

AGENDA  
SPECIAL MEETING OF THE TREE CARE BOARD  
CITY OF LIVE OAK  
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS  
8001 SHIN OAK DRIVE  
TUESDAY, January 21, 2025, AT 6:00 P.M. IMMEDIATELY FOLLOWED BY  
THE PARKS AND RECREATION COMMISSION MEETING

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD
5. CONSENT AGENDA
  - A. Approval of Minutes September 25, 2024
6. NEW BUSINESS
  - A. Winter tree care
  - B. Proper tree pruning
7. GENERAL ANNOUNCEMENTS FOR COMMISSIONERS AND STAFF
  - A. Commissioners
  - B. Staff
8. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on January 16<sup>th</sup>, 2025, by 5:00 p.m.



Jymie J. Perna, Executive Assistant

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213 or FAX (210) 653-2766.

**REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL**

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.



# TREE CARE BOARD AGENDA ITEM FORM

Meeting Date: January 21, 2025

Agenda item: 6A, 6B

Prepared by: Mark Wagster

Reviewed by:

Department: Public Works

### **AGENDA ITEM DESCRIPTION:**

Winter tree care

Proper tree pruning

### **Staff Briefing:**

### **ACTION:**

- Ordinance       Resolution  
 Proclamations       Special Presentation  
 Finance Report       Public Hearing  
 Other

<b>Cost:</b>	
<b>Budgeted</b>	
<b>Actual</b>	
<b>Acct. Name</b>	
<b>Acct. Fund</b>	
<b>Other Funding</b>	
<b>Strategic Goal #</b>	

**Staff Recommended Motion: n/a**

MINUTES  
SPECIAL MEETING OF THE TREE CARE BOARD  
CITY OF LIVE OAK  
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS  
8001 SHIN OAK DRIVE  
TUESDAY, SEPTEMBER 25, 2024, AT 6:00 P.M.

1. CALL TO ORDER - Chairman Mario Ward called the Tree Care Board meeting to order on September 25, 2024, at 6:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE - A moment of silence was observed, and the Pledge was recited.

3. ROLL CALL

PRESENT

Chairman Mario Ward  
Commissioner Elizabeth Ramirez  
Commissioner Angela Green  
Alternate Commissioner Bonnie Tullgren  
City Council Liaison Bob Tullgren

ABSENT

Vice Chairperson Cherece Smith  
Commissioner Daniel Buntjer  
Commissioner Brian Read  
Commissioner Crystal Smith

Chairman Mario Ward appointed Alternate Commissioner Bonnie Tullgren in place of Commissioner Brian Read.

STAFF

Mark Wagster, Director of Public Works  
Courtney Weese, Recreation & Special Events Manager  
Anas Garfaoui, City Manager  
Isa Gaytan, City Secretary in place of Jymie J. Perna, Executive Assistant

4. CITIZENS TO BE HEARD - None

5. CONSENT AGENDA

- A. Approval of Minutes
  - 1. April 9<sup>th</sup>, 2024

Commissioner Amgela Green made a motion to approve the Consent Agenda as presented; seconded by Commissioner Elizabeth Ramirez.

**PASSED: 4/0**

6. NEW BUSINESS

- A. Public Works Director Mark Wagster presented information regarding the upcoming Arbor Day celebration.

7. GENERAL ANNOUNCEMENTS FOR COMMISSIONERS
  - A. Commissioners - None
  - B. Staff – Public Works Director Mark Wagster spoke of the upcoming Butterfly Festival scheduled for October 12, 2024, from 10 am – 2 pm.
  
8. ADJOURNMENT at 6:07 p.m.

APPROVED:

\_\_\_\_\_  
Chairman Mario Ward

ATTEST:

\_\_\_\_\_  
Jymie J. Perna, Executive Assistant