

AGENDA
ANNUAL MEETING OF THE ETHICS REVIEW BOARD
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, DECEMBER 10, 2024, AT 6:00 P.M.

The public may watch the meeting live at www.liveoaktx.net by clicking "Live Meetings" button.

- 1. CALL TO ORDER**
- 2. INVOCATION/PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CITIZENS TO BE HEARD**

Per City of Live Oak Code of Ordinances

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."

Section 2-21.1 – Preservation of order includes: "The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

5. NEW BUSINESS

- A. Approval of 2024 Annual Report
- B. Election of new Chairperson of the Ethics Board
- C. Election of new Vice Chairman of the Ethics Board
- D. Providing Ethics Review Board with Ethics Training Information

6. GENERAL ANNOUNCEMENTS FOR BOARD AND STAFF

- A. Board Members
 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements
- B. Staff
 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements.

7. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on December 5, 2024, by 5:00 p.m.



Lydia English

Lydia English, Executive Assistant to the City Manager

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL
It is possible that a quorum of the City Council, Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.



ETHICS REVIEW BOARD AGENDA ITEM

Meeting Date: December 10, 2024

Agenda item: 5A

Prepared by: L. English, Executive Assistant to CM

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Approval of 2024 Annual Report.

Staff Briefing:

Ethics Board to approve 2024 Annual Report.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1 & 2

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommendation:

Motion to approve 2024 Annual Report.

CITY OF LIVE OAK
ETHICS REVIEW BOARD
DECEMBER 10, 2024

To: The Live Oak City Council

From: Ethics Review Board

Ref: 2024 Annual Report

Mayor and City Council,

The purpose of this Report is to advise the City Council of the activities of the Ethics Review Board for the year 2024.

REPORT OF BOARD ACTIVITIES

- The Board met one (1) time during the prior year.
- No ethics opinions have been issued by the Board and there are currently no city lobbyists.

Respectfully,

Brian Read, Chairperson

Sandy Vogel, Vice Chairperson

ABSENT
Terence Jenkins, Board Member

Mark Cymbalist, Board Member



ETHICS REVIEW BOARD AGENDA ITEM

Meeting Date: December 10, 2024

Agenda item: 5B

Prepared by: L. English, Executive Assistant to CM

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Election of new Chairperson of the Ethics Board.

Staff Briefing:

A new Chairperson is to be elected pursuant to Ethics Board regulations.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1 & 2

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommendation:

Board to nominate and elect new Chairperson.



ETHICS REVIEW BOARD AGENDA ITEM

Meeting Date: December 10, 2024

Agenda item: 5C

Prepared by: L. English, Executive Assistant to CM

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Election of a new Vice Chairman of the Ethics Board.

Staff Briefing:

The Vice Chairperson is to be elected pursuant to Ethics Board regulations.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1 & 2

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommendation:

Board to nominate and elect new Vice Chairperson.



ETHICS REVIEW BOARD AGENDA ITEM

Meeting Date: December 10, 2024

Agenda item: 5D

Prepared by: L. English, Executive Assistant to CM

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Provide Ethics Review Board with Ethics Training Information.

Staff Briefing:

City Secretary will provide Ethics Board with Ethics Training Information.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1 & 2

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommendation:

Board Members will be required to view and acknowledge all the training information provided.