

AGENDA
SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JANUARY 21st, 2025, IMMEDIATELY FOLLOWING
THE TREE CARE BOARD

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD
5. CONSENT AGENDA
 - A. Approval of Minutes September 25, 2024
6. NEW BUSINESS
 - A. Presentation and discussion regarding city wide events – Ms. Weese
 - B. Update on park improvement projects –Mr. Wagster
 - C. Remembrance & Recognition of late Vice Chairperson Cherece Smith
7. GENERAL ANNOUNCEMENTS FOR COMMISSIONERS AND STAFF
 - A. Commissioners
 - B. Staff
8. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on January 16th, 2025, by 5:00 p.m.



Jymie J. Perna, Executive Assistant

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213 or FAX (210) 653-2766.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.



PARKS AND RECREATION COMMISSION AGENDA ITEM FORM

Meeting Date: January 21, 2025

Agenda item: 6A, 6B, 6C

Prepared by: Mark Wagster, Director

Reviewed by:

Department: Public Works

Agenda Item Description:

Staff will discuss upcoming special events for 2025.
Staff will provide a status report on park improvement projects.
Remembrance & Recognition of late Vice Chairperson Cherece Smith

Staff Briefing:

Action:

- Ordinance Resolution
- Proclamation Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	

Staff Recommended Motion: n/a

MINUTES
SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION
CITY OF LIVE OAK
HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, SEPTEMBER 25, 2024
IMMEDIATELY FOLLOWING THE TREE CARE BOARD MEETING

1. CALL TO ORDER - Chairman Mario Ward called the Parks and Recreation Commission meeting to order on September 25, 2024, at 6:08 pm.
2. INVOCATION/PLEDGE OF ALLEGIANCE – A moment of silence was observed, and the Pledge was recited at the previous meeting.

3. ROLL CALL

PRESENT

Chairman Mario Ward
Commissioner Elizabeth Ramirez
Commissioner Angela Green
Alternate Commissioner Bonnie Tullgren
Alternate Commissioner Dorothy Scott
City Council Liaison Bob Tullgren

ABSENT

Vice Chairperson Cherece Smith
Commissioner Daniel Buntjer
Commissioner Brian Read
Commissioner Crystal Smith

Chairman Mario Ward appointed Alternate Commissioner Bonnie Tullgren in place of Commissioner Brian Read & Alternate Commissioner Dorothy Scott in place of Commissioner Crystal Smith.

STAFF

Mark Wagster, Director of Public Works
Courtney Weese, Recreation & Special Events Manager
Anas Garfaoui, City Manager
Isa Gaytan, City Secretary in place of Jymie J. Perna, Executive Assistant

4. CITIZENS TO BE HEARD - None

5. CONSENT AGENDA

- A. Approval of Minutes
 1. April 9th, 2024

Commissioner Elizabeth Ramirez made a motion to approve the Consent Agenda as presented; seconded by Commissioner Angela Green.

PASSED: 5/0

6. NEW BUSINESS

A. Presentation and discussion regarding Parks Master Plan – Paul Howard with Burditt Land and Place Consultants.

Commissioner Angela Green made a motion to recommend the Parks Master Plan; seconded by Commissioner Elizabeth Ramirez.

PASSED: 5/0

A. Presentation and discussion regarding city wide events – Courtney Weese

B. Update on park improvement projects – Director Mark Wagster

7. GENERAL ANNOUNCEMENTS FOR COMMISSIONERS AND STAFF

A. Commissioners - None

B. Staff - None

8. ADJOURNMENT

Commissioner Angela Green made a motion to adjourn; seconded by Commissioner Elizabeth Ramirez. The Parks & Recreation Commission adjourned at 7:11 pm.

APPROVED:

Chairman Mario Ward

ATTEST:

Jymie J. Perna, Executive Assistant