Code of Ordinances

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: “Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker.”

Section 2-21.1 – Preservation of order includes: “The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members’ motives.”

5. CONSENT AGENDA

A. Approval of Minutes

1. October 29, 2024

6. SPECIAL CONSIDERATION

- A. Proclamation for Small Business Saturday, November 30, 2024, presented to Reptile Pets Direct. — Mrs. Lowder

7. NEW BUSINESS

- A. Discussion and possible action on the Fourth (4th) Quarter Investment Report, ending September 30, 2024. — Mr. Kowalik
- B. Discussion and possible action on a Resolution certifying and approving the tax assessment rolls of the City of Live Oak for the Year 2024. — Mr. Kowalik
- C. Discussion and possible action on the Monthly Financial Report, ending August 31, 2024. — Mr. Kowalik
- D. Discussion and possible action on a Resolution authorizing the City Manager to execute an agreement with Abelar Incorporated for the purpose of constructing the Pat Booker monument and signage project; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date. — Mr. Wagster
- E. Discussion and possible action on a Resolution authorizing the City Manager to enter into an agreement with 6S Engineering Incorporated for the purpose of supplemental engineering services related to the 2022 CIP Roadway Bond Project for multiple streets; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date. — Mr. Wagster

- F. Discussion and possible action on a Resolution authorizing the City Manager to execute a second amendment to the Interlocal Agreement for Spillman Public Safety System for the purpose of including additional services related to the program and interoperability; and authorizing any additional actions reasonably necessary therewith; and establishing an effective date. — Chief Surber
- G. Discussion and possible action on an Ordinance amending the official zoning map of the City of Live Oak, Texas, on a zoning change request from the “PD-Pre-Development District” to the “R3-Two-Family Residential District”; The property being Lots 19, 20 and 22, Block 51, Robards Texas (second unit) located at 6703, 6707, and 6715 Queen’s Crown Street in the City of Live Oak, Bexar County Texas; providing for an effective date; repealer clause; and proving for severability. — Mr. Ruthven

8. CITY COUNCIL REPORT

- A. City Councilmembers report regarding discussion of City issues with citizens.

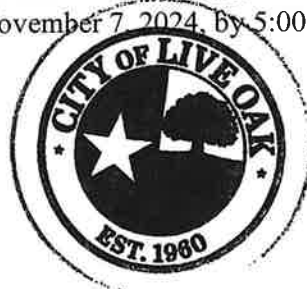
9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council
 - 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgments
- B. Staff
 - 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgments

10. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on November 7, 2024, by 5:00 p.m.


 Lydia English, Executive Assistant to the City Manager



This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office, for concerns or requests, at (210) 653-9140, Ext. 2213.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual member’s will not engage in any discussion or deliberation on any matters presented by the agenda.

MINUTES OF REGULAR CITY COUNCIL MEETING
CITY OF LIVE OAK
8001 SHIN OAK DRIVE
TUESDAY, OCTOBER 29, 2024, AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net by clicking "Live Meetings" button.

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Complete

3. ROLL CALL

Councilmember Mendell Morgan
Councilmember/Mayor Pro-Tem Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember Aaron Dahl
Mayor Mary M. Dennis

STAFF

Anas Garfaoui, City Manager
Ron Ruthven, Assistant City Manager
Gary Hopper, Police Chief
Michael Fratus, Assistant Police Chief
Linc Surber, Fire Chief
Keith Drewry, Assistant Fire Chief
Mark Wagster, Director of Public Works
Eddy McNew, Assistant Director of Public Works
Donna Lowder, Manager of Marketing and Economic Development Corporation
Leroy Kowalik, Director of Finance and Administration
Lydia English, Executive Assistant to the City Manager
Daniel Santee, City Attorney

4. CITIZENS TO BE HEARD

Mark Cymbalist from 7545 Old Spanish Trail came before City Council to speak about the late Alfredo Araiza. He asked that the city consider installing signage in front of Live Oak Police Department and City Hall titled Alfredo Araiza Memorial Way to increase citizen awareness of Araiza's sacrifice.

Mario Lee, an investor, came before the City Council to present his proposal about potential benefits toward Live Oak and reconsider changing the proposal on 6715 Queens Crown. Spoke on agenda item 7E.

Guadalupe Sanchez, with Mario Lee, came before the City Council to support the request for 6715 Queens Crown presented by Mr. Lee. Spoke on agenda item 7E.

Rebecca Kochan from 13806 Biltmore Lakes thanked the City Council, City Staff and Live Oak businesses for their support from the recent Pet Pawlooza Event.

Octavio Viramontes from 13620 NW Military Hwy Ste 203 presented potential solutions for emergency services and utility services on the Queens Crown development. Spoke on agenda item 7E.

5. CONSENT AGENDA

A. Approval of minutes

1. September 24, 2024

B. City Council to approve the Q3 Code Enforcement Report

C. Discussion and possible action regarding a Second reading of a Resolution authorizing expenditures of \$300,000 from the Economic Development fund to purchase water rights for future business development

D. Discussion and possible action regarding a Second reading of a Resolution authorizing expenditures of \$150,000 from the Economic Development fund for the Business Improvement grant for the promotion of new or expanded business and Economic Development

E. Discussion and possible action regarding a Second reading of a Resolution authorizing expenditures of \$100,000 from the Economic Development fund for the Visual Improvement program for the promotion of new or expanded business and Economic Development

F. Discussion and possible action regarding disposal of fixed assets with an initial net worth of \$5,000 and over

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Perez, to approve the consent agenda.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

6. SPECIAL PRESENTATION

A. Proclamation for Chief Gary Hopper on his retirement

Councilmember Dahl read the Proclamation for Chief Gary Hopper. Chief Hopper was present and received the proclamation from Mayor Dennis.

B. Employee of the Quarter- Fire Department, July through September 2024

Firefighter Kyle Sanchez was presented with Employee of the Quarter.

C. Proclamation for Chamber of Commerce Week presented to Tri-County Chamber

Mayor Dennis read the Proclamation for Chamber of Commerce Week. Shannon McFarland with Tri-County was present to receive the proclamation.

D. Presentation of Scenic City Award

Assistant City Manager Ron Ruthven presented the Scenic City Award and shared details regarding the importance and honor of this award. Councilmember Cimics complimented Mr. Ruthven on his efforts and his due diligence in assisting the City of Live Oak in receiving this award.

E. Presentation of Texas APA award

Assistant City Manager Ron Ruthven presented the Texas APA award. He thanked the community, City Council, Staff, and Planning and Zoning Commission. Rebecca Kochan, a member of the Planning & Zoning Commission, was also present.

F. Proclamation for Arbor Day – Live Oak Village Garden Club

Councilmember Morgan read the Proclamation for Arbor Day. The Live Oak Village Club was present to receive the proclamation.

G. Proclamation for National Municipal Court Week

Councilmember Perez read the Proclamation for National Municipal Court Week. Live Oak Court Staff Angie Gonzalez, Nancy Doege, and Missy Garone were present to receive the proclamation.

H. Proclamation for Veterans Day

Mayor Pro-Tem Tullgren read the Proclamation for Veterans Day. Mayor Dennis asked those present who were not veterans to please stand to honor those seated for their service.

7. NEW BUSINESS

A. Presentation, discussion and action regarding the Linebarger, Goggan Blair and Sampson, LLP Delinquent Tax Collections Activities

Edra Bush from Linebarger, Goggan Blair and Sampson presented information regarding tax collection services in the City of Live Oak. A motion was not required for this item since it was informational only.

B. Discussion and possible action regarding a Resolution, accepting and approving the Investment Policy and Strategies and the authorized list of brokers/dealers as revised for October 2024

Director of Finance and Administration Leroy Kowalik presented the Investment Policy and Strategies Annual Review as well as the list of authorized brokers and dealers for the next 12 months. Mr. Kowalik recommended no changes.

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Morgan to approve the Resolution accepting the investment policy and strategies and list of authorized brokers/dealers and recording any changes.

Vote FOR: Morgan, Tullgren, Perez, Cimics and Dahl; Passed 5/0

C. Discussion and possible action regarding a Resolution to enter into a proposal with Roadrunner Towing Services for wrecker services and impound storage

Chief Gary Hopper made the recommendation to City Council to award the wrecker services contract to Roadrunner Towing Services.

Motion was made by Councilmember Dahl and seconded by Councilmember Perez to approve the Resolution authorizing the City of Live Oak, Texas to enter into a towing services agreement with Roadrunner Towing Service, Inc.

Vote FOR: Morgan, Tullgren, Perez, Cimics and Dahl; Passed 5/0

D. Discussion and possible action regarding a Resolution to authorize the City Manager to file a grant application for the FY25 SB 224 Catalytic Converter Grant Program with the Motor Vehicle Crime Prevention Authority Auxiliary Grant Program and authorizing the City Manager or his designee to act on behalf of the City on all matters thereto and related to the application

Assistant Chief Fratus presented this agenda item to City Council.

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Perez to approve the Resolution authorizing the filing of a grant application for the FY25 SB 224 Catalytic Converter Grant Program with the Motor Vehicle Crime Prevention Authority Auxiliary Grant Program for the lease of stand-alone license plate readers for the police department and authorizing the city manager or his designee to act on behalf of the city on all matters thereto and related to the application.

Vote FOR: Morgan, Tullgren, Perez, Cimics and Dahl; Passed 5/0

E. Discussion and possible action regarding an Ordinance approving a comprehensive land plan amendment, amending the future land use plan in the most recently adopted 2024 Live Oak Comprehensive Plan, specifically for Lots 19, 20 and 22, Block 51, Robards Texas (Second Unit) located at 6703, 6707 and 6715 Queen's Crown Street respectively; changing the future land use designation from "Low Density Residential" to "Medium Density Residential"

Assistant City Manager Ron Ruthven summarized by saying the Planning and Zoning Commission recommended the denial of this item by a 4-0 vote on October 15. Mr. Ruthven additionally recommend denial.

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Dahl to deny the request.

Vote FOR: Morgan, Tullgren, Perez, Cimics and Dahl; Passed 5/0

F. Discussion and possible action regarding an ordinance approving a comprehensive

land plan amendment, amending the future land use plan in the most recently adopted 2040 Live Oak Comprehensive Plan, specifically for Lots 19, 20 and 22, Block 51, Robards Texas (Second Unit) located at 6703, 6707 and 6715 Queen’s Crown Street respectively; changing the future land use designation from “Low Density Residential” to “Medium Density Residential”

City Manager Anas Garfaoui requested this agenda item to be pulled. Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Perez to pull the item from the agenda.

G. Discussion and possible action regarding an Ordinance for proposed revisions and updates to the City of Live Oak Code of Ordinances Chapter 21– Subdivision Regulations, as same may have heretofore been amended, modified or supplemented; amending the approval authority for plats from primarily legislative approval to primarily administrative approval in accordance with Chapter 212 of the Texas Local Government Code; providing a penalty clause; providing an effective date; providing a savings clause; repealing all prior Ordinances conflicting or inconsistent herewith; and further providing for severability.

Assistant City Manager Ron Ruthven recommended approval of the Ordinance since it allows for a smoother platting process.

Motion was made by Councilmember Dahl and seconded by Councilmember Cimics to approve the Ordinance of the City of Live Oak, Texas amending Chapter 21, subdivision regulations, city of Live Oak code of ordinances; providing an effective date.

Vote FOR: Morgan, Tullgren, Perez, Cimics and Dahl; Passed 5/0

H. Discussion and possible action regarding an Ordinance for proposed revisions and updates to the City of Live Oak Code of Ordinances, Chapter 24 Zoning Regulations, Article VIII – Signs, as same may have heretofore been amended, modified or supplemented; adopting new regulations and requirements; providing a penalty clause; providing an effective date; providing a savings clause; repealing all prior Ordinances conflicting or inconsistent herewith; and further providing for severability

Assistant City Manager Ron Ruthven discussed that the biggest change would be the prohibition of billboards and recommended approval of the Ordinance.

Motion was made by Councilmember Morgan and seconded by Mayor Pro-Tem Tullgren approving the Ordinance repealing and replacing Chapter 24, Article VIII- signs, City of Live Oak code of ordinances; providing an effective date.

Vote FOR: Morgan, Tullgren, Perez, Cimics and Dahl; Passed 5/0

8. CITY COUNCIL REPORT

A. City Councilmembers report regarding discussion of City issues with citizens.

Councilmember Morgan was contacted by a resident who was walking her pet and was attacked by two dogs.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilmember Morgan thanked volunteers and vendors who helped support the Pet Pawlooza and praised them for an excellent event.

Councilmember Morgan announced the upcoming Pancake Breakfast at the Kiwanis Club fundraiser to help serve the children.

Mayor Pro-Tem Tullgren did not have updates.

Councilmember Perez thanked Live Oak Humane Society for the recent Pet Pawlooza as well as congratulating the Garden Club members for the recent Monarch Festival Event.

Councilmember Perez also congratulated Chief Gary Hopper.

Mayor Dennis thanked the Garden Club members for the Monarch Festival. Mayor Dennis thanked those that put together Chief Hopper's retirement event that afternoon.

Councilmember Cimics reminded everyone about the upcoming Shred Day event.

Councilmember Dahl encouraged people to go vote.

Mayor Dennis reminded everyone about the upcoming City-Wide Garage Sale Event.

B. Staff

Assistant Chief Michael Fratus thanked Chief Gary Hopper for his leadership.

Marketing and EDC Manager Donna Lowder encouraged people to sign up for the City Wide Garage Sale Event.

Director of Public Works Mark Wagster announced the Park Rd rehabilitation project and shared the entrance and parking availability locations for the park.

10. ADJOURNMENT

Motion was made by Councilmember Cimics and seconded by Councilmember Dahl to adjourn the meeting at 8:05 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Lydia English, Executive Assistant to the City Manager



Meeting Date: November 12, 2024

Agenda item: 6A

Prepared by: Donna Lowder, EDC Manager

Reviewed by: A. Garfaoui, City Manager

Department: Economic Development Corporation

Agenda Item Description:

Proclamation and Presentation for Small Business Saturday, November 30, 2024 – D. Lowder

Staff Briefing:

Each year in November, LOEDC and City Council honor a small business within the Live Oak business community to represent Small Business Saturday. This year, Small Business Saturday falls on November 30th and the Small Business recipient is Reptile Pets Direct.

In 2013, Craig & Audrey Gagne opened Reptile Pets Direct offering hard to find and rare reptiles at Pat Booker Road. Craig and Audrey both grew up in Live Oak and have become the local success story within the community of Live Oak.

Staff is proud to present this year’s plaque and Proclamation to Reptile Pets Direct in honor of Small Business Saturday 2024.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3-Supportive

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion: There is no motion required for this item, presentation only.



Small Business Saturday 2024

WHEREAS: Small businesses form the backbone of our local economy, generating jobs and improving the quality of life for citizens; and

WHEREAS: The City of Live Oak supports the efforts of local small businesses and recognizes the critical role they play in our community; and

WHEREAS: Small Business Saturday is a nationwide campaign to cultivate business for small merchants on the Saturday after Thanksgiving; and

WHEREAS: We encourage citizens to consider shopping small and with local businesses

NOW THEREFORE I, Mary M. Dennis, Mayor of the City of Live Oak, for and on behalf of the citizens of Live Oak, do hereby proclaim November 30, 2024, as Small Business Saturday in Live Oak, Texas.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 12th day of November 2024.

Mary M. Dennis, Mayor



Meeting Date: November 12, 2024

Agenda item: 7A

Prepared by: L. Kowalik, Finance Director

Reviewed by: A. Garfaoui, City Manager

Department: Finance Department

Agenda Item Description:

Discussion and possible action on the Fourth (4th) Quarter Investment Report, ending September 30, 2024.

Staff Briefing:

Attached is a memorandum along with the Fourth Quarter Investment Report for the period ending September 30, 2024. The memo describes the details contained in the actual report. The investment reports are cumulative from October 1, 2023 through the stated ending period.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Investment Rpt. Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1, 3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

The recommended motion is to accept the City’s Fourth Quarter Investment Report for the period October 1, 2023 through September 30, 2024 as presented.

MEMORANDUM

Date: November 12, 2024

To: Mayor and City Council

Via: Mr. Anas Garfaoui, City Manager

From: Leroy Kowalik, Finance Director

RE: Quarterly Investment Report for the period ending September 30, 2024

The attached Quarterly Investment Report represents a snapshot of the City's investment status as of the fourth quarter ending September 30, 2024. The remainder of this memo describes in words, that which is contained in the detailed report. This report is required to be presented and accepted by the governing body at least quarterly.

Internal Management Reports

No less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of investment transactions for all funds.

The report must:

- 1) Describe the investment position of the entity on the date of the report.
- 2) Be prepared jointly and signed by all investment officers of the entity.
- 3) Contain a summary statement prepared in compliance with generally accepted accounting principles for each pooled fund group that states:
 - a) A beginning market value, additions and changes to the market value, the ending market value and fully accrued interest.
 - b) State the pooled fund group.

History of Public Funds Investment Act (Chapter 2256 Government Code)

In 1994, Orange County, California went bankrupt attempting to leverage its finances through exotic interest-rate-sensitive investments. Beaumont, Texas had problems in the same time period with pledged securities. To assure what happened in California would not happen here; the Texas Legislature revised the Texas Public Funds Investment Act to place new safeguards on the investments of public funds.

The Act requires the investment officers to attend various training sessions and require the governing bodies of the investing entity to adopt a written investment policy; and for all those who do business with the City to review the City's investment policies and strategies with acknowledgement that they have read and understood the requirements by a signed document.

Investment officers must review the new legislation yearly and revise their investment policies and strategies accordingly and to re-submit to the governing body within six months after the end of each legislative session.

Economic & Market Commentary Conditions for the Quarter

Source is the TexPool newsletters from July through September 2024.

The Feds continue to hold the rate steady at 5.25%-5.50% in July and August which was somewhat expected. The Feds did cut rates by 50 basis points at their September meeting to 4.75%-5.00%. Still the bigger question still remains what does the remainder of 2024 look like? Originally there was speculation that the Feds would drop the rate 75 basis points of rate cuts in 2024. There still is simply too much uncertainty in the economy and the Feds acted in caution.

Analysis of the Quarterly Investment Report

The following is a summary of TexPool

Weighted average maturity in July was 34 days.

Weighted average maturity in August was 36 days.

Weighted average maturity in September was 31 days.

Daily interest rates ranged from 5.3001% on July 1, 2024 to 4.9843% on September 30, 2024 with a high of 5.3305% on July 26 - 28, 2024 and the low of 4.9754% on September 27 - 29, 2024.

Average Monthly Rates:

July 2024	5.3173%
August 2024	5.2977%
September 2024	5.1637%

The current market condition is continuing to lend itself for the purchase of some government agencies, Certificates of Deposit and Municipal investments. We did purchase one investment for \$300,000 this quarter. We had five maturities and one call totaling \$1,710,000 this quarter. Total government agencies, CDs and Municipal notes held at September 30, 2024 is \$8,675,000 or 19.59% of the total City portfolio. The reason the percentage is not higher is because TexPool is a very viable investment tool with daily short-term rates still around 5% due to the current rate environment that we are in.

The makeup of the City’s portfolio as of September 30, 2024 is as follows with comparison totals for the previous quarter:

	<u>September 30, 2024</u>	<u>March 31, 2024</u>
TexPool (Money Market)	\$ 35,601,576	\$ 39,066,427
Federal Home Loan Bank (FHLB)	6,075,000	6,640,000
Federal Farm Credit Bank (FFCB)	0	0
Federal National Mortgage Association (FNMA)	300,000	300,000
Federal Home Loan Mortgage Corporation (FHLMC)	1,500,000	2,345,000
Municipal Notes	800,000	800,000
Certificates of Deposit	0	0
	<u>\$ 44,276,576</u>	<u>\$ 49,151,427</u>

The weighted average maturity for investments outside of TexPool at September 30, 2024 was 198.38 days or 0.55 years with yields to maturity ranging from 1.000% to 5.200%. Our ratio between our book value versus market value has increased from the previous quarter but is still less than when we purchased the investments which means that the market value of the investments we hold is currently worth less than what we paid for them although principal value to maturity remains at 100%. The market value is associated to the swing in interest rates caused by market conditions.


With TexPool continuing to be a viable investment vehicle, 80.41% of the City’s funds remain very safe in TexPool. The offset to lower risk is slightly lower interest rates. TexPool’s interest rates have decreased just below 5% because of the Feds rate cut in September. TexPool’s rates tend to lag behind the true market. The current market condition continues to be conducive for Bank CD’s, Agency Discount Notes, Municipals and Callable Agencies with less than three-year final maturity, as well as, TexPool.

City of Live Oak
TexPool and Other Investments Summary
Stmt Period 7/01/2024 - 7/31/2024

Fund Name & Acct. Number	Beginning Balance	Monthly Interest	Deposit	Withdrawals	Ending Balance
TexPool - Average interest rate = 5.3173%					
1. General Fund #449-150200001	\$ 6,401,162.24	\$ 28,835.04	\$ -	\$ 500,000.00	\$ 5,929,997.28
2. Forfeiture Fund #449-150200002 & 3	265,302.24	1,198.00			266,500.24
3. Child Safety Fund #449-150200004	139,477.52	629.86			140,107.38
4. Court Tech. Fund #449-150200005	125,459.12	535.98		10,000.00	115,995.10
5. Court Sec. Fund #449-150200006	72,261.89	326.33			72,588.22
7. Utility Dev./R & R Fund #449-150200008	999,709.85	4,514.73			1,004,224.58
8. Debt Service Fund #449-150200009	2,589,174.28	11,356.98		2,300,000.00	300,531.26
9. Economic Dev. Corp Fund #449-150200010	5,346,234.22	24,756.22	200,000.00		5,570,990.44
10. Utility Fund #449-1580200011	334,622.64	1,511.18			336,133.82
11. Storm Water Utility Fund	261,260.43	1,179.85			262,440.28
12. Hotel Occupancy Tax Fund #449-150200012	1,280,020.24	5,780.62			1,285,800.86
13. Asset Replacement Fund #449-150200013	2,730,200.52	12,329.73			2,742,530.25
14. Capital Projects Fund #449-150200014	4,856,140.21	21,930.59			4,878,070.80
15. Emergency Radio Fund #449-150200018	84,625.75	244.42		45,000.00	39,870.17
16. PEG Fund #449-150200019	474,138.76	2,141.25			476,280.01
18. 2022 GO Bond Fund #449-150200022	13,106,637.35	55,978.83		1,030,000.00	12,132,616.18
Subtotal TexPool	\$ 39,066,427.26	\$ 173,249.61	\$ 200,000.00	\$ 3,885,000.00	\$ 35,554,676.87
Other Investments/Govt. Securities					
General Fund	\$ 10,085,000.00		\$ 300,000.00	\$ -	\$ 10,385,000.00
Asset Replacement Fund	-				-
Economic Development Fund	-				-
Subtotal Other Investments/Govt. Securities	\$ 10,085,000.00	\$ -	\$ 300,000.00	\$ -	\$ 10,385,000.00
Total Investments	\$ 49,151,427.26	\$ 173,249.61	\$ 500,000.00	\$ 3,885,000.00	\$ 45,939,676.87

This report complies with the requirements of the Public Funds Investment Act investment pools and generally accepted accounting principles.

General Ledger Balance	45,939,676.87
Report Balance	45,939,676.87
Difference	-


 Finance Director

City of Live Oak
TexPool and Other Investments Summary
Stmt Period 8/01/2024 - 8/31/2024

Fund Name & Acct. Number	Beginning Balance	Monthly Interest	Deposit	Withdrawals	Ending Balance
TexPool - Average interest rate = 5.2977%					
1. General Fund #449-150200001	\$ 5,929,997.28	\$ 26,681.53	\$ -	\$ -	\$ 5,956,678.81
2. Forfeiture Fund #449-150200002 & 3	266,500.24	1,198.98			267,699.22
3. Child Safety Fund #449-150200004	140,107.38	630.39			140,737.77
4. Court Tech. Fund #449-150200005	115,995.10	521.93			116,517.03
5. Court Sec. Fund #449-150200006	72,588.22	326.60			72,914.82
7. Utility Dev./R & R Fund #449-150200008	1,004,224.58	4,518.43			1,008,743.01
8. Debt Service Fund #449-150200009	300,531.26	1,352.16			301,883.42
9. Economic Dev. Corp Fund #449-150200010	5,570,990.44	25,066.23			5,596,056.67
10. Utility Fund #449-1580200011	336,133.82	1,512.44			337,646.26
11. Storm Water Utility Fund	262,440.28	1,180.82			263,621.10
12. Hotel Occupancy Tax Fund #449-150200012	1,285,800.86	5,988.32	140,000.00		1,431,789.18
13. Asset Replacement Fund #449-150200013	2,742,530.25	12,702.30	250,000.00		3,005,232.55
14. Capital Projects Fund #449-150200014	4,878,070.80	21,948.48			4,900,019.28
15. Emergency Radio Fund #449-150200018	39,870.17	179.39			40,049.56
16. PEG Fund #449-150200019	476,280.01	2,143.01			478,423.02
18. 2022 GO Bond Fund #449-150200022	12,132,616.18	53,223.11		1,075,000.00	11,110,839.29
Subtotal TexPool	\$ 35,554,676.87	\$ 159,174.12	\$ 390,000.00	\$ 1,075,000.00	\$ 35,028,850.99
Other Investments/Govt. Securities					
General Fund	\$ 10,385,000.00		\$ -	\$ 545,000.00	\$ 9,840,000.00
Asset Replacement Fund	-				-
Economic Development Fund	-				-
Subtotal Other Investments/Govt. Securities	\$ 10,385,000.00	\$ -	\$ -	\$ 545,000.00	\$ 9,840,000.00
Total Investments	\$ 45,939,676.87	\$ 159,174.12	\$ 390,000.00	\$ 1,620,000.00	\$ 44,868,850.99

This report complies with the requirements of the Public Funds Investment Act investment pools and generally accepted accounting principles.

General Ledger Balance	44,868,850.99
Report Balance	44,868,850.99
Difference	-

 Finance Director 

City of Live Oak
TexPool and Other Investments Summary
Stmt Period 9/01/2024 - 9/30/2024

Fund Name & Acct. Number	Beginning Balance	Monthly Interest	Deposit	Withdrawals	Ending Balance
TexPool - Average interest rate = 5.1637%					
1. General Fund #449-150200001	\$ 5,956,678.81	\$ 25,260.52	\$ -	\$ 150,000.00	\$ 5,831,939.33
2. Forfeiture Fund #449-150200002 & 3	267,699.22	1,136.05			268,835.27
3. Child Safety Fund #449-150200004	140,737.77	599.22	14,000.00		155,336.99
4. Court Tech. Fund #449-150200005	116,517.03	494.50			117,011.53
5. Court Sec. Fund #449-150200006	72,914.82	309.47			73,224.29
7. Utility Dev./R & R Fund #449-150200008	1,008,743.01	4,301.73	150,000.00		1,163,044.74
8. Debt Service Fund #449-150200009	301,883.42	1,315.35	250,000.00		553,198.77
9. Economic Dev. Corp Fund #449-150200010	5,596,056.67	23,695.85		400,000.00	5,219,752.52
10. Utility Fund #449-1580200011	337,646.26	1,426.22		50,000.00	289,072.48
11. Storm Water Utility Fund	263,621.10	1,118.85			264,739.95
12. Hotel Occupancy Tax Fund #449-150200012	1,431,789.18	6,053.49		170,000.00	1,267,842.67
13. Asset Replacement Fund #449-150200013	3,005,232.55	12,795.61	300,000.00		3,318,028.16
14. Capital Projects Fund #449-150200014	4,900,019.28	20,864.68	500,000.00		5,420,883.96
15. Emergency Radio Fund #449-150200018	40,049.56	169.98			40,219.54
16. PEG Fund #449-150200019	478,423.02	2,027.75		20,000.00	460,450.77
18. 2022 GO Bond Fund #449-150200022	11,110,839.29	47,155.99			11,157,995.28
Subtotal TexPool	\$ 35,028,850.99	\$ 148,725.26	\$ 1,214,000.00	\$ 790,000.00	\$ 35,601,576.25
Other Investments/Govt. Securities					
General Fund	\$ 9,840,000.00		\$ -	\$ 1,165,000.00	\$ 8,675,000.00
Asset Replacement Fund	-				-
Economic Development Fund	-				-
Subtotal Other Investments/Govt. Securities	\$ 9,840,000.00	\$ -	\$ -	\$ 1,165,000.00	\$ 8,675,000.00
Total Investments	\$ 44,868,850.99	\$ 148,725.26	\$ 1,214,000.00	\$ 1,955,000.00	\$ 44,276,576.25

This report complies with the requirements of the Public Funds Investment Act investment pools and generally accepted accounting principles.

General Ledger Balance	44,276,576.25
Report Balance	44,276,576.25
Difference	-


 Finance Director

City of Live Oak
Investments other than Texpool
Period October 1, 2023 through September 30, 2024

Market Values as of: **September 30, 2024**

Investment Type	CUSIP	Fund	Par Amount	Price	Prem/Disc	Book Value	Market Value Adjustment			Y-T-M	Average Weighted Maturity	
							Market Price	Prem/Disc	Market Value			Increase/(Decrease)
FHLB Agency	3130APYM1	GF	405,000.00	100.000%	-	405,000.00	99.252%	(3,029.40)	401,970.60	(3,029.40)	1.1000%	76
FHLB Agency	3130APNE1	GF	440,000.00	99.718%	(1,242.51)	438,757.49	99.499%	(2,204.40)	437,795.60	(961.89)	1.0000%	48
FHLB Agency	3130AQRN5	GF	300,000.00	100.000%	-	300,000.00	98.974%	(3,078.00)	296,922.00	(3,078.00)	1.6439%	138
FHLB Agency	3130AQWS8	GF	300,000.00	100.000%	-	300,000.00	99.355%	(1,935.00)	298,065.00	(1,935.00)	2.0291%	148
FHLB Agency	3130AN7P9	GF	250,000.00	96.855%	(7,861.45)	242,138.55	98.589%	(3,527.50)	246,472.50	4,333.95	1.7000%	118
FHLB Agency	3130AR2L4	GF	300,000.00	100.000%	-	300,000.00	99.774%	(678.00)	299,322.00	(678.00)	2.2361%	70
FHLB Agency	3130ARJ93	GF	300,000.00	100.000%	-	300,000.00	99.840%	(480.00)	299,520.00	(480.00)	3.1020%	201
Municipal	914729UK2	GF	300,000.00	94.593%	(16,221.00)	283,779.00	98.318%	(5,046.00)	294,954.00	11,175.00	3.0500%	195
FHLB Agency	3130ARMB4	GF	300,000.00	100.000%	-	300,000.00	100.015%	45.00	300,045.00	45.00	3.0656%	208
FHLMC Agency	3134GXRG1	GF	300,000.00	99.716%	(852.40)	299,147.60	99.246%	(2,262.00)	297,738.00	(1,409.60)	3.1500%	222
FHLB Agency	3130AS6A2	GF	300,000.00	100.000%	-	300,000.00	99.671%	(987.00)	299,013.00	(987.00)	3.0000%	69
Municipal	052404QF0	GF	500,000.00	93.130%	(34,350.00)	465,650.00	98.855%	(5,725.00)	494,275.00	28,625.00	3.7000%	121
FHLMC Agency	3134GXZA5	GF	300,000.00	99.859%	(422.24)	299,577.76	99.628%	(1,116.00)	298,884.00	(693.76)	3.7000%	270
FHLB Agency	3130ASYR4	GF	300,000.00	100.000%	-	300,000.00	99.749%	(753.00)	299,247.00	(753.00)	4.0000%	328
FHLB Agency	3130AREF4	GF	305,000.00	95.039%	(15,130.48)	289,869.52	98.982%	(3,104.90)	301,895.10	12,025.58	4.4500%	178
FHLMC Agency	3134GX6E9	GF	300,000.00	100.000%	-	300,000.00	100.005%	15.00	300,015.00	15.00	5.0000%	25
FHLB Agency	3130ASZD4	GF	300,000.00	98.908%	(3,275.60)	296,724.40	99.888%	(336.00)	299,664.00	2,939.60	4.5500%	328
FHLMC Agency	3134GXRJ5	GF	300,000.00	97.457%	(7,630.22)	292,369.78	99.764%	(708.00)	299,292.00	6,922.22	4.5000%	43
FHLB Agency	3130ATMM6	GF	375,000.00	100.000%	-	375,000.00	99.887%	(423.75)	374,576.25	(423.75)	5.0000%	117
FNMA Agency	3135GA2Z3	GF	300,000.00	91.275%	(26,175.30)	273,824.70	96.195%	(11,415.00)	288,585.00	14,760.30	4.2000%	407
FHLMC Agency	3134GXS47	GF	300,000.00	98.375%	(4,876.00)	295,124.00	99.852%	(444.00)	299,556.00	4,432.00	5.0000%	328
FHLB Agency	3130ASN54	GF	300,000.00	97.895%	(6,314.87)	293,685.13	99.639%	(1,083.00)	298,917.00	5,231.87	5.2000%	298
FHLB Agency	3130ASF61	GF	300,000.00	97.471%	(7,588.01)	292,411.99	99.305%	(2,085.00)	297,915.00	5,503.01	5.1000%	267
FHLB Agency	3130AREZ0	GF	500,000.00	96.606%	(16,968.99)	483,031.01	98.982%	(5,090.00)	494,910.00	11,878.99	5.0500%	178
FHLB Agency	3130AVLP5	GF	500,000.00	99.845%	(776.98)	499,223.02	99.848%	(760.00)	499,240.00	16.98	5.1000%	388
FHLB Agency	3130ARLT6	GF	300,000.00	97.935%	(6,196.27)	293,803.73	99.161%	(2,517.00)	297,483.00	3,679.27	4.8000%	389
Total Open Investments			8,675,000.00		(155,882.32)	8,519,117.68		(58,727.95)	8,616,272.05	97,154.37		198.38
											Years	0.55

City of Live Oak
Investments other than Texpool
Period October 1, 2023 through September 30, 2024

Interest income information within period

Investment Type	CUSIP	Fund	Par Amount	Coupon	Annual Interest	Semi Annual Payment	Accrued Interest Purchased	Interest Income Received	Remaining Accrued Interest Purchased	Last Interest Payment Date	Interest Receivable	Net Interest Income
FHLMC Agency	3137EAEY1	GF	-	0.13%	-	-	-	187.50	-	Matured 10/16/2023		
FFCB Agency	3133EMSD5	GF	-	0.25%	-	-	-	375.00	-	Matured 03/01/2024		
Municipal	914302JK1	GF	-	1.00%	-	-	-	2,325.00	-	Matured 02/15/2024		
FHLB Agency	3130ALKU7	GF	-	0.50%	-	-	-	1,325.00	-	Matured 09/24/2024		1,325.00
FHLB Agency	3130APYM1	GF	405,000.00	1.10%	4,455.00	2,227.50	-	4,455.00	-	6/16/2024	1,287.00	5,742.00
FHLB Agency	3130APNE1	GF	440,000.00	0.90%	3,960.00	1,980.00	517.00	3,960.00	-	5/18/2024	1,452.00	5,412.00
FHLB Agency	3130ALXQ2	GF	-	0.50%	-	-	-	1,500.00	-	Matured 04/29/2024		
FHLB Agency	3130AQRN5	GF	300,000.00	2.15%	6,450.00	3,225.00	-	6,450.00	-	8/18/2024	752.50	7,202.50
FHLB Agency	3130AQWS8	GF	300,000.00	3.00%	9,000.00	4,500.00	-	7,500.00	-	8/28/2024	800.00	8,300.00
FHLB Agency	3130AN7P9	GF	250,000.00	0.58%	1,450.00	725.00	161.11	1,450.00	-	7/28/2024	249.72	1,699.72
FHLB Agency	3130AR2L4	GF	300,000.00	3.25%	9,750.00	2,437.50	-	8,625.00	-	9/10/2024	541.67	9,166.67
FHLB Agency	3130ARJ93	GF	300,000.00	3.75%	11,250.00	2,812.50	-	10,125.00	-	7/21/2024	2,156.25	12,281.25
Municipal	914729UK2	GF	300,000.00	1.13%	3,390.00	1,695.00	113.00	3,390.00	-	4/15/2024	1,553.75	4,943.75
FHLB Agency	3130ARMB4	GF	300,000.00	3.00%	9,000.00	4,500.00	-	9,000.00	-	4/28/2024	3,800.00	12,800.00
FHLMC Agency	3134GXRG1	GF	300,000.00	3.05%	9,150.00	4,575.00	-	9,150.00	-	5/12/2024	3,507.50	12,657.50
FHLB Agency	3130AS6A2	GF	300,000.00	3.00%	9,000.00	4,500.00	-	9,000.00	-	6/9/2024	2,775.00	11,775.00
Municipal	052404QF0	GF	500,000.00	0.93%	4,665.00	2,332.50	1,736.42	4,665.00	-	8/1/2024	764.54	5,429.54
FHLB Agency	3130ASEX3	GF	-	3.25%	-	-	-	9,750.00	-	Matured 06/28/2024		
FHLMC Agency	3134GXZA5	GF	300,000.00	3.65%	10,950.00	5,475.00	-	10,950.00	-	6/30/2024	2,737.50	13,687.50
FHLB Agency	3130ASXM6	GF	-	3.50%	-	-	-	10,500.00	-	Matured 08/28/2024		10,500.00
FFCB Agency	3133ENK33	GF	-	3.63%	-	-	-	5,437.50	-	Matured 03/06/2024		
FHLB Agency	3130ASYR4	GF	300,000.00	4.00%	12,000.00	6,000.00	266.67	12,000.00	-	8/28/2024	1,066.67	13,066.67
FHLB Agency	3130ASVG1	GF	-	3.38%	-	-	-	5,062.50	-	Matured 02/23/2024		
FHLMC Agency	3134GXW91	GF	-	4.15%	-	-	-	12,450.00	-	Matured 09/20/2024		12,450.00
FHLB Agency	3130AREF4	GF	305,000.00	2.30%	7,015.00	3,507.50	272.81	7,015.00	-	9/28/2024	38.97	7,053.97
FHLMC Agency	3134GX6E9	GF	300,000.00	5.00%	15,000.00	7,500.00	-	15,000.00	-	4/25/2024	6,458.33	21,458.33
Municipal	052404MN7	GF	-	3.45%	-	-	-	3,446.00	-	Matured 02/01/2024		
FHLB Agency	3130ASZD4	GF	300,000.00	4.13%	12,390.00	6,195.00	2,615.67	12,390.00	-	8/28/2024	1,101.33	13,491.33
FHLMC Agency	3134GY4B5	GF	-	5.00%	-	-	-	12,250.00	-	Matured 08/26/2024		12,250.00
FHLB Agency	3130ARZN4	GF	-	3.10%	-	-	-	9,300.00	-	Matured 05/24/2024		
FHLMC Agency	3134GXRJ5	GF	300,000.00	3.00%	9,000.00	4,500.00	1,975.00	9,000.00	-	5/13/2024	3,425.00	12,425.00
FHLB Agency	3130ATMM6	GF	375,000.00	5.00%	18,750.00	9,375.00	3,333.33	18,750.00	-	7/27/2024	3,281.25	22,031.25
FNMA Agency	3135GA2Z3	GF	300,000.00	0.56%	1,680.00	840.00	751.33	1,680.00	-	5/17/2024	620.67	2,300.67
FHLB Agency	3130ATVD6	GF	-	4.88%	-	-	-	14,625.00	-	Matured 09/13/2024		14,625.00

City of Live Oak
Investments other than Texpool
Period October 1, 2023 through September 30, 2024

Interest income information within period

Investment Type	CUSIP	Fund	Par Amount	Coupon	Annual Interest	Semi Annual Payment	Accrued Interest Purchased	Interest Income Received	Remaining Accrued Interest Purchased	Last Interest Payment Date	Interest Receivable	Net Interest Income
FHLMC Agency	3134GYC34	GF	-	5.10%	-	-	-	19,125.00	-	Called 09/30/2024		19,125.00
FHLMC Agency	3134GXS47	GF	300,000.00	4.20%	12,600.00	6,300.00	4,270.00	12,600.00	-	8/28/2024	1,120.00	13,720.00
FHLB Agency	3130ASN54	GF	300,000.00	4.00%	12,000.00	6,000.00	1,700.00	12,000.00	-	7/28/2024	2,066.67	14,066.67
FHLB Agency	3130ASF61	GF	300,000.00	3.45%	10,350.00	5,175.00	3,996.25	10,350.00	-	6/27/2024	2,673.75	13,023.75
FHLB Agency	3130AREZ0	GF	500,000.00	2.30%	11,500.00	5,750.00	2,427.78	11,500.00	-	9/28/2024	63.89	11,563.89
FHLB Agency	3130AVLP5	GF	500,000.00	5.00%	25,000.00	12,500.00	10,277.78	12,500.00	-	4/28/2024	10,555.56	23,055.56
FHLB Agency	3130ARLT6	GF	300,000.00	3.10%	9,300.00	4,650.00	2,195.83	-	2,195.83	4/29/2024	3,900.83	1,705.00
			8,675,000.00				36,609.98	331,163.50	2,195.83		58,750.35	350,334.52

City of Live Oak
Investments other than Texpool
Period October 1, 2023 through September 30, 2024

Purchases within period

<u>Trans Date</u>	<u>Broker</u>	<u>Fund</u>	<u>CUSIP</u>	<u>Investment Type</u>	<u>Par Amount</u>	<u>Coupon</u>	<u>Price</u>	<u>Prem/Disc</u>	<u>Accrued Interest</u>	<u>Net Transaction</u>	<u>Y-T-M</u>	<u>Maturity Date</u>
11/16/2023	Duncan Williams	General Fund	3130ASF61	FHLB Agency	300,000.00	3.45%	97.471%	(7,588.01)	3,996.25	296,408.24	5.1000%	6/27/2025
12/14/2023	Duncan Williams	General Fund	3130AREZ0	FHLB Agency	500,000.00	2.30%	96.606%	(16,968.99)	2,427.78	485,458.79	5.0500%	3/28/2025
3/25/2024	Duncan Williams	General Fund	3130AVLP5	FHLB Agency	500,000.00	5.00%	99.845%	(776.98)	10,277.78	509,500.79	5.1000%	10/28/2025
7/24/2024	Duncan Williams	General Fund	3130ARLT6	FHLB Agency	300,000.00	3.10%	97.935%	(6,196.27)	2,195.83	295,999.57	4.8000%	10/29/2025
					-			-	-	-		
					1,600,000.00			(31,530.25)	18,897.64	1,587,367.39		

City of Live Oak
Investments other than Texpool
Period October 1, 2023 through September 30, 2024

Maturities/Calls within period

<u>Trans Date</u>	<u>Broker</u>	<u>Fund</u>	<u>CUSIP</u>	<u>Investment Type</u>	<u>Par Amount</u>	<u>Coupon</u>	<u>Price</u>	<u>Prem/Disc</u>	<u>Interest Income</u>	<u>Net Transaction</u>	<u>Y-T-M</u>	<u>Maturity Date</u>
10/16/2023	Duncan Williams	General Fund	3137EAEY1	FHLMC Agency	300,000.00	0.13%	100.000%	1,119.00	1,306.50	300,187.50	0.2499%	10/16/2023
2/1/2024	Duncan Williams	General Fund	052404MN7	Municipal	200,000.00	3.45%	100.000%	2,922.00	6,368.00	203,446.00	4.6510%	2/1/2024
2/15/2024	Duncan Williams	General Fund	914302JK1	Municipal	465,000.00	1.00%	100.000%	(7,509.75)	(5,184.75)	467,325.00	0.4300%	2/15/2024
2/23/2024	Duncan Williams	General Fund	3130ASVG1	FHLB Agency	300,000.00	3.38%	100.000%	2,788.23	7,850.73	305,062.50	4.0500%	2/23/2024
3/1/2024	Duncan Williams	General Fund	3133EMSD5	FFCB Agency	300,000.00	0.25%	100.000%	600.00	975.00	300,375.00	0.3184%	3/1/2024
3/6/2024	Duncan Williams	General Fund	3133ENK33	FFCB Agency	300,000.00	3.63%	100.000%	(543.37)	4,894.13	305,437.50	3.5000%	3/6/2024
4/29/2024	Duncan Williams	General Fund	3130ALXQ2	FHLB Agency	300,000.00	0.50%	100.000%	3,390.49	4,140.49	300,750.00	1.0012%	4/29/2024
5/24/2024	Duncan Williams	General Fund	3130ARZN4	FHLB Agency	300,000.00	3.10%	100.000%	6,405.96	11,055.96	304,650.00	4.6500%	5/24/2024
6/28/2024	Duncan Williams	General Fund	3130ASEX3	FHLB Agency	300,000.00	3.25%	100.000%	575.69	5,450.69	304,875.00	3.3500%	6/28/2024
8/26/2024	Duncan Williams	General Fund	3134GY4B5	FHLMC Agency	245,000.00	5.00%	100.000%	-	6,125.00	251,125.00	5.0000%	8/26/2024
8/28/2024	Duncan Williams	General Fund	3130ASXM6	FHLB Agency	300,000.00	3.50%	100.000%	291.00	5,541.00	305,250.00	3.5509%	8/28/2024
9/13/2024	Duncan Williams	General Fund	3130ATVD6	FHLB Agency	300,000.00	4.88%	100.000%	(1,222.36)	6,090.14	307,312.50	4.5600%	9/13/2024
9/20/2024	Duncan Williams	General Fund	3134GXW91	FHLMC Agency	300,000.00	4.15%	100.000%	284.86	6,509.86	306,225.00	4.2000%	9/20/2024
9/24/2024	Duncan Williams	General Fund	3130ALKU7	FHLB Agency	265,000.00	0.50%	100.000%	3,829.23	4,491.73	265,662.50	1.0300%	9/24/2024
9/30/2024	Duncan Williams	General Fund	3134GYC34	FHLMC Agency	300,000.00	5.10%	100.000%	470.68	4,295.68	303,825.00	5.2000%	9/30/2024
					-			-	-	-		
					<u>4,475,000.00</u>			<u>13,401.66</u>	<u>69,910.16</u>	<u>4,531,508.50</u>		
Net Activity					<u>(2,875,000.00)</u>			<u>(18,128.59)</u>		<u>(2,944,141.11)</u>		



Meeting Date: November 12, 2024

Agenda item: 7B

Prepared by: L. Kowalik, Finance Director

Reviewed by: A. Garfaoui, City Manager

Department: Finance Department

Agenda Item Description:

Discussion and possible action on a Resolution certifying and approving the tax assessment rolls of the City of Live Oak for the Year 2024

Staff Briefing:

Section 26.09e of the State Property Tax Code requires a taxing entity to approve the annual tax assessment rolls.

The total levy of \$7,534,107 increased from last year's levy of \$7,448,740 by \$85,399. The total actual levy is \$20,462 more than budgeted.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	7,513,645
Actual	7,534,107
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	2

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

The recommended motion is for the approval of the Resolution certifying and approving the tax assessment rolls of the City of Live Oak for tax year 2024 as of October 1, 2024.

**A RESOLUTION BY THE CITY COUNCIL OF THE
CITY OF LIVE OAK, TEXAS CERTIFYING AND
APPROVING THE TAX ASSESSMENT ROLLS OF THE
CITY OF LIVE OAK FOR THE YEAR 2024**

WHEREAS, after the adoption of the tax rate for the current year, the assessor for the City of Live Oak (City) must calculate the tax imposed on each property included on the appraisal roll for the City; and

WHEREAS, the assessor for the City must enter the amount of tax determined in accordance with Texas Tax Code Section 26.09 in the appraisal roll and submit it to the City Council for approval; and

WHEREAS, the Bexar County Tax Assessor reflects a total tax levy for the City of Live Oak of \$7,534,106.88; and

WHEREAS, the appraisal roll with amounts of tax entered as approved by the City Council constitutes the City's tax roll; and

WHEREAS, a summary of the assessment rolls for the tax year 2024 as of October 1, 2024 is attached hereto and make a part hereof.

NOW THEREFOR BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:

Section 1. That the tax assessment rolls of the City of Live Oak, Texas for the year 2024 as submitted by the Bexar County Tax Assessor – Collector are hereby approved and certified.

Section 2. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 4. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 5. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 6. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED this 12th day of November, 2024.

CITY OF LIVE OAK, TEXAS

Mary M Dennis, Mayor

ATTEST:

Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

City Attorney

2024 CERTIFIED TAX ROLL AS OF OCTOBER 1, 2024

TAX ASSESSMENT ROLLS OF LIVE OAK FOR THE YEAR 2024 SHOW THE FOLLOWING SUMMARIES:

ROLL	NUMBER ACCTS	MARKET VALUE	TAXABLE VALUE	FREEZE LOSS	TOTAL LEVY
REAL PROPERTY	5,314	2,366,634,240	1,946,591,190	381,636.69	6,836,790.54
PERSONAL PROPERTY	571	193,886,139	186,026,410	.00	697,316.34
MOBILE HOME PROPERTY	0	0	0	.00	.00
MINERAL PROPERTY	0	0	0	.00	.00
OTHER PROPERTY	0	0	0	.00	.00
TOTAL	5,885	2,560,520,379	2,132,617,600	381,636.69	7,534,106.88

RATE OF TAXATION ASSESSMENT RATIO 100%
TOTAL TAX RATE 00.370824

ALBERT URESTI, MPA, PCAC
TAX ASSESSOR-COLLECTOR BEXAR COUNTY

BY :





Meeting Date: November 12, 2024

Agenda item: 7C

Prepared by: L. Kowalik, Finance Director

Reviewed by: A Garfaoui, City Manager

Department: Finance

Agenda Item Description:

Discussion and possible action on the Monthly Financial Report, ending August 31, 2024.

Staff Briefing:

The presented financial reports are cumulative from October 1, 2023 through the period ending date. These reports are presented to keep the City Council, Mayor and City Manager up to date on the financial condition of the City of Live Oak.

Attached is a memorandum outlining some of the major points of interest, along with, the Financial Report for the period ending August 31, 2024. The financial reports are cumulative from October 1, 2023 through the ending period. This report is also unaudited and subject to slight changes.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	N/A
Actual	N/A
Acct. Name	N/A
Acct. Fund	N/A
Other Funding	N/A
Strategic Goal #	1 and 3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion is to accept the monthly financial report for the period ending August 31, 2024.

MEMORANDUM

Date: November 12, 2024
To: Mayor and City Council
Via: Anas Garfaoui, City Manager
From: Leroy Kowalik, Finance Director
RE: Financial update through period ending August 31, 2024

Attached is a financial report for all funds that represents a snapshot of the financial status as of August 31, 2024. This report represents eleven months into the fiscal year; therefore, revenues and expenditures should be targeted around the 92% of budget. Interfund transfers are recorded for quarterly financial reports. The amounts reflected in the attached report are unaudited and are subject to minor changes. In the remainder of this memo, I have focused on some of the points of interests within some of the major funds. Should you desire further information or more detailed information, please feel free to contact me at your convenience. This financial update is cumulative (October 2023 through ending period).

General Fund:

Overall revenues are at 98% of budget. Revenues are above the target percentage primarily because of timing of which the City receives its different revenue sources. Property taxes are already at 100% because the largest portion of property tax revenue comes to the City in late December through January. Other taxes including sales tax revenue are at 92%. Sales tax remittance for October 2023 thru August 2024 was lower (0.52%) than the same months in 2022-2023. Fines & forfeitures are at 125%. Permits and Licenses are at 99%. Franchise fees are at (83%) and Service Use fees (80%) are below the targeted percentage but mainly because of when they are paid to the City. Some of the franchise fees accrue and pay out quarterly and service use fees are seasonal. Interest is at 280% which is indicative of where the Federal Funds Rate is.

Overall expenditures are just below target at 79% of budget. Several departments are close to the targeted percentage. One thing that affect the overall percentage is the timing of some of the larger expenditures. Longevity pay is paid out in November. Workers Comp and Property and Liability Insurance are paid early in the fiscal year. Other several annual expenditures don't get started till the spring and summer months. There are several departments that are slightly lower than the target mainly because of vacancies, emergency contingencies that were budgeted and seasonal activities. Outstanding encumbrances are approximately \$350,093 for items placed on order but have not been received. Once again, transfers and some accruals are recorded on a quarterly basis.

As of the report date, total revenue recorded through August, 2024 is \$16,578,585. Total expenditures recorded through the same period are \$15,947,292. This activity results in a current

net gain of \$631,293. This current net gain brings the City's General Fund balance to \$15,440,832. This is a normal pattern for this period of the Fiscal Year.

The Capital Project Funds:

The Capital Project Funds are created with specific projects to get accomplished.

As of August 2024:

The 2022 GO Bond Fund was created to track the receipt of the bond proceeds and accompany interest income and the expenditures to be made in accordance with the street projects identified as part of the 2022 bond election. As of this period, \$760,371 was recorded as interest income. \$9,800,488 was expended on project work. The fund balance as of this period is \$8,994,945.

The Capital Project Fund is where the City tracks a variety of projects that are not recorded through the General Fund. This keeps this function separate from General Fund operations. The fund balance as of this period is \$4,985,173. As of this period, \$1,530,616 has been expended on project work.

The Utility Funds:

The Utility operating fund is above target on revenue collections (102%) and above the target on expenditures (104%). Recorded revenues are currently above expenditures through August 2024 by \$201. There are some accruals that get recorded on a quarterly basis and are not reflective in this report. Also, the City's annual water lease payment and EAA management fees get paid early in the year. Cash and cash equivalents (working capital) is currently at \$272,550. Operating transfers occur on a quarterly basis. The fund balance for the Utility R&R fund through this period is \$1,097,442. Again, the transfers into this fund are recorded on a quarterly basis.

The Stormwater Utility Fund revenues are right at the target at 90%. Expenditures are below at 65%. The cash and cash equivalents (working capital) for the Stormwater fund is currently \$358,272. As with the other funds, operating transfers out occur on a quarterly basis and will draw this fund balance down.

The summary report for all funds, supporting this memo is attached. For detailed information, or should you have any questions, please contact me.

**City of Live Oak
General Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 5,018,229	\$ -	\$ 5,018,229	\$ 5,034,920	100%
Taxes - Sales Tax, Mixed Beverage	9,037,659	-	9,037,659	8,313,186	92%
Franchise Fees	1,129,000	-	1,129,000	931,665	83%
Permits & Licenses	298,100	-	298,100	295,446	99%
Grants & Intergovernmental	230,000	-	230,000	220,000	96%
Service Use Fees	115,200	-	115,200	92,429	80%
Fines and Forfeitures	486,000	-	486,000	607,938	125%
Interest	200,000	-	200,000	559,932	280%
Miscellaneous	66,000	-	66,000	161,569	245%
Total Revenues:	16,580,188	-	16,580,188	16,217,085	98%
Expenditures by Department:					
City Council	45,650	-	45,650	24,646	54%
Council Contingency	200,000	-	200,000	-	0%
City Manager's Office	336,950	-	336,950	239,288	71%
City Secretary's Office	616,575	-	616,575	515,731	84%
Municipal Court	424,605	-	424,605	334,513	79%
Finance	881,425	-	881,425	719,243	82%
Emergency Management	21,835	-	21,835	11,077	51%
Police Department	5,329,455	-	5,329,455	4,579,695	86%
Communication Services	910,580	-	910,580	729,411	80%
Fire and EMS Services Department	3,632,095	-	3,632,095	3,170,936	87%
Public Works	1,824,600	-	1,824,600	1,274,372	70%
Streets Maintenance	947,900	-	947,900	570,219	60%
Animal Control	364,554	-	364,554	276,187	76%
Parks Maintenance	1,104,700	-	1,104,700	892,821	81%
Recreation	428,050	-	428,050	390,000	91%
Planning and Zoning	246,750	-	246,750	80,512	33%
Development Services	289,450	-	289,450	152,566	53%
Information Technology	500,140	-	500,140	354,836	71%
Total Expenditures	18,105,314	-	18,105,314	14,316,053	79%
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(1,525,126)	-	(1,525,126)	1,901,032	
Other Sources and (Uses):					
Interfund Transfers In	482,000	-	482,000	361,500	75%
Interfund Transfers Out	(2,172,819)	-	(2,172,819)	(1,631,239)	75%
Total Other Sources and Uses:	(1,690,819)	-	(1,690,819)	(1,269,739)	75%
Net Change in Fund Balance	(3,215,945)	-	(3,215,945)	631,293	
Beginning Fund Balance - October 1, 2023	\$ 14,556,076	\$ 253,463	\$ 14,809,539	\$ 14,809,539	
Ending Fund Balance - August 31, 2024	\$ 11,340,131	\$ 253,463	\$ 11,593,594	\$ 15,440,832	
Approved Designated Fund Balance Appropriations					
Undesignated Fund Balance	3,215,945	-	3,215,945	-	
	<u>3,215,945</u>	<u>-</u>	<u>3,215,945</u>	<u>-</u>	

**City of Live Oak
Asset Replacement Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 65,000	\$ -	\$ 65,000	\$ 137,777	212%
Miscellaneous	-	-	-	28,050	0%
Total Revenues:	<u>65,000</u>	<u>-</u>	<u>65,000</u>	<u>165,827</u>	<u>255%</u>
Expenditures:					
Vehicles/Equipment	<u>964,000</u>	<u>-</u>	<u>964,000</u>	<u>755,050</u>	<u>78%</u>
Total Expenditures	<u>964,000</u>	<u>-</u>	<u>964,000</u>	<u>755,050</u>	<u>78%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(899,000)	-	(899,000)	(589,223)	
Other Sources and Uses:					
Interfund Transfers In	<u>1,176,409</u>	<u>-</u>	<u>1,176,409</u>	<u>882,307</u>	<u>75%</u>
Total Other Sources and Uses:	<u>1,176,409</u>	<u>-</u>	<u>1,176,409</u>	<u>882,307</u>	<u>75%</u>
Net Change in Fund Balance	277,409	-	277,409	293,084	
Beginning Fund Balance - October 1, 2023	<u>\$ 2,736,473</u>	<u>\$ 15,862</u>	<u>\$ 2,752,335</u>	<u>\$ 2,752,335</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 3,013,882</u>	<u>\$ 15,862</u>	<u>\$ 3,029,744</u>	<u>\$ 3,045,419</u>	

**City of Live Oak
Abatement Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Fees	\$ 7,000	\$ -	\$ 7,000	\$ 34,247	489%
Total Revenues:	<u>7,000</u>	<u>-</u>	<u>7,000</u>	<u>34,247</u>	<u>489%</u>
Expenditures:					
Public Works	16,000	-	16,000	1,800	11%
Total Expenditures	<u>16,000</u>	<u>-</u>	<u>16,000</u>	<u>1,800</u>	<u>11%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(9,000)	-	(9,000)	32,447	
Other Sources and Uses:					
Interfund Transfers In	10,000	-	10,000	7,500	75%
Total Other Sources and Uses:	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>7,500</u>	<u>75%</u>
Net Change in Fund Balance	1,000	-	1,000	39,947	
Beginning Fund Balance - October 1, 2023	<u>\$ 7,354</u>	<u>\$ 4,800</u>	<u>\$ 12,154</u>	<u>\$ 12,154</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 8,354</u>	<u>\$ -</u>	<u>\$ 13,154</u>	<u>\$ 52,101</u>	

**City of Live Oak
Debt Service Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 2,135,686	\$ -	\$ 2,135,686	\$ 2,134,306	100%
Interest	12,000	-	12,000	69,764	581%
Total Revenues:	<u>2,147,686</u>	<u>-</u>	<u>2,147,686</u>	<u>2,204,070</u>	<u>103%</u>
Expenditures:					
Debt Service	3,234,450	-	3,234,450	3,233,025	100%
Total Expenditures	<u>3,234,450</u>	<u>-</u>	<u>3,234,450</u>	<u>3,233,025</u>	<u>100%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(1,086,764)	-	(1,086,764)	(1,028,955)	
Other Sources and Uses:					
Interfund Transfers In	1,086,764	-	1,086,764	815,073	75%
Total Other Sources and Uses:	<u>1,086,764</u>	<u>-</u>	<u>1,086,764</u>	<u>815,073</u>	<u>75%</u>
Net Change in Fund Balance					
	-	-	-	(213,882)	
Beginning Fund Balance - October 1, 2023					
	\$ 497,180	\$ 44,362	\$ 541,542	\$ 541,542	
Ending Fund Balance - August 31, 2024					
	<u>\$ 497,180</u>	<u>\$ 44,362</u>	<u>\$ 541,542</u>	<u>\$ 327,660</u>	

**City of Live Oak
Forfeiture Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 52,000	\$ -	\$ 52,000	\$ 97,055	187%
Interest	3,000	-	3,000	12,792	426%
Total Revenues:	<u>55,000</u>	<u>-</u>	<u>55,000</u>	<u>109,847</u>	<u>200%</u>
Expenditures:					
Federal Forfeitures	103,000	-	103,000	\$ 57,873	56%
State Forfeitures	-	-	-	-	0%
Total Expenditures	<u>103,000</u>	<u>-</u>	<u>103,000</u>	<u>\$ 57,873</u>	<u>56%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(48,000)	-	(48,000)	\$ 51,974	
Net Change in Fund Balance	(48,000)	-	(48,000)	\$ 51,974	
Beginning Fund Balance - October 1, 2023	<u>\$ 203,429</u>	<u>\$ 144,201</u>	<u>\$ 347,630</u>	<u>\$ 347,630</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 155,429</u>	<u>\$ 144,201</u>	<u>\$ 299,630</u>	<u>\$ 399,604</u>	

**City of Live Oak
Federal /State Grants**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ -	\$ -	\$ -	\$ -	0%
Interest	-	-	-	-	<u>0%</u>
Total Revenues:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Expenditures:					
Project Construction	-	-	-	-	<u>0%</u>
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Net Change in Fund Balance	-	-	-	-	
Beginning Fund Balance - October 1, 2023	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Ending Fund Balance - August 31, 2024	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**City of Live Oak
Child Safety Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ 16,000	\$ -	\$ 16,000	\$ 16,388	102%
Interest	4,000	-	4,000	6,726	168%
Total Revenues:	<u>20,000</u>	<u>-</u>	<u>20,000</u>	<u>23,114</u>	<u>116%</u>
Expenditures:					
Police Department	3,500	-	3,500	1,390	40%
Fire & Inspections	2,500	-	2,500	1,696	68%
Public Works-General	44,735	-	44,735	-	0%
Total Expenditures	<u>50,735</u>	<u>-</u>	<u>50,735</u>	<u>3,086</u>	<u>6%</u>
 Net Change in Fund Balance	 (30,735)	 -	 (30,735)	 20,028	
 Beginning Fund Balance - October 1, 2023	 <u>\$ 152,329</u>	 <u>\$ 1,461</u>	 <u>\$ 153,790</u>	 <u>\$ 153,790</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 121,594</u>	<u>\$ 1,461</u>	<u>\$ 123,055</u>	<u>\$ 173,818</u>	

**City of Live Oak
Court Technology Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 13,000	\$ -	\$ 13,000	\$ 14,641	113%
Interest	2,000	-	2,000	5,974	299%
Total Revenues:	<u>15,000</u>	<u>-</u>	<u>15,000</u>	<u>20,615</u>	<u>137%</u>
Expenditures:					
Municipal Court	<u>26,000</u>	<u>-</u>	<u>26,000</u>	<u>16,243</u>	<u>62%</u>
Total Expenditures	<u>26,000</u>	<u>-</u>	<u>26,000</u>	<u>16,243</u>	<u>62%</u>
Net Change in Fund Balance	(11,000)	-	(11,000)	4,372	
Beginning Fund Balance - October 1, 2023	<u>\$ 118,326</u>	<u>\$ 973</u>	<u>\$ 119,299</u>	<u>\$ 119,299</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 107,326</u>	<u>\$ 973</u>	<u>\$ 108,299</u>	<u>\$ 123,671</u>	

**City of Live Oak
Court Security Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 13,000	\$ -	\$ 13,000	\$ 17,332	133%
Interest	1,000	-	1,000	3,171	317%
Total Revenues:	<u>14,000</u>	<u>-</u>	<u>14,000</u>	<u>20,503</u>	<u>146%</u>
Expenditures:					
Municipal Court	<u>25,375</u>	<u>-</u>	<u>25,375</u>	<u>10,858</u>	<u>43%</u>
Total Expenditures	<u>25,375</u>	<u>-</u>	<u>25,375</u>	<u>10,858</u>	<u>43%</u>
Net Change in Fund Balance	(11,375)	-	(11,375)	9,645	
Beginning Fund Balance - October 1, 2023	<u>\$ 64,252</u>	<u>\$ 5,283</u>	<u>\$ 69,535</u>	<u>\$ 69,535</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 52,877</u>	<u>\$ 5,283</u>	<u>\$ 58,160</u>	<u>\$ 79,180</u>	

**City of Live Oak
Hotel Occupancy Tax (HOT) Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Occupancy Tax	\$ 615,000	\$ -	\$ 615,000	\$ 434,845	71%
Interest	25,000	-	25,000	65,477	262%
Total Revenues:	<u>640,000</u>	<u>-</u>	<u>640,000</u>	<u>500,322</u>	<u>78%</u>
Expenditures:					
Administration Department	<u>640,000</u>	<u>-</u>	<u>640,000</u>	<u>468,387</u>	<u>73%</u>
Total Expenditures	<u>640,000</u>	<u>-</u>	<u>640,000</u>	<u>468,387</u>	<u>73%</u>
Net Change in Fund Balance	-	-	-	31,935	
Beginning Fund Balance - October 1, 2023	<u>\$ 1,286,958</u>	<u>\$ (460)</u>	<u>\$ 1,286,498</u>	<u>\$ 1,286,498</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 1,286,958</u>	<u>\$ (460)</u>	<u>\$ 1,286,498</u>	<u>\$ 1,318,433</u>	

**City of Live Oak
Emergency Radio System Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Use Fees	\$ 5,000	\$ -	\$ 5,000	\$ 1,500	30%
Interest	2,000	-	2,000	3,740	187%
Total Revenues:	<u>7,000</u>	<u>-</u>	<u>7,000</u>	<u>5,240</u>	<u>75%</u>
Expenditures:					
Emergency Radio System	19,070	-	19,070	1,434	8%
Total Expenditures	<u>19,070</u>	<u>-</u>	<u>19,070</u>	<u>1,434</u>	<u>8%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(12,070)	-	(12,070)	3,806	
Other Sources and Uses:					
Interfund Transfers Out	(10,000)	-	(10,000)	(7,500)	75%
Total Other Sources and Uses:	<u>(10,000)</u>	<u>-</u>	<u>(10,000)</u>	<u>(7,500)</u>	<u>75%</u>
Net Change in Fund Balance	(22,070)	-	(22,070)	(3,694)	
Beginning Fund Balance - October 1, 2023	<u>\$ 93,634</u>	<u>\$ 511</u>	<u>\$ 94,145</u>	<u>\$ 94,145</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 71,564</u>	<u>\$ 511</u>	<u>\$ 72,075</u>	<u>\$ 90,451</u>	

**City of Live Oak
PEG Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Franchise Fee	\$ 45,000	\$ -	\$ 45,000	\$ 32,665	73%
Total Revenues:	45,000	-	45,000	32,665	73%
Expenditures:					
Capital Outlay	65,000	-	65,000	-	0%
Total Expenditures	65,000	-	65,000	-	0%
 Net Change in Fund Balance	 (20,000)	 -	 (20,000)	 32,665	
 Beginning Fund Balance - October 1, 2023	 \$ 430,444	 \$ 1,717	 \$ 432,161	 \$ 432,161	
Ending Fund Balance - August 31, 2024	<u>\$ 410,444</u>	<u>\$ 1,717</u>	<u>\$ 412,161</u>	<u>\$ 464,826</u>	

**City of Live Oak
Alamo Regional SWAT Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Intergovernmental	\$ 52,000	\$ -	\$ 52,000	\$ 52,000	100%
Total Revenues:	52,000	-	52,000	52,000	100%
Expenditures:					
Capital Outlay	44,640	-	44,640	34,913	78%
Total Expenditures	44,640	-	44,640	34,913	78%
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	7,360	-	7,360	17,087	
Other Sources and Uses:					
Interfund Transfers In	6,500	-	6,500	6,500	100%
Total Other Sources and Uses:	6,500	-	6,500	6,500	100%
Net Change in Fund Balance	13,860	-	13,860	23,587	
Beginning Fund Balance - October 1, 2023	<u>\$ 86,457</u>	<u>\$ (10,832)</u>	<u>\$ 75,625</u>	<u>\$ 75,625</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 100,317</u>	<u>\$ (10,832)</u>	<u>\$ 89,485</u>	<u>\$ 99,212</u>	

**City of Live Oak
2022 G.O. Bond Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 400,000	\$ -	\$ 400,000	\$ 760,371	190%
Total Revenues:	400,000	-	400,000	760,371	190%
Expenditures:					
Professional Fees	305,000	-	305,000	-	0%
Construction Costs	17,833,362	296,700	18,130,062	9,800,488	54%
Total Expenditures	<u>18,138,362</u>	<u>296,700</u>	<u>18,435,062</u>	<u>9,800,488</u>	<u>53%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(17,738,362)	(296,700)	(18,035,062)	(9,040,117)	
Net Change in Fund Balance	(17,738,362)	(296,700)	(18,035,062)	(9,040,117)	
Beginning Fund Balance - October 1, 2023	<u>\$ 17,738,362</u>	<u>\$ 296,700</u>	<u>\$ 18,035,062</u>	<u>\$ 18,035,062</u>	
Ending Fund Balance - August 31, 2024	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,994,945</u>	

**City of Live Oak
Capital Projects Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 75,000	\$ -	\$ 75,000	\$ 225,580	301%
Total Revenues:	75,000	-	75,000	225,580	301%
Expenditures:					
Professional Fees	855,000	-	855,000	198,485	23%
Capital Outlay - Equipment	389,328	200,000	589,328	507,158	86%
Construction	1,978,598	-	1,978,598	824,973	42%
Total Expenditures	<u>3,222,926</u>	<u>200,000</u>	<u>3,422,926</u>	<u>1,530,616</u>	<u>45%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(3,147,926)	(200,000)	(3,347,926)	(1,305,036)	
Other Sources and Uses:					
Interfund Transfers In	1,847,500	200,000	2,047,500	1,535,625	75%
Total Other Sources and Uses:	<u>1,847,500</u>	<u>200,000</u>	<u>2,047,500</u>	<u>1,535,625</u>	<u>75%</u>
Net Change in Fund Balance	(1,300,426)	-	(1,300,426)	230,589	
Beginning Fund Balance - October 1, 2023	<u>\$ 2,922,183</u>	<u>\$ 1,832,401</u>	<u>\$ 4,754,584</u>	<u>\$ 4,754,584</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 1,621,757</u>	<u>\$ 1,832,401</u>	<u>\$ 3,454,158</u>	<u>\$ 4,985,173</u>	

**City of Live Oak
Utility Operations Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 5,849,250	\$ -	\$ 5,849,250	\$ 5,947,900	102%
Total Revenues:	<u>5,849,250</u>	<u>-</u>	<u>5,849,250</u>	<u>5,947,900</u>	<u>102%</u>
Expenditures:					
Administration Department	317,200	-	317,200	246,580	78%
Public Works General	4,926,647	-	4,926,647	5,222,992	106%
Total Expenditures	<u>5,243,847</u>	<u>-</u>	<u>5,243,847</u>	<u>5,469,572</u>	<u>104%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	605,403	-	605,403	478,328	
Other Sources and Uses:					
Interfund Transfers In	29,500		29,500	22,125	75%
Interfund Transfers Out	(667,002)	-	(667,002)	(500,252)	75%
Total Other Sources and Uses:	<u>(637,502)</u>	<u>-</u>	<u>(637,502)</u>	<u>(478,127)</u>	<u>75%</u>
Net Change in Fund Balance					
	(32,099)	-	(32,099)	201	
Beg. Net Working Cap - October 1, 2023					
	<u>\$ 384,461</u>	<u>\$ (112,112)</u>	<u>\$ 272,349</u>	<u>\$ 272,349</u>	
End. Net Working Cap. - August 31, 2024					
	<u>\$ 352,362</u>	<u>\$ (112,112)</u>	<u>\$ 240,250</u>	<u>\$ 272,550</u>	

**City of Live Oak
Utility Development and Renewals/Replacement Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 25,000	\$ -	\$ 25,000	\$ 48,206	193%
Miscellaneous	75,000	-	75,000	-	0%
Total Revenues:	<u>100,000</u>	<u>-</u>	<u>100,000</u>	<u>48,206</u>	<u>48%</u>
Expenditures:					
Public Works General	605,000	-	605,000	212,951	35%
Total Expenditures	<u>605,000</u>	<u>-</u>	<u>605,000</u>	<u>212,951</u>	<u>35%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(505,000)	-	(505,000)	(164,745)	
Other Sources and Uses:					
Interfund Transfers In	310,000	-	310,000	232,500	75%
Total Other Sources and Uses:	<u>310,000</u>	<u>-</u>	<u>310,000</u>	<u>232,500</u>	<u>75%</u>
Net Change in Fund Balance	(195,000)	-	(195,000)	67,755	
Beginning Fund Balance - October 1, 2023	<u>\$ 998,278</u>	<u>\$ 31,409</u>	<u>\$ 1,029,687</u>	<u>\$ 1,029,687</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 803,278</u>	<u>\$ 31,409</u>	<u>\$ 834,687</u>	<u>\$ 1,097,442</u>	

**City of Live Oak
Storm Water Utility Fund**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 658,000	\$ -	\$ 658,000	\$ 595,013	90%
Total Revenues:	<u>658,000</u>	<u>-</u>	<u>658,000</u>	<u>595,013</u>	<u>90%</u>
Expenditures:					
Operations	<u>872,200</u>	<u>-</u>	<u>872,200</u>	<u>567,884</u>	<u>65%</u>
Total Expenditures	<u>872,200</u>	<u>-</u>	<u>872,200</u>	<u>567,884</u>	<u>65%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(214,200)</u>	<u>-</u>	<u>(214,200)</u>	<u>27,129</u>	
Other Sources and Uses:					
Interfund Transfers Out	<u>(43,231)</u>	<u>-</u>	<u>(43,231)</u>	<u>(32,423)</u>	<u>75%</u>
Total Other Sources and Uses:	<u>(43,231)</u>	<u>-</u>	<u>(43,231)</u>	<u>(32,423)</u>	<u>75%</u>
Net Change in Fund Balance	(257,431)	-	(257,431)	(5,294)	
Beg. Net Working Cap - October 1, 2023	<u>\$ 395,877</u>	<u>\$ (32,311)</u>	<u>\$ 363,566</u>	<u>\$ 363,566</u>	
End. Net Working Cap. - August 31, 2024	<u>\$ 138,446</u>	<u>\$ (32,311)</u>	<u>\$ 106,135</u>	<u>\$ 358,272</u>	

**City of Live Oak
Economic Development Corporation**

For the Period Ending August 31, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Other	\$ 2,833,886	\$ -	\$ 2,833,886	\$ 2,690,411	95%
Interest & Miscellaneous	135,000	-	135,000	275,789	204%
Total Revenues:	<u>2,968,886</u>	<u>-</u>	<u>2,968,886</u>	<u>2,966,200</u>	<u>100%</u>
Expenditures:					
Administration Department	783,420	-	783,420	368,314	47%
Utilities/Water Rights	300,000	-	300,000	-	0%
Land	157,310	-	157,310	1,528	1%
Unspecified Projects	100,000	-	100,000	-	0%
Total Expenditures	<u>1,340,730</u>	<u>-</u>	<u>1,340,730</u>	<u>369,842</u>	<u>28%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,628,156	-	1,628,156	2,596,358	
Other Sources and Uses:					
Interfund Transfers Out	<u>(1,980,621)</u>	<u>(200,000)</u>	<u>(2,180,621)</u>	<u>(1,635,466)</u>	<u>75%</u>
Total Other Sources and Uses:	<u>(1,980,621)</u>	<u>(200,000)</u>	<u>(2,180,621)</u>	<u>(1,635,466)</u>	<u>75%</u>
Net Change in Fund Balance	(352,465)	(200,000)	(552,465)	960,892	
Beginning Fund Balance - October 1, 2023	<u>\$ 4,961,360</u>	<u>\$ (124,213)</u>	<u>\$ 4,837,147</u>	<u>\$ 4,837,147</u>	
Ending Fund Balance - August 31, 2024	<u>\$ 4,608,895</u>	<u>\$ (324,213)</u>	<u>\$ 4,284,682</u>	<u>\$ 5,798,039</u>	



Meeting Date: November 12, 2024

Agenda item: 7D

Prepared by: Mark Wagster, PW Director and
Donnal Lowder, EDC Manager

Reviewed by: A. Garfaoui, City Manager

Department: Public Works and Economic Development Corporation

Agenda Item Description:

Discussion and possible action on a Resolution authorizing the City Manager to execute an agreement with Abelar Incorporated for the purpose of constructing the Pat Booker monument and signage project; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date.

Staff Briefing:

This project includes the construction of a monument structure with lighting and landscaping on a Texas Department of Transportation Right of Way along Pat Booker Road.

Using the formal bid process, four (4) contractors delivered bids for the project. The lowest bid of \$130,600 was received by Micro Tech Engineering, the second to the lowest bid by Maverick Hardscapes, amount \$137,178, the third to the lowest from Abelar Inc., amount \$139,995, and Industrial Construction Company delivered the highest bid of \$152, 946.

The city engineer analyzed the bids to determine that the bids received from Micro Tech Engineering and Maverick Hardscapes were not complete with the required documentation. The city engineer recommends the City Council award the bid to Abelar Inc. A copy of the letter of recommendation from the city engineer and the bid tabulation is attached.

This city has recently worked with Abelar Inc. on two trail projects and the swimming pool liner project. The contractor has performed extremely well on these projects. Abelar Inc. has performed numerous projects for the City of San Antonio with excellent reviews. Abelar Inc. has significant experience with park monuments and signage projects. The city attorney was consulted on the formal bid and selection process. The staff recommendation is Abelar Inc. for the construction of this project with an amount for contingency not to exceed 10% of the base bid.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost: \$139,995	
<u>10% of Base Bid \$13,999.50</u>	
Total \$153,994.50	
Budgeted	\$200,000
Actual	
Acct. Name	EDC Supported Projects
Acct. Fund	Capital Projects Fund
Strategic Goals	1, 3, & 4

Strategic Goals: 1- Stability, 2- Secure, 3- Supportive and 4- Beautiful

Staff Recommended Motion:

Motion to approve a Resolution authorizing the City Manager to execute an agreement with Abelar Incorporated for the purpose of constructing the Pat Booker monument and signage project; and authorizing up to 10% in contingencies.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ABELAR INCORPORATED FOR THE PURPOSE OF CONSTRUCTING THE PAT BOOKER MONUMENT AND SIGNAGE; AND AUTHORIZING ANY ADDITIONAL ACTIONS REASONABLY NECESSARY THEREWITH; PROVIDING A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Live Oak has determined that it is necessary to contract for Abelar Incorporated for the Pat Booker Monument and Signage Project to better serve its citizens and protect the public health, safety and welfare of them and the City; and

WHEREAS, the City staff determined Abelar Incorporated is a highly qualified provider for services related to the Pat Booker Monument and Signage project based on competence and qualifications and negotiated a fair and reasonable price which meets the qualifications for providing engineering services; and

WHEREAS, Abelar Incorporated meets the requirements for Chapter 2254 of the Government Code, Texas Professional Services Procurement Act; and

WHEREAS, the City Council hereby finds that it is in the best interest of the City to enter into an Agreement by and between Abelar Incorporated.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS THAT:

Section 1. The City Council hereby approves and accepts the bid received from Abelar Incorporated for the Pat Booker Monument and Signage Project in the amount of \$139,995, and a contingency amount not to exceed 10% of the base bid. see **Exhibit "A" Supportive Documents** for letter of recommendation and bid tabulation.

Section 2. The City Manager, or her designee, is hereby authorized to execute the Agreement with Abelar Incorporated, on behalf of the City, and such other documents and instruments reasonably necessary to conclude the transaction.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid,

and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____, 2024.

CITY OF LIVE OAK, TEXAS

Mary M. Dennis, Mayor

ATTEST:

Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

City Attorney

EXHIBIT A
“SUPPORTING DOCUMENTS”

October 22, 2024

Mr. Mark Wagster
City of Live Oak
8001 Shin Oak Drive
Live Oak, Texas 78233

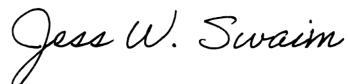
Regarding: *Live Oak Triangle – Bid Award Recommendation Letter*
6S Project No. 2023-068-15

Mr. Wagster,

Four (4) bids were received on the above referenced project. The apparent lowest responsive bid was provided by Abelar, Inc. for the total bid amount of \$139,995. There were two bids lower than Abelar, Inc, but they were not complete bids with the required supporting documentation.

The Architect of Record was provided the Bid Tabulation for review and comment. It is recommended that the bid be awarded to Abelar, Inc. in the amount of \$139,995. It is also recommended that the city set aside at least a 10% contingency for the project during construction. If there are any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jess W. Swaim, P.E.
6S Engineering, Inc.
TBPE# F-18435

PROJECT NAME: City of Live Oak Triangle


CONTRACTOR BID DOCUMENTS SUBMITTAL CHECKLIST

CONTRACTOR	MicroteQ Engineering, Inc.		Maverick Hardscapes		Abelar Inc.		Industrial Construction Co.		
	YES	NO	YES	NO	YES	NO	YES	NO	
Section A - Notice to Bidders									
Delivery of Proposals (11:00 AM Thursday October 17, 2024)	✓		✓		✓		✓		
Section B - Instructions to Bidders									
Statement of Qualifications (2)	✓		✓		✓		✓		
Financial Statement (1 Sealed)	✓			✓	✓		✓		
Section C									
Proposal - Bid Form (2)	✓		✓		✓		✓		
Section E Bid Bond									
Bid Bond (2)	✓			✓	✓		✓		
Misc.									
Form 1295	✓		✓		✓		✓		
Addendum No. 1		✓		✓	✓		✓		

Comments

PAT BOOKER TRIANGLE
Bid Opening: October 17, 2024

				Engineers Est.	MicroteQ Engineering, Inc.	Maverick Hardscapes	Abelar Inc.	Industrial Construction Co.					
BASE BID													
ITEM NO.	ITEM DESCRIPTION	APPROXIMATE QUANTITIES	UNIT	UNIT BID PRICE	EXTENDED AMOUNT	UNIT BID PRICE	EXTENDED AMOUNT	UNIT BID PRICE	EXTENDED AMOUNT	UNIT BID PRICE	EXTENDED AMOUNT	UNIT BID PRICE	EXTENDED AMOUNT
	General Conditions	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 28,318.00	\$ 28,318.00	\$ 11,691.36	\$ 11,691.36	\$ 8,000.00	\$ 8,000.00	\$ 13,600.00	\$ 13,600.00
	Mobilization	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 7,200.00	\$ 7,200.00	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	\$ 12,500.00	\$ 12,500.00
	Clearing and Grubbing	1000	SF	\$ 2.00	\$ 2,000.00	\$ 3.28	\$ 3,280.00	\$ 3.62	\$ 3,620.15	\$ 8.00	\$ 8,000.00	\$ 7.50	\$ 7,500.00
	Erosion Control Logs	50	LF	\$ 2.00	\$ 100.00	\$ 3.20	\$ 160.00	\$ -	\$ -	\$ 50.00	\$ 2,500.00	\$ 60.00	\$ 3,000.00
	Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,600.00	\$ 5,600.00	\$ 14,440.87	\$ 14,440.87	\$ 6,000.00	\$ 6,000.00	\$ 5,500.00	\$ 5,500.00
	SWPPP	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 3,664.00	\$ 3,664.00	\$ 2,598.29	\$ 2,598.29	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00
	Contingency Fee & Haul Off	1	LS		\$ -	\$ -	\$ -	\$ 3,408.02	\$ 3,408.02		\$ -		\$ -
	Colored 4" Concrete Paving	300	SF	\$ 15.00	\$ 4,500.00	\$ 17.46	\$ 5,239.00	\$ 12.50	\$ 3,750.85	\$ 15.00	\$ 4,500.00	\$ 15.00	\$ 4,500.00
	Limestone Stone Veneer w/ Mortar	360	SF	\$ 65.00	\$ 23,400.00	\$ 38.82	\$ 13,976.00	\$ 28.89	\$ 10,399.65	\$ 50.00	\$ 18,000.00	\$ 52.00	\$ 18,720.00
	Cured-in-Place Concrete Sign Wall	16	CY	\$ 1,000.00	\$ 16,000.00	\$ 1,622.60	\$ 25,961.64	\$ 25,263.08	\$ 25,263.08	\$ 1,200.00	\$ 19,200.00	\$ 780.00	\$ 12,480.00
	Footings, Rebar, CIP	7	CY	\$ 750.00	\$ 4,875.00	\$ 1,831.65	\$ 12,821.53	\$ 10,726.25	\$ 10,726.25	\$ 800.00	\$ 5,600.00	\$ 780.00	\$ 5,460.00
	Structural Fill	15	CY	\$ 300.00	\$ 4,500.00	\$ 301.20	\$ 4,518.00	\$ -	\$ -	\$ 253.00	\$ 3,795.00	\$ 150.00	\$ 2,250.00
	Live Oak Metal Sign w/ Attachments	132	SF	\$ 500.00	\$ 66,000.00	\$ 83.67	\$ 11,044.80	\$ 31,812.16	\$ 31,812.16	\$ 250.00	\$ 33,000.00	\$ 285.00	\$ 37,620.00
	City Symbol Metal Sign w/ Attachments	42	SF	\$ 750.00	\$ 31,500.00	\$ 171.83	\$ 7,217.03	\$ -	\$ -	\$ 400.00	\$ 16,800.00	\$ 298.00	\$ 12,516.00
	Electrical Connection, Wiring, Fixtures	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 1,600.00	\$ 1,600.00	\$ 19,467.61	\$ 19,467.61	\$ 5,600.00	\$ 5,600.00	\$ 14,800.00	\$ 14,800.00
BASE BID TOTAL =				\$ 198,412.50		\$ 130,600.00		\$ 137,178.29		\$ 139,995.00		\$ 152,946.00	

 Mathematical correction by engineer



Meeting Date: November 12, 2024

Agenda item: 7E

Prepared by: Mark Wagster, PW Director **Reviewed by:** A. Garfaoui, City Manager

Department: Public Works

Agenda Item Description:

Discussion and possible action on a Resolution authorizing the City Manager to enter into an agreement with 6S Engineering Incorporated for the purpose of supplemental engineering services related to the 2022 CIP Roadway Bond Project for multiple streets; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date.

Staff Briefing:

The city has funding to rehabilitate multiple additional streets with the 2022 CIP Roadway Bond Project funding. A few streets that continue to fail with traditional asphalt and flexible base paving can be upgraded to full concrete pavements. Approval of this Resolution will engage 6S Engineering to perform the supplemental engineering services to include survey, design, specifications, bid documents, geotechnical testing, construction administration, construction inspection, and quality assurance. 6S Engineering has performed exceptionally well on the design, contract administration and inspection services for Phase 1 and Phase 2 street bond projects. City council approved an agreement with 6S Engineering to serve as one of the city’s consulting engineers on July 6, 2021. The firm has demonstrated quality work and responsive customer service during the past three and half years. Staff highly recommends 6S Engineering for this important project. The attached scope of work outlines the cost for these supplemental services.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost: \$427,656	
Engineering Services \$	
Budgeted	\$18,000,000
Acct. Name	2022 Capital Improvement Bond
Acct. Fund	
Strategic Goal	1, 2, 4

Strategic Goals: 1- Stability, 2- Secure, 3- Supportive and 4- Beautiful

Staff Recommended Motion:

A motion to approve a Resolution by the city council of the City of Live Oak, Texas authorizing the city manager to enter an agreement with 6S Engineering Incorporated for the purpose of supplemental engineering services related to the 2022 CIP Roadway Bond Project for multiple street; and authorizing any additional actions reasonable necessary therewith.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH 6S ENGINEERING INCORPORATED FOR THE PURPOSE OF SUPPLEMENTAL ENGINEERING SERVICES RELATED TO THE 2022 CIP ROADWAY BOND PROJECT FOR MULTIPLE STREETS; AND AUTHORIZING ANY ADDITIONAL ACTIONS REASONABLY NECESSARY THEREWITH; PROVIDING A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City staff engaged 6S Engineering as one of its highly qualified provider for engineering services based on competence and qualifications and negotiated a fair and reasonable price which meets the qualifications for providing engineering services; and

WHEREAS, 6S Engineering provided a proposal for professional engineering services for the City for the 2022 CIP Roadway Bond project; and

WHEREAS, the City Council hereby finds that it is in the best interest of the City to enter into an agreement by and between 6S Engineering Incorporated and the City of Live Oak, for the purpose of supplemental engineering services for the 2022 CIP Roadway Bond project and the scope of services for same; and

WHEREAS, the City Council hereby finds the City Manager or his designee may enter into the agreement and take any additional actions reasonably necessary to ensure such agreement is executed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS THAT:

Section 1. The City Council hereby approves and accepts the agreement with 6S in the amount of \$427,656 for supplemental engineering services related to the 2022 CIP Roadway Bond project as set out in **Exhibit "A"**.

Section 2. The City Manager, or his designee, is hereby authorized to execute the agreement, on behalf of the City, and such other documents and instruments reasonably necessary to conclude the transaction.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____, 2024.

CITY OF LIVE OAK, TEXAS

Mary M. Dennis, Mayor

ATTEST:

Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

City Attorney

EXHIBIT A
“SCOPE OF WORK”

November 6, 2024

Mr. Mark Wagster
 City of Live Oak
 8001 Shin Oak Drive
 Live Oak, Texas 78233

Regarding: *2022 Capital Improvement Bond Project Supplemental Engineering*
 6S Project No. 2024-068-06

Dear Mr. Wagster:

6S Engineering, Inc. is pleased to provide you this proposal to perform professional engineering services for the City of Live Oak (“City”). The project is defined as the development of two construction plan sets, survey, change order negotiation, Bid Phase Services, construction administration, inspection services and opinions of probable construction costs for approximately (3) roadway segments as part of a change order process for Package II and the development of new roadway construction plans for Package III. The following roadway segments and limits are included:

PACKAGE II CHANGE ORDER

	SEGMENT	LIMITS	PROCEDURE	LENGTH(LF)
1	Crest Harvest	Cul-De-Sac	Reconstruction	440
2	Riverwood St		Reconstruction	1007
3	Wayman Ridge		Reconstruction	1410

TOTAL (APPROX) LENGTH= 2,857 LF

PACKAGE III

	SEGMENT	LIMITS	PROCEDURE	LENGTH(LF)
1	Danae Drive	Fox Crest to Marble Lake	Rehab.	1200
2	Ashby Point	Entire Lengths	Rehab.	830
3	Wood Terrace	Spearwood to Elmwood Crest	Rehab.	1150
4	Walkers Loop	SELECT AREAS No SET LIMIT	Reconstruction	400
5	Carlyle Springs	Cul-De-Sac	Rehab.	220
6	Forrest Dawn	Forrest Farm to Forrest Summit	Rehab.	995
7	Northledge Dr	Village Oak to Sage Oak	Rehab.	560
8	Toppling Lane	Acateno to Concrete	Rehab.	650
9	Forest Summit	Forest Crossing to Forest Bow	Rehab.	1175
10	Baywave	Forest Bluff to Woodbell	Rehab.	240

TOTAL (APPROX) LENGTH= 7,420 LF

SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

6S will develop one complete plan set for contractor negotiation within Package II. The plan set will include street design for concrete reconstruction with some mill and overlay and asphalt as deemed necessary and controlled by the cost of construction. Some field reductions in concrete may be required to stay within the construction budget allocated by the City. This scope of individual work efforts will also be applied to an independent construction set of plans and processes for Package III. Package III will undergo a bid process.

The scope of work to complete the project includes the following:

Project Start-up – This segment of the project includes initial budgeting and setup for the project and Survey and Geotechnical contract start-up.

Agency Coordination – The coordination will also include a 30%, and Final review meeting. 6S will provide a comment response letter for each review meeting. 6S will send notifications to CPS, SAWS and other agencies in the project area. 6S will coordinate to determine if other agencies have projects in the area.

Utility Research & Alignment – 6S will collect and organize record drawings, block maps and other available documentation to match the roadway segments in preparing for quantity estimation and the plan layouts.

Design Plans 30%-

- Cover Sheet **(1 Sheet)**
- General Construction notes and special notes **(1 Sheet)**
- Existing Roadway Section and Proposed Typical Section and project quantities **(1 Sheet)**
- Plan Sheets– Plan sheets will be plan view with a profile . SW3P notes will be included on the plan sheets. All plan sheets will include a centerline stationing offset from a stationary point. Each of the street segments will have plan sheets. 11"x17" sheets (Approximately 32 Sheets)
- Special Detail Sheets (3 Sheets max) – It is anticipated that only one special detail sheets may be necessary.
- Detailed Drainage design (subsurface) is not part of the contract scope. 6S will visit the project site and coordinate with the city to view areas that may currently be ponding. Since the City is not reconstructing the full roadway section the general run slope and elevations are staying the apparently the same.

Final Plans -6S will provide the comment letter and responses from the 30% review. At 95% the plans will be prepared for bidding and will not be signed and sealed until the review meeting is complete. 6S will sign and seal the plans after the City approves of the 95% design.

Traffic Control Plans- 6S will develop traffic control plans for the project. 6S will utilize general notes to specifically direct traffic. 6S will create separate traffic control notes for the residential streets within the project.

Contract Manual & Specifications- 6S will utilize the current contract and make modifications through the Change order process.

Opinions of Construction Cost- 6S will develop detailed opinions of construction cost at each of the (3) design phases. 6S will contact at least one contractor to determine apparent unit prices while also comparing the data to the unit prices from the City of San Antonio and the Texas Department of Transportation if similar projects have been recently bid with comparable quantities.

Bid Phase Services - 6S Shall Conduct the bid opening, Tabulate bids, Review the bids, check the low bidder's references and make an evaluation, prepare contract documents for Owner's and Contractor's signature, furnish two (2) additional sets of construction documents to Contractor. 6S will utilize Civ Cast for bidding.

Construction Administration -Attend the Pre-Construction conference with the representatives of the interested City Departments and the Contractor. Prepare a summary record of the Pre-Construction conference as scheduled by the City.

Attend bi-weekly construction meetings (once every 2 weeks) to discuss job progress, revisions, plan clarification and coordination. Subconsultants shall be included as attendees as necessary in these meetings. 6S will prepare summary record to be distributed to all attendees after review by the City.

Perform periodic visits (once a month) to the site to observe as an experienced and qualified design professional the progress and quality of the executed work, and to determine in general if the work is proceeding in accordance with the plans and specifications. During such visits and on the basis of on-site observations, the Consultant shall consult and advise the City during construction, and submit monthly reports to the City relating to such visits. The Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality and quantity of the work; the Consultant shall not be responsible to the means, methods, techniques, sequences or procedures of construction selected by the Contractor or the safety precautions and programs incident to the work of the Contractor. The Consultant's efforts will be directed towards providing Consultant's best judgment to the City that the completed Project will conform to the plans and specifications. The Consultant shall not be responsible for the failure of the Contractor to perform the construction work in accordance with plans and specifications and the contractor's contract; however, the Consultant shall report to the City any deficiencies in the work actually observed by the Consultant. During such visits and on the basis of on-going observations, the Consultant shall consult and advise the City during construction.

After Contractor's approval, the Consultant shall review and take appropriate action (approve with modifications, reject, etc.) upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such action shall be taken with reasonable promptness so as to minimize delay. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences, or procedures of construction or the safety precautions and programs incident thereto. The approval of a specific item shall not indicate approval of an assembly of which the item is a component.

Review monthly estimates and recommend approval or other appropriate action on estimates submitted by the Contractor.

Develop, at the request of the City, any changes, alterations or modifications to the Project that appear to be advisable and feasible and in the best interest of the City. Routine changes made during construction (Change Orders/Field Alterations) that are within the original scope of the Project will be made at no additional cost to the City. Such alterations shall appear on or be attached to the City's form "Field Alteration Request". At the direction of the City, the Consultant shall obtain the Contractor's price of the proposed alteration prior to submitting it to the City for its approval.

Perform in company with the City representative(s) a "conditional approval" and a "Final" inspection of the Project to observe any apparent defects in the completed construction with regard to conformance with design concept and intent of the Contract Documents. Assist the City in consultation and discussions with Contractor(s) concerning such deficiencies, and make recommendations as a replacement or correction of the defective work.

After completion of the work, and before final payment to the Contractor, the City shall receive from the Contractor two (2) sets of "Record Drawings". The Consultant, after receiving the information, shall transfer the information to CADD files (CD's) showing items of work actually installed in the Project (hereinafter called "Plan of Record") for the City's permanent file. The Consultant shall not be held liable for the information supplied by the Contractor and/or City representative.

The City will require the Contractor to submit to the Consultant who shall review and deliver to the City, manufacturer's warranties or bonds on materials and equipment incorporated in the Project for which such warranties or bonds were required by the specifications.

Prepare the "Final Field Alteration" recapitulations (over and under) of the Project in conjunction with the final request for payment.

Construction Administration services are for a (150 calendar day) period. Working days are anticipated to be Monday- Friday. If the project is extended for additional months the consultant will require additional services.

Construction Inspection:

6S will provide an employee to document daily construction activities and apparent materials placed. It is anticipated that one staff member will be in the field a maximum of 2 hours per day, 5 days per week for a construction time period not to exceed 150 Calendar Days. A licensed Professional Engineer will review field reports for one hour weekly and will document the effort with minutes and document concerns if necessary.

Daily observation reports will be documented and provided monthly to the City. If the contract exceeds five (5) months additional services will be necessary. 6S reserves the right to sub-contract the inspection services to another local engineering or geotechnical firm if deemed necessary by the engineer and approved by the City Director of Public Works. 6S hourly rates have been attached.

Such services shall consist of the close, technical, on-site examination of the materials, structures, equipment and workmanship and methods used by the construction contractor to aid in support that the Project is constructed in compliance with the Construction Documents and according to good Construction practices. Such services shall include but not be limited to, the following:

- A. Provide on-site observation of the progress and quality of work for the construction contract. Advise the Construction Manager of any observed deviations from the Construction Documents in a timely manner so as to minimize delay in the progress of the work.
- B. Inspect and observe the construction contractor's activities to verify that the work complies with the Construction Documents for the Project. Notify the Construction Manager if the construction contractor's work is not in compliance with Construction Documents including all addendums and change orders and notify the Construction Manager of any failure of the construction contractor to take measures to place such work in compliance.
- C. Inspect and observe the materials and equipment being incorporated into the work to not that they are handled, stored and installed properly and adequately and are in compliance with the Construction Documents for the Project.
- D. Identify problems encountered in accomplishing the work and recommend the appropriate action to the Owner for resolution of problems to minimize impact on timely completion of the Project.
- E. Attend and participate in meetings with the Construction Manager and the construction contractor(s) when requested by the Construction Manager.
- F. Maintain a daily progress report to record work performed and significant job events.
- G. Assemble and maintain notes, comments, sketches and supportive data relative to the Project in order to facilitate the revisions of tracings to conform to the construction records. Provide a copy of the daily progress reports to the Construction Manager.
- H. Verify the quantities contained in the construction contractor's pay request and make recommendations to the Construction Manager regarding payment of periodic and final requests for payment.

FIELD EVALUATION Package III – 6S must independently drive each roadway within Package III. This will be to determine the design and construction application methodology. This will include two members of engineering staff and may include a City employee for continuity of review and application methodology.

Project Survey (6S)- 6S will provide topography survey. This will also include detailed survey on The survey scope and fee has been included for review.

PROJECT EXCLUSIONS:

Water replacement design, Sanitary Sewer Design, Environmental Services, Gas replacement design, Staking for construction, Geotechnical Engineering, Transfer of elevation for construction staking

QA/QC:

6S will provide a Quality Assurance/Quality Control review on the project prior to final release of opinions of construction cost and the design plans. A QA/QC review will occur at the 30%,and Final plan phase.

OWNER’S RESPONSIBILITIES: City shall coordinate with Engineer and provide engineer with As-Built documentation for existing sanitary sewer, water mains, and other City services in the project area.

PERIODS OF PROJECT SERVICE:

- Design (3) months from authorization
- Contractor negotiation for Added Streets (1) month
- Construction Phase (4.5) months from Pre-Construction Meeting

PAYMENTS TO ENGINEER:

6S Engineering, Inc. proposes the following lump sum fees for the above referenced services:

Base Services Package II Change Order

Project Start-up (6S):.....	\$1,894.00
Agency Coordination(6S):	\$5,512.00
Utility Research Alignment(6S):	\$7,240.00
Design Phase 30% (6S):	\$76,560.00
Design Phase Final (6S):	\$54,455.00
Traffic Control Plans(6S):	\$8,392.00
Opinions of Construction Cost(6S):.....	\$3,881.00
Contract Change Order negotiation(6S)	\$2,978.00
QA/QC(6S).....	\$4,240.00

SUBTOTAL..... \$165,152.00

Base Services Package III

Project Start-up (6S):..... \$1,500.00
 Agency Coordination(6S): \$5,512.00
 Utility Research Alignment(6S): \$7,240.00
 Design Phase 30% (6S): \$82,300.00
 Design Phase Final (6S): \$64,500.00
 Traffic Control Plans(6S): \$8,392.00
 Opinions of Construction Cost(6S):..... \$3,500.00
 BID PHASE (6S) \$3,100.00
 FIELD EVALUATION Package III \$8,200.00
 QA/QC(6S) \$5,200.00

SUBTOTAL Package III..... \$189,444.00

Additional Services

Construction Administration(6S) \$21,400.00
 Construction Inspection(6S) \$32,360.00
 Project Topographic Survey (6S)..... \$19,300.00

Total Professional Service Fee (Not-to-Exceed, Lump Sum): \$427,656.00

Invoicing will occur monthly on a percent complete basis. The proposal will operate in accordance with the Master Service Agreement with 6S Engineering and the City of Live Oak, Texas. If this proposal is acceptable to you, please indicate by signing in the space provided below and return the original to this office. If you have any questions, please call our office. We appreciate the opportunity to submit this proposal and look forward to being of service. Signature of this professional services agreement is understood to constitute authorization to proceed as of the date signed by the client.

Sincerely,



Rachelle A. Swaim
President



Jess W. Swaim, P.E.
Vice President

ACCEPTED:

Signature/Title: _____

Name/Date: _____



Meeting Date: November 12, 2024

Agenda item: 7F

Prepared by: Chief Surber

Reviewed by: A. Garfaoui, City Manager

Department: Fire Department

Agenda Item Description:

Discussion and possible action on a Resolution authorizing the City Manager to execute a second amendment to the Interlocal Agreement for Spillman Public Safety System for the purpose of including additional services related to the program and interoperability; and authorizing any additional actions reasonably necessary therewith; and establishing an effective date.

Staff Briefing:

Summary:

Live Oak, Selma, and Universal City currently share costs related to Computer Aided Dispatch (CAD) through an Interlocal Agreement (ILA). This agenda item provides an amendment to the existing ILA to share costs associated with CAD enhancements that improve interoperability with other CAD systems in the regional area – improving response times and situational awareness between agencies.

Background:

Combined Emergency Services Organization (CESO) has identified interoperability gaps within all the agencies of CESO, San Antonio (COSA), and all other Bexar County Emergency Services agencies. These interoperability issues include but are not limited to: delays in automatic/mutual aid agency notification, loss of responding unit accountability, and continuity in communications. Additionally, there is an inability to share incident information between agencies responding to the same incident and an overall increase in service time for all emergency responses involving mutual aid.

CESO has determined that having a Computer Aided Dispatch interface addresses these interoperability gaps (identified above) and creates significant safety and performance advantages to all the fire, EMS, and police agencies within the CESO region and beyond.

A project utilizing and cloud-based interface HUB that allows dispatch centers in and around San Antonio/Bexar County to share information CAD to CAD, has been developed with an initial funding source of Bexar Metro 911 for the initial installation and/or ongoing financial support of this Computer Aided Dispatch Interface project.

This second amendment to the Spillman System agreement for cost-sharing between Live Oak, Selma, and Universal City was created by our city attorney to provide a framework for equally splitting some expected future costs for supporting/maintaining the interface HUB from both Spillman and other vendors.

Bexar Metro 911 is funding \$135,000 for San Antonio & Stakeholder partners' portion of the Annual fee and Services. Bexar Metro 911 is also funding \$22,789 for the Spillman (Motorola Flex) interface and the first 5 years of maintenance/subscription and \$15,000 Year 1 annual CAD connection to HUB fees for Live Oak, Selma, and Universal City. Additionally, Bexar Metro 911 is funding year one of Central Square HUB with \$15,750 for 1 external service connection and \$19,110 for installation and service.

In year 2, Live Oak, Selma, and Universal City would need to split the year-2 Central Square cost of approximately \$15,750 for the external CAD connection to the HUB from Live Oak's Spillman server. Each year this would repeat till year 6, where an additional ~\$910 annual fee for Spillman maintenance/subscription would also be split by the 3 cities.

This project will take about a year to fully implement, but the framework for sharing the costs needs to be established to take advantage of the Bexar Metro 911 funding offer ASAP.

The City Attorney has created this amendment to provide a legal framework to share the costs associated with this project that are not covered by Bexar Metro 911.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost: none initially, see above	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1, 2

Strategic Goals: 1- Stable, 2- Secure, 3- Supportive, and 4- Beautiful

Staff Recommended Motion:

Motion approving the Resolution and authorizing the City Manager to execute the Amendment.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE A SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT FOR SPILLMAN PUBLIC SAFETY SYSTEM FOR THE PURPOSE OF INCLUDING ADDITIONAL SERVICES RELATED TO THE PROGRAM AND INTEROPERABILITY; AND AUTHORIZING ANY ADDITIONAL ACTIONS REASONABLY NECESSARY THEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Live Oak entered into an Interlocal Agreement for Spillman Public Safety System with the City of Selma, Texas (the “Agreement”), on September 23, 2014; and

WHEREAS, the Agreement was First Amended on June 14, 2022 to include the City of Universal City in the Agreement; and

WHEREAS, the Parties have determined that system upgrades to improve the interoperability of the Spillman Public Safety System are reasonable and necessary and will significant safety and performance advantages and response times for all emergency responses involving mutual aid; and

WHEREAS, the Parties have agreed to this second amendment to the Agreement to provide a legal framework to share the costs associated with the system upgrade project that are not covered by Bexar Metro 911; and

WHEREAS, the City Council hereby finds that the amendments to the Agreement are reasonable and necessary for the health, safety and welfare of the City; and

WHEREAS, the City Council finds that the City Manager or his designee may enter into the amendment and take any additional actions reasonably necessary to ensure such amendment is executed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS THAT:

Section 1. The City Council hereby approves and accepts the Second Amendment to the Interlocal Agreement for Spillman Public Safety System as set out in **Exhibit “A”**.

Section 2. The City Manager, or his designee, is hereby authorized to execute the Second Amendment to the Interlocal Agreement for Spillman Public Safety System, on behalf of the City, and such other documents and instruments reasonably necessary to conclude the transaction.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____, 2024.

CITY OF LIVE OAK, TEXAS

Mary M. Dennis, Mayor

ATTEST:

Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

**SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT FOR
SPILLMAN PUBLIC SAFETY SYSTEM**

SECOND AMENDMENT TO INTERLOCAL AGREEMENT FOR SPILLMAN PUBLIC SAFETY SYSTEM BETWEEN THE CITY OF LIVE OAK, TEXAS, THE CITY OF SELMA, TEXAS, AND THE CITY OF UNIVERSAL CITY, TEXAS

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BEXAR §

This Second Amendment to the Interlocal Agreement For Spillman Public Safety System Between The City Of Live Oak, Texas, The City Of Selma, Texas, And The City Of Universal City, Texas (“Second Amendment”) is entered into between the City of Live Oak, a Texas home rule municipality (“Live Oak”), the City of Selma, a Texas Type A General Law City (“Selma”) and the City of Universal City, a Texas home rule municipality (“Universal City”), collectively referred to as the Parties, to modify certain rights and responsibilities of the Parties under a previous interlocal agreement for Spillman Public Safety System.

WHEREAS, the City of Selma and the City of Live Oak originally entered into an Interlocal Agreement (the “2014 Agreement”) for the use of Spillman Public Safety System, dated September 23, 2014; and

WHEREAS, the 2014 Agreement was First Amended on June 14, 2022 (the “2022 Agreement”) to add the City of Universal City to the Interlocal Agreement for the use of Spillman Public Safety System; and

WHEREAS, Motorola has acquired Spillman Public Safety System and the new name is Motorola Flex; and

WHEREAS, the 2022 Agreement is currently in full force and effect, setting forth certain terms and conditions under which the Parties agreed to use the Spillman Public Safety System / Motorola Flex; and

WHEREAS, the City Councils of Live Oak, Selma, and Universal City now mutually desire to modify certain rights and responsibilities of the Parties under the 2022 Agreement as hereinafter set forth.

NOW, THEREFORE, for good and valuable consideration, including the mutual agreements, covenants, and conditions set forth in this Second Amendment to the 2022 Agreement, the adequacy and sufficiency of which is hereby acknowledged by the Parties, Live Oak, Selma, and Universal City agree as follows:

1. DATA ENTRY AND USE. Section 1. of the 2022 Agreement is amended by adding a new section 1.8 SYSTEM INTERFACES, and subsections, as follows:

1.8 **SYSTEM INTERFACES**
All Parties agree by being members of this shared server system to allow for the participation in interfaces between Motorola Flex and all other associated interfaces. The parties, however, determine what information and data are partitioned and shared

from their own agencies. The purpose of the interface is to increase interoperability between these agencies and the agencies with which the system interfaces. Each current and future participant, using this shared server, is required to participate in the interface. Each participant, however, can choose what information it shared across the interface.

1.8.1 MOTOROLA INTERFACE – UNIFY HUB

The server site and connected sites agree that the costs associated with the interoperability interface will be evenly shared between all Parties involved in this agreement. The terms of this agreement apply to this interface and all Parties agree with the data that is shared and received because of this interface.

1.8.2 CENTRALSQUARE—UNIFY HUB

All parties to this agreement agree to participate in the CentralSquare Tellus Hub with which the Motorola Flex CAD is interfaced. The Parties furthermore agree that the costs associated with this interface will be shared equally among all participating agencies/cities. However, the agreement to participate in the associated interfaces does not bind a city or agency in any specific information, or amount of information, to be shared across the interface. All information that an agency chooses to share via the interface is at the participating agency's discretion. The amount of information the agency chooses to share or not share has no effect on the cost sharing amount.

2. EQUIPMENT & CONNECTIVITY. Section 3.7.8 COSTS FOR SERVER MAINTENANCE, EQUIPMENT, AND SECURITY is amended by adding the following new subsections:

3.7.8.3 Costs: The CentralSquare - Unify Hub per CAD annual fee is paid for the first year. After year 1, there is an annual fee for the external CAD agency connection into the HUB that is to be paid in equal shares by the Parties to this agreement and is to be maintained through cost-share by partnering agencies moving forward. The Parties agree that they will pay their equal share in compliance with the Texas Prompt Payment Act upon receipt of a billing notice.

3.7.8.4 The first 5 years of MOTOROLA INTERFACE – Unify Hub maintenance/subscription is included in the initial cost. After year 5, there is an annual fee for maintenance/subscription, which shall be paid in equal shares by the Parties to this agreement.

3. Effect of First Amendment. Except as specifically provided in this Second Amendment, the terms of the 2022 Interlocal Agreement continue to govern the rights and obligations of the parties and remain in full force and effect. The 2022 Interlocal Agreement is incorporated by reference for all purposes. The Parties agree that nothing in this Second Amendment shall limit the rights of the non-defaulting party to seek damages or any other remedy under Texas law that is available in the event of a breach of this Agreement by a defaulting Party.

5. Multiple Originals. This Second Amendment may be executed in multiple counterparts, each of which shall constitute an original.

6. Effective Date. This Second Amendment will be effective from and after the date of due execution by the authorized representatives of Live Oak, Selma, and Universal City.

IN WITNESS WHEREOF, the authorized representatives of Live Oak, Selma, and Universal City have executed this Second Amendment, as authorized by the City Councils of Live Oak, Selma, and Universal City, on the date(s) indicated below.

**CONNECTED SITE
CITY OF SELMA, TEXAS**

**CONNECTED SITE
CITY OF UNIVERSAL CITY, TEXAS**

**BY: _____
CITY MANAGER or DESIGNEE**

**BY: _____
CITY MANAGER or DESIGNEE**

DATE: _____

DATE: _____

**SERVER SITE
CITY OF LIVE OAK, TEXAS**

**BY: _____
CITY MANAGER or DESIGNEE**

DATE: _____



August 26, 2024

Mr. Schneider,

As you are aware, the Combined Emergency Services Organization (CESO) is made up of member Fire and EMS Departments, in and around the Northeast Bexar County Metropolitan area, specifically; The City of Live Oak, Cibola, Schertz, Selma, Universal City, Converse, Windcrest, Kirby, Bracken / Comal ESD #6 Guadalupe County, and with regular support from JBSA and Randolph Air Force Base. Our Mission is dedicated to coordination and collaboration of providing safe, efficient, and professional emergency resource management for all firefighters and citizens served in our communities. With full support of the Southwest Texas Regional Advisory Council and Bexar County Dispatch, CESO approached Bexar Metro 911 and requested assistance with the integration and application of a Computer Aided Dispatch (CAD) interface project within the service area of Bexar Metro 911.

As discussed, CESO identified interoperability gaps within all the agencies of CESO, City of San Antonio (COSA), and all other Bexar County Emergency Service agencies. These interoperability issues include but are not limited to; delays in mutual aid agency notification, loss of responding unit accountability and continuity in communications. Additionally, there currently is an inability to share incident information between agencies responding to the same incident and an overall increase in service time to all of our emergency responses involving mutual aid.

We have determined that having a Computer Aided Dispatch interface addresses these interoperability gaps (identified above) and creates significant safety and performance advantages to all the fire, EMS, and police agencies within the CESO region and beyond. In addition, we have identified that all stakeholders in this project are utilizing CentralSquare® Enterprise CAD or Motorola Flex® as their CAD solution. With the assistance of Bexar County Fire Alarm, we have discovered that CentralSquare® CAD has a solution called CentralSquare Unify®, which interfaces with the identified CAD systems, as well as numerous other CAD providers and solutions. This would tie all currently involved agencies together, allowing for seamless CAD to CAD information sharing during any integrated or mutual/automatic aid response.

Since the inception of this project, we have had continuous meetings with the various stakeholders involved in this interface. All stakeholders, to include additional agencies that are outside of the initial scope of this project are very excited to see what this interface can do for all the agencies involved and beyond. The involved PSAPs are eager to utilize this interface to strengthen the interoperability between agencies and how it will more effectively and timely deliver the right 911 call to the right PSAP and get responders more connected during the response to the 911 incident. We have been working closely with the involved PSAP supervisors, Bexar County representatives, City of San Antonio representatives and IT department to progress this forward. Motorola has shared that the interface that will be utilized is live in the state of Utah and is functioning well. CentralSquare and COSA ITSD has shared that they are working on system updates and software progression to be ready for this interface to be integrated. As of our last meeting, once the agreements are signed with both vendors; we could expect a 10 to 12 month for the interface to be implemented and live.

As this project has matured, we have learned that Austin-Travis County and Williamson County has expressed interest to COSA to tie their system into the Bexar Metro region as well.

With that said, the potential and impact of this project and initiative goes well beyond the initial application and has the potential to be the *gold standard* to agency integration and interoperability moving forward. CESO, in partnership with Bexar County Dispatch and STRAC, are committed to driving this project forward and establishing the next generation of interoperability within our region.

While we were initially approved for financial support from Bexar Metro 911, while moving from concept towards implementation, cost have been realized to include:

The cost of the initial integration is as follows:

- CentralSquare Unify HUB Purchase
 - \$135,000
- Motorola FLEX Connection to CentralSquare Unify HUB
 - One External Service Connection - \$15,750
 - Services & Fees for Connection - \$19,110
- Motorola Flex CAD2CAD Interface to CentralSquare Unify HUB
 - \$22,789.33

Total Initial Project Cost: \$192,649.33

This project would significantly enhance the services that all agencies in the Bexar Metro 911 service area are providing and work to improve the safety of our emergency personnel. A Computer Aided Dispatch interface allows for overall enhancements to the services we provide daily from the simplest mutual aid request, to a natural disaster response, to a mass casualty incident.

CESO is requesting funding and/or management integration support from Bexar Metro 911 for the initial installation and/or ongoing financial support of this Computer Aided Dispatch project.

The contents of this letter have been approved unanimously by the members of CESO.



Fire Chief Luis Valdez, City of Converse Fire Department
President, Combined Emergency Services Organization (CESO)

BEXAR METRO

9-1-1 Network

September 23, 2024

Chief Luis Valdez
President – Combined Emergency Services Organization (CESO)
602 Toepperwein Road
Converse, TX 78019

RE: Revised CAD Interface Interoperability Funding Obligation

Chief Valdez,

This correspondence confirms my commitment to contribute a total of \$192,649.33 to the CAD Interface Interoperability Project pursuant to your written request dated September 5, 2024, and follow-up discussions during the CESO meeting held on September 12, 2024, at the Live Oak Fire Station.

The following is applicable to this revised funding request:

1. **Initial Project Deployment:** Total project contribution will increase from \$172,789.33 to \$192,649.33 to cover the following hardware and software components required to support initial deployment:
 - o Central Square Unify Hub one (1) External Service Connection and First Year Annual Fee
 - o Motorola Flex CAD2CAD
2. **Future System Expansion:** As the system expands to support other participating jurisdictions within the Bexar Metro area of responsibility utilizing CAD programs other than those included in this initial deployment, Bexar Metro is committed to a one-time payment covering the first-year annual subscription cost of each external service connection to the Central Square Unify Hub, not to exceed \$15,000 per CAD instance.
3. **Responsibilities:** All licensing, maintenance, and services not explicitly mentioned above are the responsibility of CESO or the member jurisdictions.

I appreciated the opportunity to speak at the September 12th meeting and hope the information on the district's mission and current projects was beneficial to the CESO membership. It was great to see so many familiar faces still in the fire service, many of whom I have not had the opportunity to interact with since my early days at Bexar Metro.

Please do not hesitate to contact me with any questions.

Regards,



Brett Schneider | Executive Director
Bexar Metro 9-1-1 Network





Meeting Date: November 12, 2024

Agenda item: 7G

Prepared by: Ron Ruthven, ACM

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Discussion and possible action on an Ordinance amending the official zoning map of the City of Live Oak, Texas, on a zoning change request from the “PD-Pre-Development District” to the “R3-Two-Family Residential District”; The property being Lots 19, 20 and 22, Block 51, Robards Texas (second unit) located at 6703, 6707, and 6715 Queen’s Crown Street in the City of Live Oak, Bexar County Texas; providing for an effective date; repealer clause; and proving for severability.

Property Information:

LEGAL DESCRIPTION: Lots 19, 20 and 22, Block 51, Robards Texas (Second Unit)
CURRENT ZONING: PD PRE-DEVELOPMENT DISTRICT
CURRENT LAND USE: UNIMPROVED/VACANT
ADJACENT ZONING: PD PRE-DEVELOPMENT DISTRICT
ACREAGE: 0.434, 0.432, and 0.53 acres (1.396 total acres)

Summary of Request:

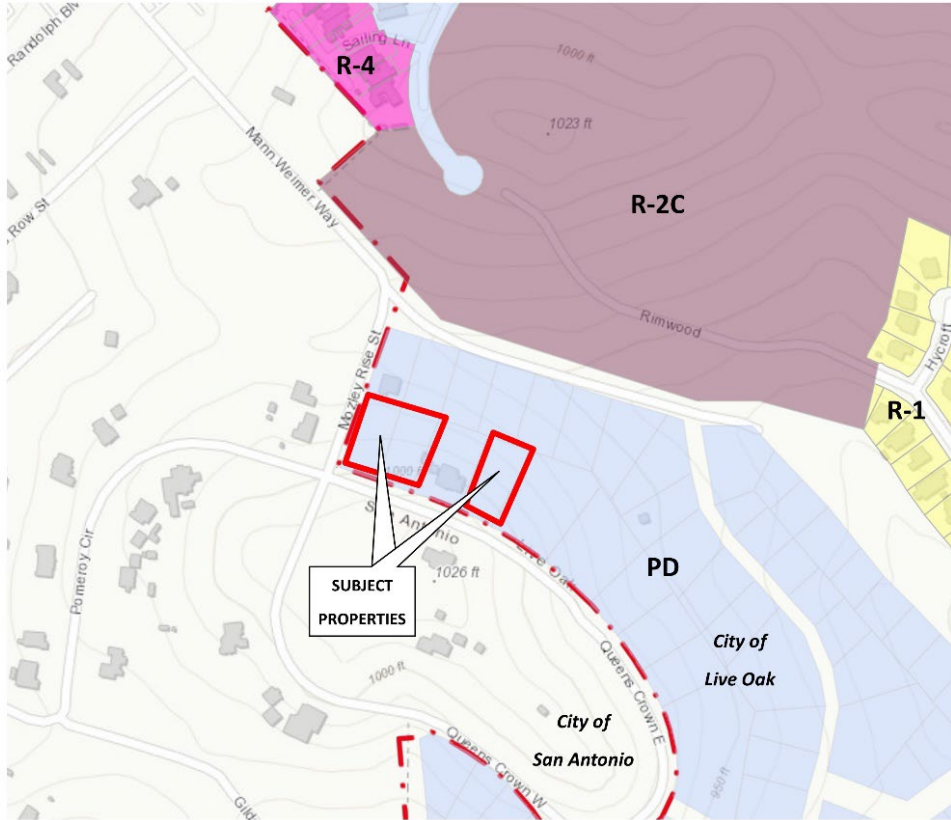
Update: On October 29, 2024, the City Council voted to remove this item from the agenda at staff’s recommendation due to a discrepancy on the agenda related to this item. The item is now ready for action.

The applicant, Octavio Viramontes, on behalf of Melbrun Construction LLC, is requesting a zoning change for the subject properties in order construct two-family residences (duplexes) on the subject properties. This item is a companion item to the comprehensive land plan amendment request.

The “R3-Two-Family Residential District” allows the following uses:

- Agricultural uses
 - Single-Family Detached Residential
 - Two-Family Residential (Duplex)
 - Religious Institution
-

Location and Zoning Map



Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost: N/A	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1, 2, 3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Planning & Zoning Commission Recommendation:

The Commission voted to recommend denial of the item by a vote of (4-0) on October 15, 2024.

Staff Recommended Motion:

Motion to deny the zoning change.

ORDINANCE NUMBER _____

AN ORDINANCE OF THE CITY OF LIVE OAK, TEXAS AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LIVE OAK, TEXAS, ON A ZONING CHANGE REQUEST FROM THE “PD-PRE-DEVELOPMENT DISTRICT” TO THE “R3-TWO-FAMILY RESIDENTIAL DISTRICT”; THE PROPERTY BEING LOTS 19, 20 AND 22, BLOCK 51, ROBARDS TEXAS (SECOND UNIT) LOCATED AT 6703, 6707 AND 6715 QUEEN’S CROWN STREET IN THE CITY OF LIVE OAK, BEXAR COUNTY TEXAS; PROVIDING FOR AN EFFECTIVE DATE; REPEALER CLAUSE; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the City of Live Oak (“City”) is a Texas Home Rule Municipality operating under the laws of the State of Texas; and

WHEREAS, the City Council of the City of Live Oak is empowered to enact and establish zoning districts, classifications and regulations pursuant to the Texas Local Government Code Chapter 211; and

WHEREAS, the City Council of the City of Live Oak is empowered by the Texas Local Government Code and its status as Home Rule Municipality, to make and adopt ordinances, bylaws, rules and regulations that are necessary to provide for, among other things, the health, safety, and welfare of the City and its citizens; and

WHEREAS, Octavio Viramontes has petitioned the City Council of the City of Live Oak, Texas, for zoning change from the “PD-Pre-Development District” to the “R3-Two-Family Residential District” on Lots 19, 20 and 22, Block 51, Robards Texas (Second Unit) located at 6703, 6707 and 6715 Queen’s Crown Street; and,

WHEREAS, the public and interested parties were notified, and this matter has been previously heard and considered by the Live Oak Planning and Zoning Commission on October 15, 2024 with a _____ recommendation; and,

WHEREAS, the Planning and Zoning Commission and the Live Oak City Council conducted a public hearing for the purpose of determining whether the approval of a zoning change would be in the best interests of the community; and

WHEREAS, both the City Council and the Planning and Zoning Commission of the City of Live Oak find approving the zoning change to be consistent with the recommendations of Live Oak Comprehensive Plan and Future Land Use Plan.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:

Section 1. A zoning change is hereby granted to Octavio Viramontes, on behalf of Melbrun Construction, LLC, amending the official zoning map of the City of Live Oak from the “PD-Pre-Development District” to the “R3-Two-Family Residential District” on Lots 19, 20 and 22, Block 51, Robards Texas (Second Unit) located at 6703, 6707 and 6715 Queen’s Crown Street, as further depicted in **Exhibit “A”**.

Section 2. Findings of Fact. The recitals contained in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of facts.

Section 3. The City Manager, or designee, is hereby directed to update the official zoning map of the City to implement this zoning change.

Section 4. Severability. Should any section, subsection or phrase of this Ordinance be held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the Ordinance as a whole or any other remaining portions of this Ordinance.

Section 5. Repealer. This Ordinance shall be cumulative of all provisions of ordinances of the City of Live Oak, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 6. Proper Notice and Meeting. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 7. Effective Date. This ordinance shall take effect from and after the earliest date provided by law following its adoption and publication as provided by law.

PASSED and APPROVED this the _____ day of _____, 2024.

CITY OF LIVE OAK, TEXAS

Mary M. Dennis, Mayor

ATTEST:

Lydia English, Executive Assistant to the City Manager

APPROVED AS TO FORM:

City Attorney

Exhibit “A” – Property Location and Depiction



AMENDED

Development Application

For Office Use
Case No. 2-2024-001

Submission of an application does not indicate acceptance by the City of Live Oak.

Type of Request:

- Annexation
- Zone Change
- Zoning Change PUD
- Zoning Variance
- Zoning Special Exception
- Specific Use Permit
- Other: _____
- Plat Certification
- Preliminary Plat
- Final Plat
- Replat
- Amending Plat
- Minor Plat
- Plat Waiver

Project Name/Description: 6715 E QUEENS CROWN DEUPLEX

Site Location Information

Legal Description CB 5937 BLK 51 LOT 22

County Appraisal District Parcel ID # (all properties) 359996

Address: 6715 E QUEENS CROWN ST Number of Lots: 1 Acreage: 0.5303

General Location of Property (if no address): _____

Subdivision Name: NA Block: 51 Lot: 22

School District: JISD NEISD Other: _____

Zoning Information

Current Zoning: Pre-Development District (PD) Requested Zoning (if applicable): R-3

Existing Land Use: Vacant Regular Lot Proposed Land Use (if applicable): 2 DWELING UNITS (DUPLEX)

Property Owner Information

Owner Name: MELBRUN CONSTRUCTION LLC

Owner Address: 17890 Blanco rd. suite 211
(Street) (City) (State) (Zip)

Phone #: (210)861-1077 Email: mario@rodleegroup.com

Applicant Information - Check box if same as property owner

Name: OCTAVIO A. VIRAMONTES R.A.

Address: 13620 NW MILITARY HWY. STE 203 SAN ANTONIO TX 78231
(Street) (City) (State) (Zip)

Phone #: 210-464-8120 Email: INFO@RESCOSERVICES.COM

Engineer/Surveyor Information (if applicable)

Name: Odie Bernal, RPLS. Odie Bernal, RPLS
(Company) (Contact Person)

Address: 4603 N Stahl Park, Suite 103, San Antonio, Tx 78217
(Street) (City) (State) (Zip)

Phone #: (210) 971-4870 Email: OBernal@Summit-Geomatics.com

Authorized Agent Information (if applicable)

Name: _____

Address: _____
(Street) (City) (State) (Zip)

Phone #: _____ Email: _____

I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) OR I am authorized by the property owner to submit this application and have attached written evidence of such authorization AND that I have reviewed the application, and all information submitted here in is true and correct.

Signature Owner:  Date: 07/30/24

Printed Name: Mario Lee Zamora

Office Use Only

Received Date: 8/2/2024 Date Application Deemed Complete: 8/2/2024

Case No.: Z-2024-001 Review By: 

APP. FEE PAID on 8/6/2024
\$2000⁰⁰/_{xx}. Cit 117026223



LETTER OF INTENT

6715 E QUEENS CROWN ST

LIVE OAK, TX 78233

LOT 22 BLOCK 51

Legal Description: CB 5937 BLK 51 LOT 22

Property ID: 359996

Vacant Regular Lot

Acres: 0.5303

SF: 23,100

Pre-Development District (PD)

Two-Family Residential District (R-3)

Lot 22 is a lot Located on Queens Crown St (south) and Weimer Way (East) is intended for a **Single building with two single-family attached residential dwellings**—Two (2) dwelling units total.

Each unit will average 1,800 square feet in three levels with a maximum height of 45 feet.

The front yard setback will be a minimum of 30 feet; the rear yard will have no less than 25 feet; the side yard setback will be a minimum of 10 feet and on the side with Weimer Way a 15-foot side yard setback from the street right-of-way. The projection of a roof eave into the required side yard shall not exceed 18 inches.

The lot complies with the minimum square footage of 9,000 square feet for R-3 two single-family residential districts, attached residential dwellings.

The current lack of sewer can be solved with a single septic system for both units, that will have sufficient irrigation area due to the lot's dimensions.

The lot width is 102.71 feet, exceeding the minimum 60 feet requested; the lot's depth is 197.86 feet on its shorter side and 218.97 feet on the long side, exceeding the requested 120 feet.

The proposed density is only 5 units per acre, 3 under the maximum 8 units per acre for the low-density residential land designation. Due to the large lot dimensions the density is not affected and remains low.

This low density will not affect traffic on the existing streets as shown in the traffic impact analysis (TIA) threshold worksheet, the existing streets hold sufficient capacity to carry the increased traffic generated by the units.

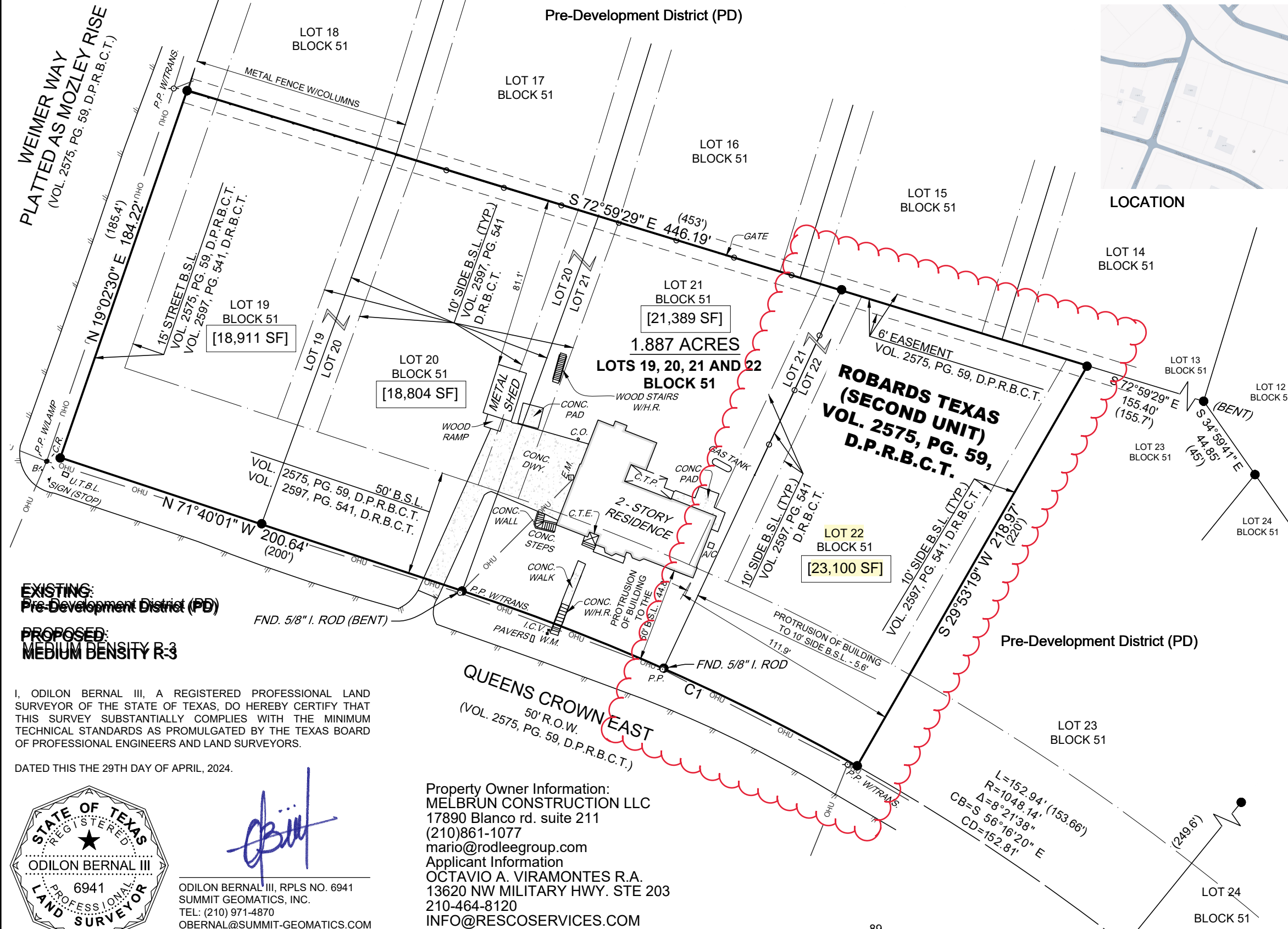
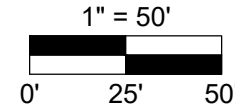
In this case despite the fact that medium density developments are suitable buffers between single-family districts and commercial uses, this development due to the land dimensions will remain with the characteristics of a low-density single-family use.

INSURED: MD LEGACY INVESTMENTS LLC
 ADDRESS: E. QUEENS CROWN STREET, LIVE OAK, TX 78233
 FILE NO.: 2282035

CURVE TABLE					
NUMBER	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	205.15'(204.88')	1,048.14'	11°12'52"	N 66°03'35" W	204.82'

LEGEND

- B. BOLLARD
- B.S.L. BUILDING SETBACK LINE
- C.O. CLEAN OUT
- CONC. CONCRETE
- C.R. CONDUIT RISER
- C.T.E. COVERED TILE ENTRY
- C.T.P. COVERED TILE PATIO
- D.P.R.B.C.T. DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
- D.R.B.C.T. DEED RECORDS OF BEXAR COUNTY, TEXAS
- DWY. DRIVEWAY
- E.M. ELECTRIC METER
- FND. FOUND
- H.R. HAND RAIL
- I. IRON
- I.C.V. IRRIGATION CONTROL VALVE
- PG. PAGE
- P.P. POWER POLE
- R.O.W. RIGHT-OF-WAY
- TRANS. TRANSFORMER
- TYP. TYPICAL
- U.E. UTILITY EASEMENT
- U.T.B. UNDERGROUND TELEPHONE BOX
- VOL. VOLUME
- W.M. WATER METER
- FOUND 1/2-INCH I. ROD (UNLESS OTHERWISE NOTED)
- POWER POLE
- OHU OVERHEAD UTILITY LINE
- CHAINLINK FENCE
- EDGE OF ASPHALT
- CONCRETE
- OVERHANG
- LAND HOOK
- RECORD INFORMATION PER VOL. 2575, PG. 59, D.P.R.B.C.T.



LOCATION

GENERAL NOTES:

- BEARING ORIENTATION IS BASED UPON THE TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE 4204, NORTH AMERICAN DATUM OF 1983 (NAD 83), 2011 ADJUSTMENT, EPOCH 2010.00. MEASUREMENTS ARE IN U.S. SURVEY FEET.
- THIS SURVEY WAS MADE IN RELIANCE UPON THAT CERTAIN COMMITMENT FOR TITLE INSURANCE ISSUED BY STEWART TITLE GUARANTY COMPANY UNDER FILE NO., 2282035 DATED EFFECTIVE MARCH 10, 2024 AND ISSUED ON MARCH 27, 2024.
- PROPERTY LIES IN UNSHADED ZONE "X" AS DELINEATED ON THE FLOOD INSURANCE RATE MAP FOR BEXAR COUNTY, TEXAS AND INCORPORATED AREAS, MAP NO. 48029C0290G, MAP DATED SEPTEMBER 29, 2010.
- PROPERTY IS SUBJECT TO RESTRICTIVE COVENANTS RECORDED VOLUME 2575, PAGE 44 AND CORRECTED IN VOLUME 2575, PAGE 59 OF THE DEED AND PLAT RECORDS; AND VOLUME 2597, PAGE 541, DEED RECORDS OF BEXAR COUNTY, TEXAS.
- THE SURVEYOR OBSERVED MULTIPLE DISCREPANCIES ON THE RECORDED PLAT. THIS SURVEY REFLECTS THE SURVEYOR'S PROFESSIONAL OPINION BASED ON HIS INTERPRETATION AND THE MONUMENTS FOUND ON THE GROUND.
- FIELDWORK WAS COMPLETED ON APRIL 24, 2024.

EXISTING:
Pre-Development District (PD)

PROPOSED:
MEDIUM DENSITY R-3

I, ODILON BERNAL III, A REGISTERED PROFESSIONAL LAND SURVEYOR OF THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS AS PROMULGATED BY THE TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

DATED THIS THE 29TH DAY OF APRIL, 2024.



[Signature]

ODILON BERNAL III, RPLS NO. 6941
 SUMMIT GEOMATICS, INC.
 TEL: (210) 971-4870
 OBERNAL@SUMMIT-GEOMATICS.COM

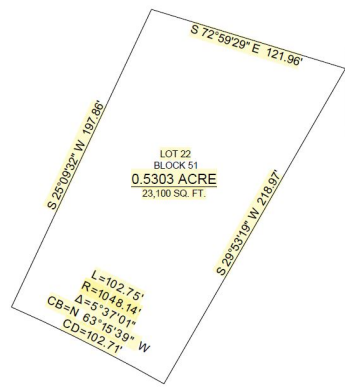
Property Owner Information:
 MELBRUN CONSTRUCTION LLC
 17890 Blanco rd. suite 211
 (210)861-1077
 mario@rodleegroup.com

Applicant Information
 OCTAVIO A. VIRAMONTES R.A.
 13620 NW MILITARY HWY. STE 203
 210-464-8120
 INFO@RESCOSERVICES.COM

SUMMIT GEOMATICS, INC.
 4603 N STAHL PARK SUITE 103
 SAN ANTONIO, TEXAS 78217
 Tel: 210-971-4870 • summit-geomatics.com
 TBPELS FIRM NO. 10194657

SURVEY OF
 LOTS 22 BLOCK 51 .5303 acre
 ROBARDS TEXAS
 (SECOND UNIT)
 VOL. 2575, PG. 59
 DEED AND PLAT RECORDS
 BEXAR COUNTY, TEXAS

SCALE:	JOB NO.:	DATE:	SHEET:
1"=50'	24.0149	04/29/2024	1 OF 1





AMENDED

Development Application

For Office Use
Case No. 2-2024-002

Submission of an application does not indicate acceptance by the City of Live Oak.

Type of Request:

- Annexation, Zone Change, Zoning Change PUD, Zoning Variance, Zoning Special Exception, Specific Use Permit, Other, Plat Certification, Preliminary Plat, Final Plat, Replat, Amending Plat, Minor Plat, Plat Waiver

Project Name/Description: 6707 E QUEENS CROWN DUPLEX

Site Location Information

Legal Description CB 5937 BLK 51 LOT 20

County Appraisal District Parcel ID # (all properties) 359994

Address: 6707 E QUEENS CROWN ST Number of Lots: 1 Acreage: 0.4317

General Location of Property (if no address):

Subdivision Name: NA Block: 51 Lot: 20

School District: JISD, NEISD, Other:

Zoning Information

Current Zoning: Pre-Development District (PD) Requested Zoning (if applicable): R-3

Existing Land Use: Vacant Regular Lot Proposed Land Use (if applicable): 2 DWELING UNITS (DUPLEX)

Property Owner Information

Owner Name: MELBRUN CONSTRUCTION LLC

Owner Address: 17890 Blanco rd. suite 211 (Street) (City) (State) (Zip)

Phone #: (210)861-1077 Email: mario@rodleegroup.com

Applicant Information - Check box if same as property owner

Name: OCTAVIO A. VIRAMONTES R.A.

Address: 13620 NW MILITARY HWY. STE 203 SAN ANTONIO TX 78231 (Street) (City) (State) (Zip)

Phone #: 210-464-8120 Email: INFO@RESCOSERVICES.COM

Engineer/Surveyor Information (if applicable)

Name: Odie Bernal, RPLS. Odie Bernal, RPLS
(Company) (Contact Person)

Address: 4603 N Stahl Park, Suite 103, San Antonio, Tx 78217
(Street) (City) (State) (Zip)

Phone #: (210) 971-4870 Email: OBernal@Summit-Geomatics.com

Authorized Agent Information (if applicable)

Name: _____

Address: _____
(Street) (City) (State) (Zip)

Phone #: _____ Email: _____

I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) OR I am authorized by the property owner to submit this application and have attached written evidence of such authorization AND that I have reviewed the application, and all information submitted here in is true and correct.

Signature Owner:  Date: 07/30/24

Printed Name: Mario Lee Zamora

Office Use Only		
Received Date: <u>8/2/2024</u>	Date Application Deemed Complete: <u>8/2/2024</u>	
Case No.: <u>Z-2024-002</u>	Review By: <u></u>	

APP FEE PAID ON 6/10/2024
\$2,000.00 CHK 1170200230



LETTER OF INTENT

6707 E QUEENS CROWN ST

LIVE OAK, TX 78233

LOT 20 BLOCK 51

Legal Description: CB 5937 BLK 51 LOT 20

Property ID: 359994

Vacant Regular Lot

Acres: 0.4317

SF: 18,804

Pre-Development District (PD)

Two-Family Residential District (R-3)

Lot 20 is a lot Located on Queens Crown St (south) and Weimer Way (East) is intended for a **Single building with two single-family attached residential dwellings**—Two (2) dwelling units total. Each unit will average 1,800 square feet in three levels with a maximum height of 45 feet.

The front yard setback will be a minimum of 30 feet; the rear yard will have no less than 25 feet; the side yard setback will be a minimum of 10 feet and on the side with Weimer Way a 15-foot side yard setback from the street right-of-way. The projection of a roof eave into the required side yard shall not exceed 18 inches.

The lot complies with the minimum square footage of 9,000 square feet for R-3 two single-family residential districts, attached residential dwellings.

The current lack of sewer can be solved with a single septic system for both units, that will have sufficient irrigation area due to the lot's dimensions.

The lot width is 100.43 feet, exceeding the minimum 60 feet requested; the lot's depth is 186.68 feet on its shorter side and 189.99 feet on the long side, exceeding the requested 120 feet.

The proposed density is only 5 units per acre, 3 under the maximum 8 units per acre for the low-density residential land designation. Due to the large lot dimensions the density is not affected and remains low.

This low density will not affect traffic on the existing streets as shown in the traffic impact analysis (TIA) threshold worksheet, the existing streets hold sufficient capacity to carry the increased traffic generated by the units.

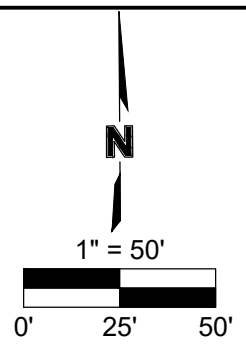
In this case despite the fact that medium density developments are suitable buffers between single-family districts and commercial uses, this development due to the land dimensions will remain with the characteristics of a low-density single-family use.

INSURED: MD LEGACY INVESTMENTS LLC
 ADDRESS: E. QUEENS CROWN STREET, LIVE OAK, TX 78233
 FILE NO.: 2282035

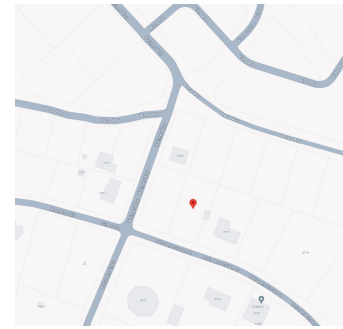
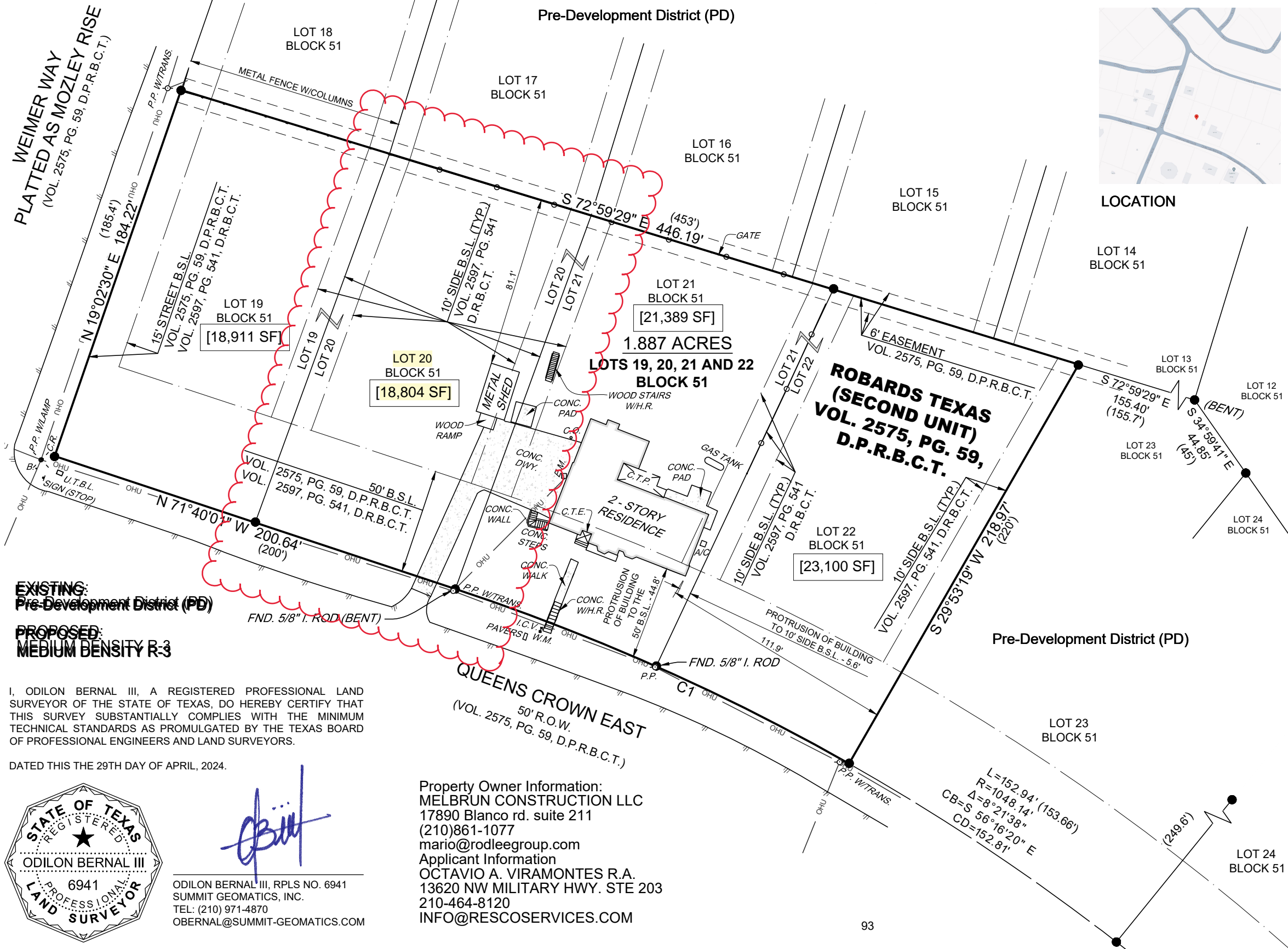
CURVE TABLE					
NUMBER	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	205.15'(204.88')	1,048.14'	11°12'52"	N 66°03'35" W	204.82'

LEGEND

- B. BOLLARD
- B.S.L. BUILDING SETBACK LINE
- C.O. CLEAN OUT
- CONC. CONCRETE
- C.R. CONDUIT RISER
- C.T.E. COVERED TILE ENTRY
- C.T.P. COVERED TILE PATIO
- D.P.R.B.C.T. DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
- D.R.B.C.T. DEED RECORDS OF BEXAR COUNTY, TEXAS
- DWY. DRIVEWAY
- E.M. ELECTRIC METER
- FND. FOUND
- H.R. HAND RAIL
- I. IRON
- I.C.V. IRRIGATION CONTROL VALVE
- PG. PAGE
- P.P. POWER POLE
- R.O.W. RIGHT-OF-WAY
- TRANS. TRANSFORMER
- TYP. TYPICAL
- U.E. UTILITY EASEMENT
- U.T.B. UNDERGROUND TELEPHONE BOX
- VOL. VOLUME
- W.M. WATER METER
- FOUND 1/2-INCH I. ROD (UNLESS OTHERWISE NOTED)
- POWER POLE
- OVERHEAD UTILITY LINE
- CHAINLINK FENCE
- EDGE OF ASPHALT
- CONCRETE
- OVERHANG
- LAND HOOK
- RECORD INFORMATION PER VOL. 2575, PG. 59, D.P.R.B.C.T.



WEIMER WAY
PLATTED AS MOZLEY RISE
(VOL. 2575, PG. 59, D.P.R.B.C.T.)



LOCATION

**LOTS 19, 20, 21 AND 22
BLOCK 51**
1.887 ACRES

**ROBARDS TEXAS
(SECOND UNIT)
VOL. 2575, PG. 59,
D.P.R.B.C.T.**

EXISTING:
Pre-Development District (PD)

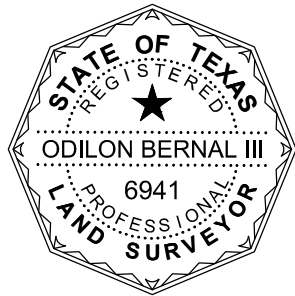
PROPOSED:
MEDIUM DENSITY R-3

GENERAL NOTES:

1. BEARING ORIENTATION IS BASED UPON THE TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE 4204, NORTH AMERICAN DATUM OF 1983 (NAD 83), 2011 ADJUSTMENT, EPOCH 2010.00. MEASUREMENTS ARE IN U.S. SURVEY FEET.
2. THIS SURVEY WAS MADE IN RELIANCE UPON THAT CERTAIN COMMITMENT FOR TITLE INSURANCE ISSUED BY STEWART TITLE GUARANTY COMPANY UNDER FILE NO., 2282035 DATED EFFECTIVE MARCH 10, 2024 AND ISSUED ON MARCH 27, 2024.
3. PROPERTY LIES IN UNSHADED ZONE "X" AS DELINEATED ON THE FLOOD INSURANCE RATE MAP FOR BEXAR COUNTY, TEXAS AND INCORPORATED AREAS, MAP NO. 48029C0290G, MAP DATED SEPTEMBER 29, 2010.
4. PROPERTY IS SUBJECT TO RESTRICTIVE COVENANTS RECORDED VOLUME 2575, PAGE 44 AND CORRECTED IN VOLUME 2575, PAGE 59 OF THE DEED AND PLAT RECORDS; AND VOLUME 2597, PAGE 541, DEED RECORDS OF BEXAR COUNTY, TEXAS.
5. THE SURVEYOR OBSERVED MULTIPLE DISCREPANCIES ON THE RECORDED PLAT. THIS SURVEY REFLECTS THE SURVEYOR'S PROFESSIONAL OPINION BASED ON HIS INTERPRETATION AND THE MONUMENTS FOUND ON THE GROUND.
6. FIELDWORK WAS COMPLETED ON APRIL 24, 2024.

I, ODILON BERNAL III, A REGISTERED PROFESSIONAL LAND SURVEYOR OF THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS AS PROMULGATED BY THE TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

DATED THIS THE 29TH DAY OF APRIL, 2024.

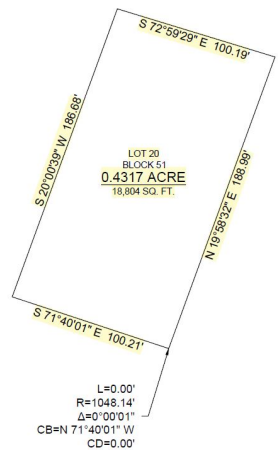


[Signature]

ODILON BERNAL III, RPLS NO. 6941
 SUMMIT GEOMATICS, INC.
 TEL: (210) 971-4870
 OBERNAL@SUMMIT-GEOMATICS.COM

Property Owner Information:
 MELBRUN CONSTRUCTION LLC
 17890 Blanco rd. suite 211
 (210)861-1077
 mario@rodleegroup.com

Applicant Information
 OCTAVIO A. VIRAMONTES R.A.
 13620 NW MILITARY HWY. STE 203
 210-464-8120
 INFO@RESCOSERVICES.COM



SUMMIT GEOMATICS, INC.
 4603 N STAHL PARK SUITE 103
 SAN ANTONIO, TEXAS 78217
 Tel: 210-971-4870 • summit-geomatrics.com
 TBPELS FIRM NO. 10194657

**SURVEY OF
 LOTS 20 BLOCK 51 .4317 acre
 ROBARDS TEXAS
 (SECOND UNIT)
 VOL. 2575, PG. 59
 DEED AND PLAT RECORDS
 BEXAR COUNTY, TEXAS**

SCALE:	JOB NO.:	DATE:	SHEET:
1"=50'	24.0149	04/29/2024	1 OF 1



AMENDED
Development Application

For Office Use 2024-003
Case No. 2-0-003

Submission of an application does not indicate acceptance by the City of Live Oak.

Type of Request:

- | | |
|---|---|
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Plat Certification |
| <input checked="" type="checkbox"/> Zone Change | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Zoning Change PUD | <input type="checkbox"/> Final Plat |
| <input type="checkbox"/> Zoning Variance | <input type="checkbox"/> Replat |
| <input type="checkbox"/> Zoning Special Exception | <input type="checkbox"/> Amending Plat |
| <input type="checkbox"/> Specific Use Permit | <input type="checkbox"/> Minor Plat |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Plat Waiver |

Project Name/Description: 6703 E QUEENS CROWN DUPLEX

Site Location Information

Legal Description CB 5937 BLK 51 LOT 19

County Appraisal District Parcel ID # (all properties) 359993

Address: 6703 E QUEENS CROWN ST Number of Lots: 1 Acreage: 0.4341

General Location of Property (if no address): _____

Subdivision Name: NA Block: 51 Lot: 19

School District: JISD NEISD Other: _____

Zoning Information

Current Zoning: Pre-Development District (PD) Requested Zoning (if applicable): R-3

Existing Land Use: Vacant Regular Lot Proposed Land Use (if applicable): 2 DWELING UNITS (DUPLEX)

Property Owner Information

Owner Name: MELBRUN CONSTRUCTION LLC

Owner Address: 17890 Blanco rd. suite 211
(Street) (City) (State) (Zip)

Phone #: (210)861-1077 Email: mario@rodleegroup.com

Applicant Information - Check box if same as property owner

Name: OCTAVIO A. VIRAMONTES R.A.

Address: 13620 NW MILITARY HWY. STE 203 SAN ANTONIO TX 78231
(Street) (City) (State) (Zip)

Phone #: 210-464-8120 Email: INFO@RESCOSERVICES.COM

Engineer/Surveyor Information (if applicable)

Name: Odie Bernal, RPLS. Odie Bernal, RPLS
(Company) (Contact Person)

Address: 4603 N Stahl Park, Suite 103, San Antonio, Tx 78217
(Street) (City) (State) (Zip)

Phone #: (210) 971-4870 Email: OBernal@Summit-Geomatics.com

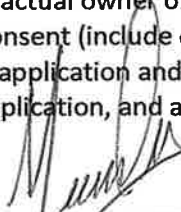
Authorized Agent Information (if applicable)

Name: _____

Address: _____
(Street) (City) (State) (Zip)

Phone #: _____ Email: _____

I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) OR I am authorized by the property owner to submit this application and have attached written evidence of such authorization AND that I have reviewed the application, and all information submitted here in is true and correct.

Signature Owner:  Date: 07/30/24
Printed Name: Mario Lee Zamora

Office Use Only	
Received Date: <u>8/2/2024</u>	Date Application Deemed Complete: <u>8/2/2024</u>
Case No.: <u>2-2024-003</u>	Review By: <u></u>

App Fee Paid on 8/2/2024
\$2,000.00. Check 117020225



LETTER OF INTENT

6703 E QUEENS CROWN ST

LIVE OAK, TX 78233

LOT 19 BLOCK 51

Legal Description: CB 5937 BLK 51 LOT 19

Property ID: 359993

Vacant Regular Lot

Acres: 0.4341

SF: 18,911.00

Existing Zoning: Pre-Development District (PD)

Proposed zoning: **Two-Family Residential District (R-3)**

Lot 19 is a corner lot Located on Queens Crown St (south) and Weimer Way (East) is intended for a **Single building with two single-family attached residential dwellings**—Two (2) dwelling units total.

Each unit will average 1,800 square feet in three levels with a maximum height of 45 feet.

The front yard setback will be a minimum of 30 feet; the rear yard will have no less than 25 feet; the side yard setback will be a minimum of 10 feet and on the side with Weimer Way a 15-foot side yard setback from the street right-of-way. The projection of a roof eave into the required side yard shall not exceed 18 inches.

The lot complies with the minimum square footage of 9,000 square feet for R-3 two single-family residential districts, attached residential dwellings.

The current lack of sewer can be solved with a single septic system for both units, that will have sufficient irrigation area due to the lot's dimensions.

The lot width is 100.43 feet, exceeding the minimum 75 feet requested for an R-3; the lot's depth is 184.22 feet on its short er side and 186.68 feet on the long side, exceeding the requested 120 feet.

The proposed density is only 5 units per acre, 3 under the maximum 8 units per acre for the low-density residential land designation. Due to the large lot dimensions the density is not affected and remains low.

This low density will not affect traffic on the existing streets as shown in the traffic impact analysis (TIA) threshold worksheet, the existing streets hold sufficient capacity to carry the increased traffic generated by the units.

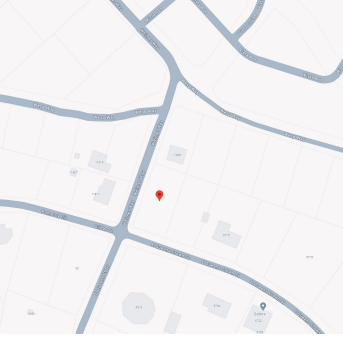
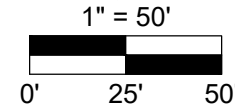
In this case despite the fact that medium density developments are suitable buffers between single-family districts and commercial uses, this development due to the land dimensions will remain with the characteristics of a low-density single-family use.

INSURED: MD LEGACY INVESTMENTS LLC
 ADDRESS: E. QUEENS CROWN STREET, LIVE OAK, TX 78233
 FILE NO.: 2282035

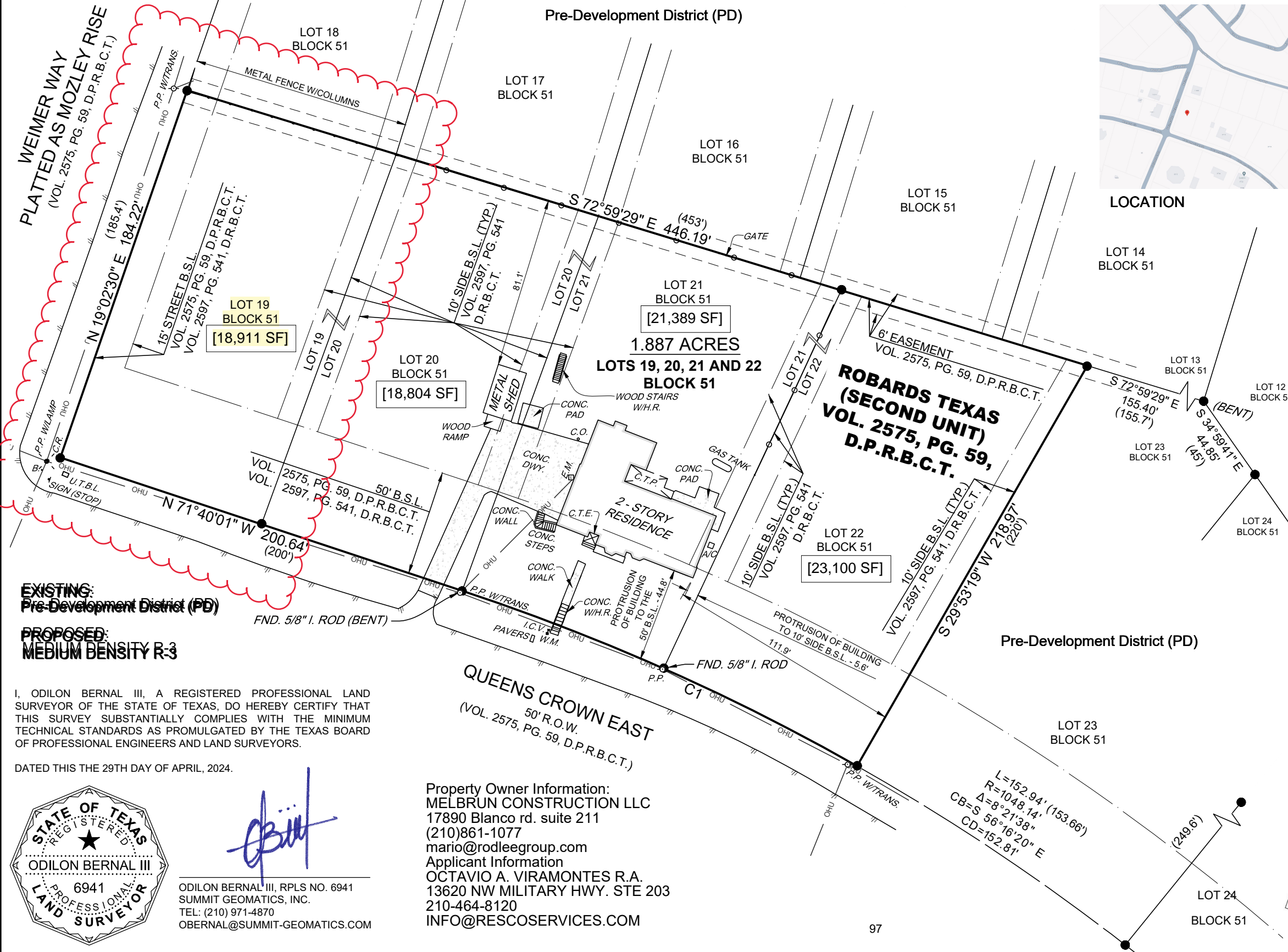
CURVE TABLE					
NUMBER	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	205.15'(204.88')	1,048.14'	11°12'52"	N 66°03'35" W	204.82'

LEGEND

- B. BOLLARD
- B.S.L. BUILDING SETBACK LINE
- C.O. CLEAN OUT
- CONC. CONCRETE
- C.R. CONDUIT RISER
- C.T.E. COVERED TILE ENTRY
- C.T.P. COVERED TILE PATIO
- D.P.R.B.C.T. DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
- D.R.B.C.T. DEED RECORDS OF BEXAR COUNTY, TEXAS
- DWY. DRIVEWAY
- E.M. ELECTRIC METER
- FND. FOUND
- H.R. HAND RAIL
- I. IRON
- I.C.V. IRRIGATION CONTROL VALVE
- PG. PAGE
- P.P. POWER POLE
- R.O.W. RIGHT-OF-WAY
- TRANS. TRANSFORMER
- TYP. TYPICAL
- U.E. UTILITY EASEMENT
- U.T.B. UNDERGROUND TELEPHONE BOX
- VOL. VOLUME
- W.M. WATER METER
- FOUND 1/2-INCH I. ROD (UNLESS OTHERWISE NOTED)
- POWER POLE
- OHU — OVERHEAD UTILITY LINE
- CHAINLINK FENCE
- EDGE OF ASPHALT
- CONCRETE
- OVERHANG
- LAND HOOK
- RECORD INFORMATION PER VOL. 2575, PG. 59, D.P.R.B.C.T.



LOCATION



Pre-Development District (PD)

Pre-Development District (PD)

QUEENS CROWN EAST
 50' R.O.W.
 (VOL. 2575, PG. 59, D.P.R.B.C.T.)

**ROBARDS TEXAS
 (SECOND UNIT)
 VOL. 2575, PG. 59,
 D.P.R.B.C.T.**

**LOTS 19, 20, 21 AND 22
 BLOCK 51**

EXISTING:
 Pre-Development District (PD)

PROPOSED:
 MEDIUM DENSITY R-3

GENERAL NOTES:

1. BEARING ORIENTATION IS BASED UPON THE TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE 4204, NORTH AMERICAN DATUM OF 1983 (NAD 83), 2011 ADJUSTMENT, EPOCH 2010.00. MEASUREMENTS ARE IN U.S. SURVEY FEET.
2. THIS SURVEY WAS MADE IN RELIANCE UPON THAT CERTAIN COMMITMENT FOR TITLE INSURANCE ISSUED BY STEWART TITLE GUARANTY COMPANY UNDER FILE NO., 2282035 DATED EFFECTIVE MARCH 10, 2024 AND ISSUED ON MARCH 27, 2024.
3. PROPERTY LIES IN UNSHADED ZONE "X" AS DELINEATED ON THE FLOOD INSURANCE RATE MAP FOR BEXAR COUNTY, TEXAS AND INCORPORATED AREAS, MAP NO. 48029C0290G, MAP DATED SEPTEMBER 29, 2010.
4. PROPERTY IS SUBJECT TO RESTRICTIVE COVENANTS RECORDED VOLUME 2575, PAGE 44 AND CORRECTED IN VOLUME 2575, PAGE 59 OF THE DEED AND PLAT RECORDS; AND VOLUME 2597, PAGE 541, DEED RECORDS OF BEXAR COUNTY, TEXAS.
5. THE SURVEYOR OBSERVED MULTIPLE DISCREPANCIES ON THE RECORDED PLAT. THIS SURVEY REFLECTS THE SURVEYOR'S PROFESSIONAL OPINION BASED ON HIS INTERPRETATION AND THE MONUMENTS FOUND ON THE GROUND.
6. FIELDWORK WAS COMPLETED ON APRIL 24, 2024.

I, ODILON BERNAL III, A REGISTERED PROFESSIONAL LAND SURVEYOR OF THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS AS PROMULGATED BY THE TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

DATED THIS THE 29TH DAY OF APRIL, 2024.

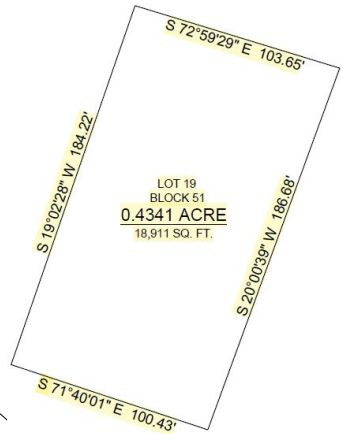


[Signature]

ODILON BERNAL III, RPLS NO. 6941
 SUMMIT GEOMATICS, INC.
 TEL: (210) 971-4870
 OBERNAL@SUMMIT-GEOMATICS.COM

Property Owner Information:
 MELBRUN CONSTRUCTION LLC
 17890 Blanco rd. suite 211
 (210)861-1077
 mario@rodleegroup.com

Applicant Information
 OCTAVIO A. VIRAMONTES R.A.
 13620 NW MILITARY HWY. STE 203
 210-464-8120
 INFO@RESCOSERVICES.COM



SUMMIT GEOMATICS, INC.
 4603 N STAHL PARK SUITE 103
 SAN ANTONIO, TEXAS 78217
 Tel: 210-971-4870 • summit-geomatics.com
 TBPELS FIRM NO. 10194657

**SURVEY OF
 LOTS 19 BLOCK 51 .4341 acre
 ROBARDS TEXAS
 (SECOND UNIT)
 VOL. 2575, PG. 59
 DEED AND PLAT RECORDS
 BEXAR COUNTY, TEXAS**

SCALE:	JOB NO.:	DATE:	SHEET:
1"=50'	24.0149	04/29/2024	1 OF 1